

Selectmen present: Kelly Couture, Laura Parker, Tim Russell, Sandra Tibbetts, John Whitcomb

Laura Parker motioned to open at 6:30 pm; Kelly Couture seconded the motion, Unanimous.

Old Business:

- A) Salt storage structure estimate and information from RUBB Building Systems.

Appointments –

- 1) **Winnie Robbins - Deputy Town Clerk, Tax Collector, & Treasurer** **6:30 pm**
Shawna Foye – Town Clerk, Tax Collector, & Treasurer

- Discussed front office procedures and coverage. Also discussed transitioning staff positions and training to accommodate the growing needs of the office.

- 2) **Sheila Thorne – Admin Asst to Board of Selectmen** **7:30 pm**

- Performed Annual Job Performance Review.

John Whitcomb motioned to go into Executive Session at 7:14 pm pursuant to 1 M.R.S.A. § 405(6)(A) to discuss personnel matters. Tim Russell seconded the motion. Unanimous.

Selectboard and Sheila Thorne present.

John Whitcomb motioned to come out of Executive Session at 7:18 pm pursuant to 1 M.R.S.A. § 405(6)(A) to discuss personnel matters. Laura Parker seconded the motion. Unanimous.

New Business:

Item of Discussion:

Resolution:

John Whitcomb motioned to approve warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Tim Russell seconded the motion. Unanimous.

- 1) John Whitcomb motioned to accept the Selectmen Meeting Minutes of January 23, 2017. Tim Russell seconded the motion. Unanimous.
- 2) Review and approve purchase order requisitions: NONE
- 3) Reviewed Road Crew Planner.
- 4) Review Clerk’s interoffice envelope:
 - a) Reviewed and signed A/P Warrant for 01/09/2017 & 01/17/17 & 01/23/17
 - b) Reviewed and signed Payroll Warrant for 01/09/2017 & 01/17/17 & 01/23/17
 - c) Reviewed journal entries.
- 5) Reviewed and signed Quit Claim for Wesley McFadden re: owner repurchase of tax acquired property at 2034 West River Road, Map 68 Lot 13-1.
- 6) NOTICE: Board of Appeals Meeting, 7:00 pm, garage pad placement on Bean Glen.
- 7) Reviewed estimate/proposal for Shepherd Road repairs, submitted by McGee Construction (\$258,000.00).
- 8) Reviewed *Federal Issues Paper Survey*, requested by Maine Municipal Association.
- 9) Reviewed and signed appreciation letters for a \$1,000 donation to the Fire Department.
 - a) Kenneth & Cheryl Freye, \$950.00
 - b) Arnold Trail Sportsman Association

- 10) Reviewed Kennebec Valley Council of Government's (KVCOG) proposal and information for assisting municipalities with Municipal Regulation under the Marijuana Legalization Act.
- 11) Reviewed job posting for Deputy Town Clerk, Treasurer, & Tax Collector.
- 12) Reviewed 2017 Selectmen Report for the annual Town Report.
- 13) Reviewed Maine Municipal Association's Survey for position on LD 93, *An Act to Reduce Fuel Costs to State and Local Government*.
- 14) Reviewed and signed journal entry request.
- 15) Discussed 2004 & 2008 Tower Lease Contract with Town of Belgrade.
- 16) Reviewed Maine Municipal Employees Health Trust notice re: *What Happens if the ACA is Repealed?*
- 17) Reviewed Charter Communications (FKA Time Warner Cable), developments as of Jan 28, 2017.
- 18) Reviewed resident complaint re: Petition signing at Sidney Transfer Station (Jan 28, 2017), re: New England Music Camp petition for liquor licensing approval. – *Board will send a reply.*
- 19) Reviewed Maine Center for Disease Control and Prevention : Maine Weekly Influenza Surveillance Report.

Laura Parker motioned to adjourn at 8:55 pm. Kelly Couture seconded the meeting. Unanimous.

NOTICES:

The Town Office will be **CLOSED** Tuesday, January 31, 2017 for fiscal year-end procedure.

Selectmen present: Kelly Couture, Laura Parker, Tim Russell, Sandra Tibbetts, John Whitcomb

Public present: Dominic Parker

John Whitcomb motioned to open at 6:05 pm; Tim Russell seconded the motion, Unanimous.

Kelly Couture motioned to elect Dominic Parker as an honorary Sidney Selectman for this meeting. Sandra Tibbetts seconded the motion. Unanimous.

Old Business:

A) Salt storage structure estimate and information from RUBB Building Systems.

Appointments – NONE

New Business:

Item of Discussion:

Resolution: _____

1) Budget work.

2) Discussed Town of Belgrade inquiry regarding the tower Sidney leased before 2011. In 2011, the Town of Sidney removed our equipment from this tower because it was not transmitting properly in Sidney. The Town of Belgrade’s new Treasurer, inquired on the status of Sidney’s payment for the tower lease. According to the Ed Ketch, the radio coordinator for Belgrade, the Town of Sidney hasn’t been on the Belgrade tower for years and there was an understanding that Sidney was not bound to an agreement once Sidney’s equipment was removed. *Sidney Selectboard will send a confirmation letter of this information to keep on record.*

Dominic Parker motioned to adjourn at 8:10 pm. Tim Russell seconded the motion. Unanimous.

Selectmen present: Kelly Couture (arrived 6:28 pm), Laura Parker, Tim Russell, John Whitcomb

Selectmen absent: Sandra Tibbetts (attended Elected Officials Workshop)

John Whitcomb motioned to open at 6:25 pm; Tim Russell seconded the motion, 3 for/2 absent (KC,ST)

Old Business:

A) Salt storage structure estimate and information from RUBB Building Systems.

Appointments –**1) Shawna Foye – Town Clerk, Treasurer, Tax Collector 6:30 pm**

- Discussed training and personnel transition.

2) Winnie Robbins – Deputy Town Clerk, Treasurer, Tax Collector 7:30 pm

- Discussed training and personnel transition.
- Selectboard offered the Town Clerk and Treasurer position to Winona Robbins starting February 21, 2017. Winnie accepted this position.

Tim Russell motioned to appoint Winona (Winnie) Robbins as Clerk and Treasurer effective February 22, 2017, pay retroactive to February 20, 2017. John Whitcomb seconded the motion. 4 for/1 absent (ST)

- Selectboard offered the Deputy Clerk, Treasurer, and Tax Collector position to Sheila Thorne. Sheila will take this position once her position as Administrative Assistant has been filled.
- A job advertisement will be posted for a full time Administrative Assistant position to replace Sheila Thorne. Another job advertisement will be posted for a new part time Deputy Town Clerk, Tax Collector, and Treasurer.

New Business:**Item of Discussion:****Resolution:**

John Whitcomb motioned to accept the accounts payable warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Kelly Couture seconded the motion. 4 for/1 absent (ST)

The payroll warrant was accepted and signed by Sandra Tibbetts on Tuesday, February 21, 2017 at 10:30 am.

1) John Whitcomb motioned to accept the Selectmen Meeting Minutes of February 14, 2017. Kelly Couture seconded the motion. 3 for/1 abstain (KC)/1 absent (ST)

2) Reviewed Road Crew planner.

3) Reviewed Clerk's interoffice envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

4) Discussed 2017 Spirit of America Tribute recipients:

- a) Reviewed Municipal Resolutions for the two Sidney recipients.

- 5) Reviewed Kennebec County Commissioners notice for District 1 caucus for filling an opening on the Kennebec County Budget Committee. The District 1 Caucus will be held at the China Town Office (571 Lakeview Drive) on Wednesday, February 22, 2017, at 5:00 pm. *The Selectboard recommends Alan Tibbetts for the position.*
- 7) Reviewed Maine Local Roads Center notice re: Radar Speed Trailer Loan Program. The 2017 lottery will be open and the letter of interest is due by March 10, 2017. *Selectboard will apply for the program.*
- 8) Reviewed and discussed liquor license procedures notice from Shawna Foye. The Selectboard will determine fees and delegate licensing personnel Monday, March 27, 2017 if the referendum is accepted by referendum vote on March 17, 2017.
- 9) Reviewed revised Town Meeting Warrant Articles. *Selectboard will review and notify Sheila with any necessary revisions.*
- 10) Reviewed notice from Fire and Rescue regarding snow removal at stations. The procedure will remain the same. Public Works will be available to clean up snow when they are able to catch up from each storm.
- 11) Discussed Municipal Bond Bank inquiries regarding our Bond application recently submitted. *John Whitcomb will call to discuss.*
- 12) Discussed Transfer Station complaint from the weekend. Attendants do not appear to be assisting patrons properly. *Selectboard will schedule a meeting with the Transfer Station Attendants for clarification.*
- 13) Reviewed letter Kelly Couture at home regarding a dissatisfied client of the Sidney Food Cupboard. The client indicated that they were not treated properly by the new Cupboard volunteers and committee.

John Whitcomb motioned to go into Executive Session at 7:15 pm to discuss personnel issues pursuant to 1 MRSA § 405(6)(A). Laura Parker seconded the motion. 4 for/1 absent (ST)

Selectboard present during this session.

John Whitcomb motioned to come out of Executive Session at 7:25 pm. Tim Russell seconded the motion. 4 for/1 absent (ST)

John Whitcomb motioned to go into Executive Session at 7:26 pm to discuss personnel issues pursuant to 1 MRSA § 405(6)(A). Laura Parker seconded the motion.

Selectboard, Winnie Robbins, and Sheila Thorne present during this session.

John Whitcomb motioned to come out of Executive Session at 7:40 pm. Kelly Couture seconded the motion. 4 for/1 absent (ST)

John Whitcomb motioned to adjourn at 8:40 pm. Kelly Couture seconded the motion. 4 for/1 absent (ST)

Selectmen present: Kelly Couture, Laura Parker, Tim Russell, Sandra Tibbetts, John Whitcomb (arrived at 6:33 pm)

Kelly Couture motioned to open at 6:30 pm; Laura Parker seconded the motion, 4 for/1 absent (JW)

Old Business:

- A) Salt storage structure estimate and information from RUBB Building Systems.
- B) Review and complete Municipal Resolutions for 2017 Spirit of America recipients.

Appointments –

- 1) **Victor Grivois, Transfer Station Supervisor**
Jonethen Mullen, Transfer Station Attendant, not present
Daniel Phillips, Transfer Station Attendant **7:00 pm**
- Discussed current Transfer Station MSW & recycling procedures.

New Business:**Item of Discussion:****Resolution:**

John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Kelly Couture seconded the motion. Unanimous.

- 1) John Whitcomb motioned to accept the Selectmen Meeting Minutes of February 21, 2017. Tim Russell seconded the motion. 4 for/1 abstain (ST)
- 2) Reviewed Road Crew planner.
- 3) Reviewed Clerk's interoffice envelope:
 - a) Reviewed and signed A/P Warrant(s)
 - b) Reviewed and signed Payroll Warrant(s)
 - c) Reviewed journal entries.
- 4) Reviewed and revised Town Meeting Warrant Articles. This will need to go to the printer on Tues, Feb 28, 2017.
- 5) Reviewed and signed the following appointments:
 - a) Winona Robbins : Town Clerk & Treasurer
 - b) Shawna Foye : Deputy Town Clerk & Deputy Treasurer
- 6) Reviewed and signed vacation request for Winnie Robbins, March 20-March 24, 2017.
- 7) Reviewed and approved the following purchase order(s): 1/Clerk replacement MVR printer
- 8) Reviewed Service Report for Sidney 2016, Jan 1 – Dec 31, 2016: 321 911-calls, 231 required immediate care and transport. The remaining 90 calls received no transport and no invoice. Average response time 11.1 minutes for emergencies.

Kelly Couture motioned to go into Executive Session to discuss personnel issues pursuant to 1 MRSA § 405(6)(A) at 7:25 pm. John Whitcomb seconded the motion. Unanimous.

Selectboard and Sheila Thorne present during this session.

John Whitcomb motioned to come out of Executive Session at 8:22 pm. Tim Russell seconded the motion. Unanimous.

John Whitcomb motioned to adjourn at 8:40 pm. Kelly Couture seconded the motion. Unanimous.

Selectmen present: Kelly Couture, Laura Parker, Tim Russell, Sandra Tibbetts, John Whitcomb
Public present: Doug Eugley

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, Unanimous.

Old Business:

- A) Salt storage structure estimate and information from RUBB Building Systems.
- B) Review and complete Municipal Resolutions for 2017 Spirit of America recipients.

Appointments –

1) Public Hearing

7:00 PM

Municipal Referendum Question in accordance with M.R.S.A. 28-A, Chapter 5 § 123.1, hereto wit:

“Shall this municipality authorize the State to issue licenses for the sale of liquor to be consumed on the premises of licensed establishments on days other than Sunday?”

Submitted by Snow Pond Center for the Arts/New England Music Camp

**See attached Minutes for this Public Hearing.*

New Business:

Item of Discussion:

Resolution:

John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Sandra Tibbetts seconded the motion. Unanimous.

- 1) John Whitcomb motioned to accept the Selectmen Meeting Minutes of February 27, 2017. Sandra Tibbetts seconded the motion. Unanimous.
- 2) Review Road Crew planner: NONE
- 3) Review Purchase Orders: NONE
- 4) Reviewed Clerk’s interoffice envelope:
 - a) Reviewed and signed A/P Warrant(s)
 - b) Reviewed and signed Payroll Warrant(s)
 - c) Reviewed journal entries.
- 5) Reviewed insurance coverage option : Road Treatment Coverage, Optional Enhancement. (\$6.75 per miles of roads plowed, 66 miles = \$445.50). *Selectboard rejected offer at this time.*
- 6) Reviewed and signed State of Maine PSAP contracts for July 1, 2017 – June 30, 2018 (\$23,653.00). This is an increase of \$1,553 from the 2016 contract. The dispatch call volume for 2016 was 942, an increase of 190 from 2015.
- 7) Reviewed Fire & Rescue Administrative Assistant February 2017 Activities, submitted by Chris Giroux.
- 8) Reviewed and discussed cemetery plots at Reynolds Hill Cemetery. Board will need to determine:
 - a) Marking corners of lots for placing headstones and corner stones as well as burials. *The Selectboard will discuss a possible Ordinance or written rules for requiring corner stones.*
 - b) Read plot plans
 - c) If there are available plots/lots for sale
 - d) Amount per plot or half plot. *Selectboard determined that each plot has been assigned a rate of \$300 per lot, a purchase of either a full plot (8 lots) or a half plot (4 lots).*
- 9) Reviewed and discussed Notice of Decision from the Sidney Zoning Board of Appeals re: Variance Request (cement garage pad) at 16 Bean Glen, Roland Bean, Tax Map 60 Lot 11.

10) Reviewed and discussed RSU#18 Governance Meeting Agenda scheduled for Thursday, March 9, 2017, 6:00 pm, Messalonskee Middle School Cafeteria. Included on the Agenda are the following topics:

- a) Mike Rogers, Maine Revenue Service – Town Valuations
- b) RSU 18 2017-18 School Budget Discussion

Doug Eugley, Cost Sharing Committee Member, has been invited by the Selectboard to attend for discussions regarding the upcoming budget and the cost sharing evaluation completed by the Cost Sharing Committee.

11) Reviewed and discussed information regarding the Town's Maine Municipal Bond Bank application:

- a) Feedback from Toni Reed, MMBB Program Loan Officer
- b) Feedback from Lee Bragg, Municipal Bond Legal Counsel

Selectboard will proceed with the Bond as written.

12) Reviewed and completed employee job performance review for Gary Fuller, Code Enforcement Officer and Plumbing Inspector.

John Whitcomb motioned to go into Executive Session at 8:13 pm pursuant to 1 M.R.S.A. § 405(6)(A) to discuss personnel matters. Laura Parker seconded the motion. Unanimous.

Selectboard and Sheila Thorne present during this session.

John Whitcomb motioned to come out of Executive Session at 8:14 pm. Sandra Tibbetts seconded the motion. Unanimous.

13) Reviewed and signed Grange Hall rental agreement for Maureen Morison, Maureen's School of Dance for 2017.

14) Reviewed and signed notification to agencies of Town Office staffing changes.

15) Reviewed and approved vacation requests for Mary Blaschke:

- a) May 14 - May 20, 2017
- b) July 16 - July 22, 2017

16) Discussed Personal Business Time for Daniel Phillips. He was unable to use his PBT before year end due to coverage. He received his retro PBT on 01/24/17 and lost the accrual as of 01/31/17.

Selectboard will re-issue the PBT lost due to end of year policies for this year due to the timing of his probationary hearing and retro-PBT issuance.

17) Laura B. Parker apprised the Board of a current bill upon the Legislature regarding a bill that would allow municipalities to post against the carrying of dangerous weapon in municipal buildings and voting locations, LD351, scheduled for Friday, March 17, 2017.

Summary: This bill allows municipalities to prohibit the carrying of dangerous weapons at municipal public proceedings and voting places within the municipality. It provides an exception to allow the carrying of a handgun by an on-duty law enforcement officer.

Definition of "Dangerous Weapon": 9.A. "Use of a dangerous weapon" means the use of a firearm or other weapon, device, instrument, material or substance, whether animate or inanimate, which, in the manner it is used or threatened to be used is capable of producing death or serious bodily injury.

John Whitcomb motioned to allow Laura B. Parker to speak on behalf of the Selectboard in opposition of this bill regarding posting the prohibition of carrying a dangerous weapon in municipal buildings and voting locations, LD351, scheduled for Friday, March 17, 2017. Kelly Couture seconded the motion. Unanimous.

John Whitcomb motioned to go into Executive Session at 7:29 pm 1 M.R.S.A. § 405(6)(A) to discuss personnel matters. Sandra Tibbetts seconded the motion. Unanimous.

Selectboard and Sheila Thorne present during this session.

John Whitcomb motioned to come out of Executive Session at 7:33 pm. Sandra Tibbetts seconded the motion. Unanimous.

John Whitcomb motioned to adjourn at 8:45 pm. Sandra Tibbetts seconded the motion. Unanimous.

Public Hearing Meeting Agenda
LIQUOR LICENSING : CATERING
Monday, March 6, 2017
7:00 PM

Sidney Town Office, 2986 Middle Road, Sidney, ME 04330

Selectboard present: Kelly Couture, Laura B. Parker, Tim Russell, Sandra Tibbetts, John Whitcomb

Town Officials/Staff present: Winnie Robbins, Clerk and Sheila Thorne, Admin Asst

Public present: Douglas Eugley, Mandy Milligan, Maggi Milligan, Daniel Milligan, Casey Milligan, Michael Guarino, Christine Durgin, Maura Gammans

John Whitcomb motioned to open the public hearing at 7:00 pm. Tim Russell seconded the motion. Unanimous.

Discussed and took public comment regarding the upcoming Municipal Referendum Question:

In accordance with M.R.S.A. 28-A, Chapter 5 § 123.1

“Shall this municipality authorize the State to issue licenses for the sale of liquor to be consumed on the premises of licensed establishments on days other than Sunday?”

Submitted by Snow Pond Center for the Arts/New England Music Camp

The Municipal Referendum Question will be voted on by secret ballot on Friday, March 17, 2017, at the Sidney Town Office. Polls open 12:30 pm – 8:00 pm.

Douglas Eugley questioned what the process for issuing licenses involves. Selectboard explained that catering companies will submit a permit request to the Board of Selectmen for an upcoming event. Selectboard will either accept or deny the request. Each separate event will require a permit request.

The Selectboard explained that the permits will have fees, which will be within the State's suggested range. The Selectboard will determine the fees associated with the permits at the Selectboard meeting scheduled for Monday, March 20, 2017, depending on the outcome of the referendum vote.

No further questions and/or comments from the public.

John Whitcomb motioned to close at 7:05 pm. Kelly Couture seconded the motion. Unanimous.

Selectmen present: Kelly Couture, Laura Parker, Tim Russell, Sandra Tibbetts, John Whitcomb

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, Unanimous.

Old Business:

A) Salt storage structure estimate and information from RUBB Building Systems.

Appointments –

1) Town Meeting Preparation

7:00 PM

New Business:

Item of Discussion:

Resolution:

John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Kelly Couture seconded the motion. Unanimous.

1) John Whitcomb motioned to accept the Selectmen Meeting Minutes of March 6, 2017. Sandra Tibbetts seconded the motion. Unanimous.

John Whitcomb motioned to accept the Public Hearing Meeting Minutes of March 6, 2017. Laura Parker seconded the motion. Unanimous.

2) Reviewed Road Crew planner.

3) Review Purchase Orders: NONE

4) Review Clerk's interoffice envelope: NONE

5) Discussed outcome of the RSU#18 Governance Meeting held on Thursday, March 9, 2017, 6:00 pm, Messalonskee Middle School Cafeteria. Included on the Agenda were the following topics:

- a) Mike Rogers, Maine Revenue Service – Town Valuations
- b) RSU 18 2017-18 School Budget Discussion
- c) Cost Sharing Committee

6) Conducted annual job performance review for Gary Fuller, Code Enforcement Officer and Plumbing Inspector.

John Whitcomb motioned to go into Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) at 7:19 pm to discuss personnel matters. Sandra Tibbetts seconded the motion. Unanimous.

Selectboard and Gary Fuller present during this session.

John Whitcomb motioned to come out of Executive Session at 7:26 pm. Laura Parker seconded the motion. Unanimous.

7) Reviewed Kennebec Regional Development Authority Warrant : 2017-2018 Budget Meeting Notice scheduled for Thursday, March 23, 2017 at 5pm in the Summit Room of the Spann Student Center, Thomas College 180 West River Road, Waterville.

8) Reviewed Dept of Environmental Protection 2003, 2008-2015 Annual Reports Compliance Status for the Transfer Station. DEP has reviewed the Sidney Transfer Station's 2003 and 2008 through 2015 annual reports and find that the Town is in compliance with the reporting requirements in Chapter 402, Section 5 of the Solid Waste Management Rules.

9) Reviewed Sidney Historical Society's *Notes From the Grange*, March 2017 Volume 2 Issue 2:

a) SHS shared sad news of Frank Kramer's passing. A celebration of his life has been scheduled for Sunday, March 19, 2017 from 2pm-5pm, in the gym behind the Lorette Ayotte Auditorium at Thomas College in Waterville. Frank will leave his legacy of hard work, running a successful family business, completing and supervising renovations for the SHS in the Grange Hall. He and Simone paid for the replacement duct work in the Grange Hall. Frank helped cook for the Memorial Day celebrations. He will be sadly missed.

- b) SHS April program will include a presentation by Christine Durgin and Mike Guarino regarding changes at the New England Music Camp as it relates to the Snow Pond Center for the Arts.
- c) SHS May program will include a discussion and presentation for Tracing the History of Maine Through Maps, by Renee Keul, Education Outreach Coordinator, Osher Map Library, USM, Portland. (This will be “an interactive look at old maps of Maine as an explorer of changes in Maine from its early days to the present”).
- d) News release: Fort Western Living Museum to host Maple Syrup Day on Sunday, March 26, 2017 from 1pm-4pm.
- 11) Discussed KRDA/First Park representation for Sidney.
- 12) Reviewed and completed notice to RHR Smith & Company, Auditor.

John Whitcomb motioned to adjourn at 9:01 pm. Sandra Tibbetts seconded the motion. Unanimous.

Selectmen present: Kelly Couture, Laura Parker, Tim Russell, Sandra Tibbetts, John Whitcomb

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, Unanimous.

Old Business:

A) Salt storage structure estimate and information from RUBB Building Systems.

Appointments –

1) Town Meeting Preparation

7:00 PM

New Business:

Item of Discussion:

Resolution:

John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Kelly Couture seconded the motion. Unanimous.

1) John Whitcomb motioned to accept the Selectmen Meeting Minutes of March 6, 2017. Sandra Tibbetts seconded the motion. Unanimous.

John Whitcomb motioned to accept the Public Hearing Meeting Minutes of March 6, 2017. Laura Parker seconded the motion. Unanimous.

2) Reviewed Road Crew planner.

3) Review Purchase Orders: NONE

4) Review Clerk's interoffice envelope: NONE

5) Discussed outcome of the RSU#18 Governance Meeting held on Thursday, March 9, 2017, 6:00 pm, Messalonskee Middle School Cafeteria. Included on the Agenda were the following topics:

- a) Mike Rogers, Maine Revenue Service – Town Valuations
- b) RSU 18 2017-18 School Budget Discussion
- c) Cost Sharing Committee

6) Conducted annual job performance review for Gary Fuller, Code Enforcement Officer and Plumbing Inspector.

John Whitcomb motioned to go into Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) at 7:19 pm to discuss personnel matters. Sandra Tibbetts seconded the motion. Unanimous.

Selectboard and Gary Fuller present during this session.

John Whitcomb motioned to come out of Executive Session at 7:26 pm. Laura Parker seconded the motion. Unanimous.

7) Reviewed Kennebec Regional Development Authority Warrant : 2017-2018 Budget Meeting Notice scheduled for Thursday, March 23, 2017 at 5pm in the Summit Room of the Spann Student Center, Thomas College 180 West River Road, Waterville.

8) Reviewed Dept of Environmental Protection 2003, 2008-2015 Annual Reports Compliance Status for the Transfer Station. DEP has reviewed the Sidney Transfer Station's 2003 and 2008 through 2015 annual reports and find that the Town is in compliance with the reporting requirements in Chapter 402, Section 5 of the Solid Waste Management Rules.

9) Reviewed Sidney Historical Society's *Notes From the Grange*, March 2017 Volume 2 Issue 2:

a) SHS shared sad news of Frank Kramer's passing. A celebration of his life has been scheduled for Sunday, March 19, 2017 from 2pm-5pm, in the gym behind the Lorette Ayotte Auditorium at Thomas College in Waterville. Frank will leave his legacy of hard work, running a successful family business, completing and supervising renovations for the SHS in the Grange Hall. He and Simone paid for the replacement duct work in the Grange Hall. Frank helped cook for the Memorial Day celebrations. He will be sadly missed.

- b) SHS April program will include a presentation by Christine Durgin and Mike Guarino regarding changes at the New England Music Camp as it relates to the Snow Pond Center for the Arts.
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- d) News release: Fort Western Living Museum to host Maple Syrup Day on Sunday, March 26, 2017 from 1pm-4pm.
- 11) Discussed KRDA/First Park representation for Sidney.
- 12) Reviewed and completed notice to RHR Smith & Company, Auditor.

John Whitcomb motioned to adjourn at 9:01 pm. Sandra Tibbetts seconded the motion. Unanimous.

Selectmen present: Kelly Couture, Laura Parker, Tim Russell, Sandra Tibbetts, John Whitcomb

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, Unanimous.

Kelly Couture motioned to appoint John Whitcomb as Chairman of the Board of Selectmen. Sandra Tibbetts seconded the motion. Unanimous.

Old Business:

A) Salt storage structure estimate and information from RUBB Building Systems.

Appointments –

**1) Administrative Assistant to the Board of the Selectmen Interviews 6:30 PM
7:15 PM**

John Whitcomb motioned to go into Executive Session at 6:31 pm to discuss personnel matters pursuant to 1 M.R.S.A. § 405(6)(A). Sandra Tibbetts seconded the motion. Unanimous.

Selectmen and Annie Wright present during this session.

John Whitcomb motioned to come out of Executive Session at 7:00 pm. Tim Russell seconded the motion. Unanimous.

John Whitcomb motioned to go into Executive Session at 7:13 pm to discuss personnel matters pursuant to 1 M.R.S.A. § 405(6)(A). Sandra Tibbetts seconded the motion. Unanimous.

Selectmen and Angela Nelson (until 7:45 pm) present during this session.

John Whitcomb motioned to come out of Executive Session at 8:11 pm. Sandra Tibbetts seconded the motion. Unanimous.

New Business:

Item of Discussion:

Resolution:

John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Sandra Tibbetts seconded the motion. Unanimous.

1) John Whitcomb motioned to accept the Selectmen Meeting Minutes of March 13, 2017. Sandra Tibbetts seconded the motion. Unanimous.

2) Reviewed Road Crew planner.

3) Review Purchase Orders: NONE

4) Reviewed Clerk’s interoffice envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed outcome of Town Meeting:

- a) The liquor licensing referendum question passed, Board discuss setting fees and assign delegates to approve the licenses submitted. (Fee options \$16 for inside events; \$41 for outside events)

John Whitcomb motioned to set the inside event fee to \$20 per permit and \$45 for outside events per Permit. Tim Russell seconded the motion. Unanimous.

- b) Reviewed Boat Mooring Ordinance information submitted by Jim Shipsky, Architect (current mooring occupant). *Selectboard will leave the Ordinance as is and will review on an as needed basis.*

- c) Selectboard would like to acknowledge Chris Giroux, Sidney Fire and Rescue Administrative Assistant for his ability to speak on behalf of the Fire Department at the Town Meeting. Board felt he did an amazing job.

6) Reviewed cc Thank You letter from Gary Smith, RSU#18 Superintendent of Schools, to Michael Rogers, Municipal Service Supervisor of Maine Revenue Service Property Tax Division.

7) Reviewed Maine Revenue Services preliminary 2018 State Valuation for Sidney. The valuation represents the full equalized value of all taxable property in Sidney as of April 1, 2016.

State Valuation:	2016	\$370,950,000	2017	\$378,250,000	2018	\$394,600,000
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Municipal Valuation:	2016	\$361,854,203
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Selectboard will inquire with Mike Rogers from Maine Revenue Services to challenge the preliminary State Valuation.

8) Reviewed Department of Environmental Protection, Notice of Violation, Jim Pepin Homes, LLC for failure to comply with Maine's Site Location of Development Law (Richard Road, Tax Map 18 Lots

9) Reviewed Charter Communications channel line-up changes.

John Whitcomb motioned to adjourn at 9:05 pm. Sandra Tibbetts seconded the motion. Unanimous.

Selectmen present: Laura Parker, Tim Russell, John Whitcomb

Selectmen absent: Kelly Couture, Sandra Tibbetts

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, 3 for/2 absent (KC,ST)

Old Business:

- A) Bids for projects and equipment approved at Town Meeting.

Appointments – Dan Courtemanch- Rescue Chief

6:45 pm

Discussed reimbursing Rescue members for taking training courses (\$350 for emergency responder course). Dan suggested a fifty percent (\$175 in this case) reimbursement after six months of passing the course and of activity. One or two members per year on average would take the course.

Rescue Department would need to update the Standard Operating Procedures (SOPs) manual to accommodate the reimbursement.

John Whitcomb motioned to approve of the reimbursement for the training courses at fifty percent of the cost up to \$250 per member provided that the reimbursement form is submitted and approved through the Rescue Chief before it comes to the Selectboard and the member completes the course and has a six month activity period. Laura Parker seconded the motion. 3 for/2 absent (KC,ST)

New Business:

Item of Discussion:

Resolution:

John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Laura Parker seconded the motion. 3 for/2 absent (KC,ST)

1) John Whitcomb motioned to accept the Selectmen Meeting Minutes of March 20, 2017. Laura Parker seconded the motion. 3 for/2 absent (KC,ST)

2) Review Road Crew planner. NONE

3) Reviewed and approved Purchase Orders:
1 for fire & rescue (signs for Shepherd Road Station – replace old worn signs)

4) Review Clerk's interoffice envelope: NONE

5) Discussed assigning delegates (Office Staff) to approve the permits as the Town receives them.

Tim Russell motioned to appoint the Town Clerk, Administrative Assistant to the Board of Selectmen, and the Deputy Clerk (in that order) to be delegates for approving liquor licensing permits. John Whitcomb seconded the motion. 3 for/2 absent (KC,ST)

6) Discussed and completed documents for \$2,000,000.00 Maine Municipal Bond:

- a) Reviewed Maine Municipal Bond Bank application approval notice.
- b) Board reviewed and signed 2017 \$2,000,000.00 General Obligation Bond documents (Certificate of Clerk).

John Whitcomb made a motion for the following VOTE:

VOTED by the Select Board of the Town of Sidney, Maine as follows:

VOTED: (1) That a project consisting of construction of a salt/sand shed, road construction, purchase of town vehicles, refunding of existing debt, design work, transaction costs and all related expenses is hereby approved.

(2) That the Town Treasurer and Chair of the Select Board be authorized to issue a general obligation bond or bonds to the Maine Municipal Bond Bank in an amount not to exceed \$2,000,000, for the purpose of funding the project.

(3) That the Treasurer and Chair be further authorized to fix the dates, maturities, denominations, interest rate, place of payment, form and other details of said securities, including the execution, sale and delivery of said securities against payment therefore.

(4) That the Treasurer and Chair be further authorized to execute a Loan Agreement with the Maine Municipal Bond Bank in such form as the Bank may require; that the Clerk is directed to affix the corporate seal thereto and attest the signatures of the Treasurer and Chair, and to file a copy of said Loan Agreement, when signed, with the records of this meeting, although the attesting and affixing of the corporate seal thereto shall not be deemed essential to the validity of the Loan Agreement; and that the bonds are hereby sold to the Maine Municipal Bond Bank at par.

(5) That the Select Board hereby confirms its determination that the term of the Bond does not exceed 120% of the economic life of the Project.

(6) That the bonds are designated "qualified tax-exempt obligations" of the Town under the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

(7) That the Treasurer and Chair of the Select Board are hereby authorized to execute and deliver any and all documents and certificates, and to take any and all actions, including affixing the seal of the Town, as may be necessary or convenient to carry out the full purpose and intent of the foregoing vote.

Tim Russell seconded the motion. 3 for/2 absent (KC,ST)

7) Reviewed FirstPark KRDA General Assembly Meeting Notice & Agenda for Thursday, March 30, 2017, 5:00 pm, at the Fairfield Community Center, 61 Water Street, Fairfield, Maine. (Sidney's 2017 allocation \$35,159.15)

8) Reviewed and discussed Boat Mooring Ordinance inquiry from Jim Shipsky (Messalonskee Lake boat moorer). *Selectboard will wait for fall to discuss the winter stick.*

9) Reviewed replacement option for two tone computer. The software can be installed on a computer board called a Raspberry Pi. We could replace the old Dell computer with a small purpose built computer that is energy efficient, compact, and easily accessible. (The current two tone computer is an old Dell running on Windows XP. The unit is difficult to access)

10) Review Overhead Door Company's proposed maintenance service agreement for the Town's overhead doors:
a) Public Works Garage
b) Town Office counter
c) Fire Stations (Pond Road, West River Road, Shepherd Road)

-- NO ACTION.

11) Reviewed Letters to the Editor Column from Norman Gosline re: shared Public Safety Departments for municipalities.

12) Reviewed and signed Boy Scout congratulatory Letter for Aaron L. Young who will be awarded the Rank of Eagle Scout with Troop 401 in Sidney Maine. His project consisted of reconstructing the baseball field and installing a new backstop at the James H. Bean School in Sidney.

13) Reviewed and signed the following Certificates of Appointment:

John Whitcomb motioned to appoint the following individuals to the corresponding appointments:

- a) Richard Jandreau, Fire Warden effective until April 1, 2018
- b) Chris Giroux, Local Health Officer effective until April 1, 2018
- c) John Whitcomb, Freedom of Access Officer effective until April 1, 2019
- d) Douglas Eugley, Budget Committee Member effective until April 1, 2020
- e) John George, Budget Committee Member effective until April 1, 2020

- f) Tabitha Cole, Budget Committee Member effective until April 1, 2018
- g) Nick Dutil, Budget Committee Alternate Member effective until April 1, 2018
- h) Stanley Hanscom, Cemetery Committee Member effective until April 1, 2020
- i) Larry Tibbetts, Cemetery Committee Member effective until April 1, 2020
- j) Lisa Lee, Cemetery Committee Member effective until April 1, 2020
- k) Alan Tibbetts, Cemetery Committee Member effective until April 1, 2020
- l) Robert Philbrick, Planning Board Member effective until April 1, 2020
- m) Maura Gammans, Memorial Day Parade Committee member effective until April 1, 2018
- n) Patricia Bragg, Memorial Day Parade Committee member effective until April 1, 2018
- o) Larry Tibbetts, Memorial Day Parade Committee member effective until April 1, 2018
- p) Jeff Frost, Memorial Day Parade Committee member effective until April 1, 2018
- q) Kelly Couture, Memorial Day Parade Committee member effective until April 1, 2018
- r) Roberta Drummond, Memorial Day Parade Committee member effective until April 1, 2018
- s) Arlene Toulouse, Memorial Day Parade Committee member effective until April 1, 2018
- t) Angela Nelson, General Assistance Administrator effective through employment
- u) Mary Blaschke, General Assistance Administrator effective through employment
- v) Sheila Thorne, General Assistance Administrator effective until April 1, 2018

Laura Parker seconded the motion. 3 for/2 absent (KC,ST)

14) Discussed inviting Mike Rogers from Maine Revenue Services in to see the Board to explain the preliminary and actual Town allocation. Office will schedule an appointment.

15) Reviewed and discussed Transfer Station complaint from Fred Taylor III (Quaker Road) regarding the proper use of the services at the Transfer Station and a warning he received. Selectboard will address the issue with Mr. Taylor.

Tim Russell motioned to adjourn at 8:15 pm. John Whitcomb seconded the motion. 3 for/2 absent (KC,ST)

Selectmen present: Tim Russell, Sandra Tibbetts, John Whitcomb, Kelly Couture
Absent: Laura Parker

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, 4 for/1 absent (LP)

Old Business:

- A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Marge Wilbur, Assistant Clerk****6:30 pm**

Marge started 3 days ago. Training together with Sheila next week for motor vehicle. John asked if she has noticed anything that should be changed. Marge stated that she doesn't see anything that is needed to be changed. She always ask the resident if their address is still the one listed on the old registration. Marge did state that the fatigue mat was in the wrong location. Everyone has been helpful, friendly and welcoming.

2) Dale Mullen, Road Crew**6:45 pm**

Discussed used oil and liquid storage at Garage/Transfer. They've been collecting used oil in 55 gallon drums. They get brought back empty and the drums are all beat up and will potentially be leaking soon. Suggest to have a 275 gallon tank set up and when the tank is full we could have a company come pump the tank out. Not sure of the charges involved for the pumping. The company charges \$247 each time to test the oil. Anything with a flash rate of 150 degrees do not want in the tank. Should we tell residents that we no longer take the waste oil and refer them to companies that burn the oil. The potential of liability for transporting this oil could be an issue. Dale will look into MMA Legal for advice on liability issues.

Ramps for demo dumpster need to be replaced and be upgraded to specs. The ramps need to be higher and there have already been issues with the dump trucks banging the container. The ramps will need to be inspected annually. As of right now anything that dumps will need to be unloaded by hand into the demo dumpster because we do not currently have ramps, or people may go to Waterville to demo dump.

New Business:**Item of Discussion:****Resolution:**

John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Sandra Tibbetts seconded the motion. 4 for/1 absent (LP)

- 1) Reviewed the Selectmen Meeting Minutes of March 27, 2017. *Hold until next meeting due to no quorum.*
- 2) Reviewed Road Crew planner for March 27, 2017 and April 3, 2017.
- 3) Review Purchase Orders: NONE
- 4) Reviewed Clerk's interoffice envelope:
 - a) Reviewed and signed A/P Warrant(s)
 - b) Reviewed and signed Payroll Warrant(s)
 - c) Reviewed journal entries.
- 5) Reviewed sample of Employee Performance Evaluation from the Town of Palermo.
- 6) Reviewed RSU#18 Board Preliminary Budget Funding Year 2017-18.
- 7) Reviewed information from Doug Eugley re: State valuation preliminary and actual amounts for the Town of Sidney.

- 8) Reviewed MMA Action Alert re: LD 208, *An Act To Add Vehicles Hauling Animal Bedding to Those Exempt from Posted Road Restrictions*.
- 9) Reviewed Charter Communications programming changes for April 2017.
- 10) Reviewed Maine's Sustainable Forestry Initiative Progress Report 2016-2017.
- 11) Reviewed Ratio Declaration Form.
- 12) Reviewed Mid Maine Chamber of Commerce Monthly Newsletter.
- 13) Reviewed EMR training request- cost has been lowered from \$350 down to \$150.
- 14) Reviewed Local Roads DOT Information.
- 15) Reviewed Maine Municipal Bond *draft* amortization schedule.
- 16) Reviewed draft RFPs for sand/salt shed, Town Farm Road culvert, and Shepherd Road repairs.
- 17) Reviewed letter to Transfer Station patron re: Transfer Station patron policies and procedures.

John Whitcomb motioned to adjourn at 7:45, second by Kelly Couture. 4 for/1 absent (LP)

Selectmen present: Kelly Couture, Tim Russell, John Whitcomb, Sandra Tibbetts and Laura Parker

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, 5 for/0 absent.

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Ron Smith, Auditor 6:30 pm**

Ron apologies for the error in the numbers with the audit. Sidney's been pleased with RHR Smiths services over the past year.

2) Leon Burgess, Road Crew 6:45 pm CANCELLED (Info on Planner)

Discuss gravel

New Business:**Item of Discussion:****Resolution:**

John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, Laura Parker seconded the motion. 5 for/0 absent

1) Reviewed Selectmen Meeting Minutes of March 27, 2017 and April 3, 2017.

John Whitcomb makes a motion to approve 3/27/17 minutes, second by Tim Russell. 3 for

John Whitcomb makes a motion to accept minutes from 3/3/17, Sandra Tibbetts second, 4 yes/1 obtained

2) Reviewed Road Crew planner.

3) Review Purchase Orders: NONE

4) Reviewed Clerk's interoffice envelope:

- a) Review and sign A/P Warrant(s)
- b) Review and sign Payroll Warrant(s)
- c) Review journal entries.

5) Reviewed & signed BMV Agent change over form.

6) Reviewed Notes from the Grange.

7) Reviewed MMA Last Call on LD 208, *An Act To Add Vehicles Hauling Animal Bedding to Those Exempt from Posted Road Restrictions.*

8) Reviewed news article on Annie's Market robbery.

9) Reviewed Insider Newsletter (KV Chamber of Commerce).

10) Reviewed and determine to purchase the 3 year laptop warranty for clerks' laptop, from Snow Pond.

11) Reviewed Proxy ballot request for annual meeting of stockholders.

12) Reviewed Fire & Rescue Administrative log for March, submitted by Chris Giroux.

13) Reviewed letter re: Review Closure- Zoning Board of Appeals
Variance- 16 Bean Glen, M 60 L 11

14) Reviewed & signed HUB Request for Volunteer Firefighter Insurance coverage through MMA.

15) Reviewed 2 survey proposals, for both Norman Road and Eight Rod Road. Board decided to go with Carey.

16) Signed certificate of appointments:

John Whitcomb made a motion to appoint the following Individuals to the corresponding appointments:

Sheila Thorne of Sidney for Scholarship Committee- effective until 2020

Louise Erskine of Sidney for Scholarship Committee- effective until 2020

Theresa Savage of Sidney for Scholarship Committee- effective until 2020

Nancy Reynolds of Sidney for Scholarship Committee- effective until 2020

Sheila Thorne of Sidney for Deputy Clerk, Deputy Treasurer, and Deputy Tax Collector until open.

Seconded by Sandra Tibbetts. 5 for /0 absent

17) Reviewed Sand Salt Shed RFD proposed contract.

18) Reviewed Property Tax Cards for valuation updates.

19) Reviewed Charter Communications channel re-alignments.

20) Reviewed Spirit of America update submitted by Bruce Flaherty.

John Whitcomb motioned at 8:10 to adjourn, seconded by Sandra Tibbetts, 5 for/0 absent

Selectmen present: Tim Russell, John Whitcomb, Laura Parker, Sandra Tibbetts

Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, 4 for/ 1 absent (KC)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Andrew McMullen- ACO 6:45 pm**

Andy was absent, but spoke by phone; He discussed having a different deputy ACO, Angie Philbrick, and wanted her attend a training for May. *Board agreed to go ahead and sign her up for the training and pay her for the work she'll be doing while getting trained. Chris will be kept on until Angie is trained.*

2) Open plow truck bids- 7:00 pm

John Whitcomb made motion at 6:58pm to open plow truck bids, Sandra Tibbetts seconded. 4 for / 1 absent (KC)

a) Morrison & Sylvester. 10 Wheeler, Viking \$58,995 for head gear, \$167,120 or with trade in \$144,120.

b) HP Fairfield. 61,300 for just head gear.

c) Freightliner. 2018 Viking= \$58,995 for head gear, \$163,642 after trade in of \$18,000 would be \$145,642. HP Fairfield= \$61,300 for head gear, Western Star \$107,118, Viking \$166,113 or \$148,113 after trade in, HP Fairfield \$168,418 or \$150,418 after trade in. In stock demo= \$178,231 (Everest side dump) or \$160,231 after trade in.

d) O'Connor's. Western Star, HP Fairfield= \$147,894, Viking= \$145,589 including \$18,180 trade in.

e) Daigle & Houghton. Western Star, HP Fairfield= \$152,300 after \$13,500 trade in, Viking= \$149,995 w/ trade in, International, HP Fairfield= \$152,300, Viking= \$149,995 with trade in.

Leon will stop by the office tomorrow morning to review all bids in detail and give the board his thoughts and suggestions.

John Whitcomb made a motion to close bids at 7:15 pm, seconded by Tim Russell. 4 for/ 1 absent (KC)

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented or amended and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Laura Parker seconded. 4 for/ 1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of April 10, 2017

John Whitcomb made a motion to accept minutes as written, Tim Russell seconded. 4 for/ 1 absent (KC)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's interoffice envelope:

a) Review and sign A/P Warrant(s)

b) Review and sign Payroll Warrant(s)

c) Review journal entries.

5) Reviewed Liqueur License Application for New England Music Camp/ Snow Pond Center. *John Whitcomb signed.*

6) Reviewed communication with Christopher Giroux in regards to the purchase of bullet proof vests for the department.

7) Reviewed Up-Coming workshops for Forestry Laws. *No action taken.*

8) Reviewed Maine Power Options (MPO) Program Update. *John Whitcomb requested to gather gallon totals and ask around for prices.*

9) Reviewed Charter Communications notice. *No action needed.*

10) Discuss Town Office Sign ideas. *Explore more sign options.*

11) *Tim Russell made a motion to appoint the following positions:*

Sheila Thorne of Sidney for Deputy Town Clerk- effective until end of employment.

Sheila Thorne of Sidney for Deputy Treasurer- effective until end of employment.

Sheila Thorne of Sidney for Deputy Tax Collector- effective until end of employment.

Sheila Thorne of Sidney for Deputy Registrar- effective until end of employment.

John Whitcomb seconded. 4 for/ 1 absent (KC)

12) Reviewed & signed MMA Grant Application for safety equipment for bullet proof vests for rescue, per Christopher Giroux's request.

13) Leon wants to request select board to make a field visit to the sand/salt shed next Monday night (4/24/17), prior to the board meeting, at 5:30 pm. *All four present board members will be able to make the 5:30 request.*

14) 30 Day lien notices are being mailed out on Tuesday April 25, 2017 for 2016 tax year.
2015 there were 134 certified letters mailed out compared to 215 this year.

John Whitcomb made the motion at 8:17 pm to adjourn, seconded by Sandra Tibbetts. 4 for/ 1 absent (KC)

Selectmen present: John Whitcomb, Tim Russell, Kelly Couture, Sandra Tibbetts, and Laura Parker

John Whitcomb motioned to open at 5:31 pm; Tim Russell seconded the motion, 5 for / 0 absent

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Field Trip to Sand Salt Shed- 5:30 pm**

Site visit to sand salt shed to meet Leon there for discussion on where to construct the new sand salt shed building. We first need to determine where the boundary lines are, then we can discuss further about keeping the existing sand salt shed for storage.

2) Jeff Frost- 6:30 pm

Jeff Frost, from the Memorial Day Parade Committee, wanted to personally invite the selectmen to the event. Jeff requested board approval for a handrail to be placed on the three steps that descend from the Veteran's memorial. The Historical Society will fund this project. The Board was in agreement to proceed as he outlined. Jeff is requesting that he be issued the Memorial Day Parade Committee Funds that the Town allocates from Town Meeting. John Whitcomb suggested he submit a PO for the \$550 and if there are any funds leftover that Mr. Frost will bring it back to the town.

Jeff stated that the town meeting went well and the board did a great job doing research.

3) Kevin Bacon- 6:45 pm

Discussed the squad truck purchases. Kevin will put together a spec. sheet for the Squad Truck purchase to be sent out for bid. He will also look at used options. He recommends purchasing a truck that is less than ten years old. Kevin outlined 3 options for delivery of an out of state truck, if purchased: **1)** One of our employees go drive it home, they will need to have a current MDOT physical and run a log book, **2)** Hire a professional driver, or **3)** Pay \$4.00 per mile to have it trucked.

4) Mike Rogers, Maine Revenue Service- 7:00 pm

Discussed preliminary State Valuation vs. Actual. Tim Russell had generated a few questions: **1)** the proposed value is based on what? Mike's replied that local values are the foundation, local sale value of property (arm's length sales). All increase or decreases are driven by the market.

2) While proposed percentage goes up why doesn't the actual percentage go up as high?

Mike's answer was that it's the *average* ratio of *all* taxable property.

5) Open Shepherd Rd. Bids- 7:30 pm

John Whitcomb made a motion to open the Shepherd Rd bids at 7:29pm, seconded by Sandra Tibbetts, 5 for / 0 absent

First one was Manter Construction- 2 options: first is at \$167,500 second option is at \$159,500 (without reclaiming the tar).

Second bid was McGee Construction- \$167,777.77

John Whitcomb made a motion to close the bids and hold for Leon's recommendations. Kelly Couture seconded. 5 for / 0 absent

New Business:Item of Discussion:Resolution:

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, Kelly Couture seconded. 5 for/ 0 abstained

1) Reviewed Selectmen Meeting Minutes of April 18, 2017

John Whitcomb made a motion to accept the minutes as written, Laura Parker seconded. 4 for / 1 abstained

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's interoffice envelope:

- a) Review and sign A/P Warrant(s)
- b) Review and sign Payroll Warrant(s)
- c) Review journal entries.

5) Discuss 2 foreclosed properties; Lewis Rd and Sunflower Lane. Put out to bid and make sure we follow policy for advertising and timelines.

6) Reviewed sample Employee Evaluation forms. Laura Parker wants to take them home to look over.

7) Reviewed Recycling Income Sheet from AIM Recycling.

8) Reviewed Charter Communications notification.

9) Reviewed KVCOG information- re: Transportation Planning Projects- no action needed.

10) Discussed prior years' road grading proposal. Review with Leon and put out to bid.

11) Discussed board staff coming in early to review warrants, signing them when they're not balancing out. -

Also an FYI that Sheila & Winnie will both be at a training Tuesday 5/2/17 and will need one select board member to come in on Monday 5/1/17 to sign/approve payroll warrant. Mary stated that she can complete the payroll, on regular schedule. Laura and/or Sandra are available to come in early to approve, if we need them to.

12) Update on Bangor Savings separate Bond account. No action needed.
New account for Bond funds should be ready by May 12th.

13) Reviewed new sign quote. Laura would like Angela to look into other base options.

14) Discussed Alternate ACO options. Andy McMullen will make the board aware of any potential candidates.

John Whitcomb made a motion to adjourn at 8:16 pm, seconded by Sandra Tibbetts. 5 for / 0 absent

Selectmen present: Sandra Tibbetts, John Whitcomb, Laura Parker, Kelly Couture

Absent: Tim Russell

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, 4 for/1 absent (TR)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

John Whitcomb made motion at 7:00om to open bids, seconded by Sandra Tibbetts. 4 for/1 absent (TR)

Appointments –**1) Removal of Salt Sand Shed Building Bids- 7:00 pm**

Cummings & Sons Construction \$32,000.00. Price is flexible if the Town hauls off the debris.

John Whitcomb made motion to close bids at 7:10pm, seconded by Sandra Tibbetts. 4 for/1 absent (TR)

2) Open Town Farm Rd Culvert Bids- 7:30 pm

John Whitcomb made motion to open Town Farm Road Culvert bids at 7:30pm, Sandra Tibbetts seconded. 4 for/1 absent (TR)

McGee Construction= Right to spec. at \$134,250

Manter = 3 options for pricing 1) 6' Concrete Class V Precast Culvert \$178,450

2) 5' X 6' Precast Box Culvert Class H20 \$174,720

3) 8' Precast Culvert Class V \$174,240

John Whitcomb motioned to close bids at 7:38pm, seconded by Laura Parker. 4 for/1 absent (TR)

New Business:**Item of Discussion:****Resolution:**

John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant; seconded by Sandra Tibbetts. 4 for/1 absent (TR)

1) Reviewed Selectmen Meeting Minutes of April 24, 2017

John Whitcomb motioned to accept minutes as written, seconded by Laura Parker. 4 for/1 absent (TR)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed and signed Clerk's interoffice envelope:

a) Review and sign A/P Warrant(s)

b) Review and sign Payroll Warrant(s)

c) Review journal entries.

5) Reviewed invitation to Public Service Recognition Breakfast- on behalf of the Bean School 5th graders, to honor all who help keep our community safe & beautiful. Sandra and Kelly will attend the breakfast and Angela will RSVP for them tomorrow.

6) Reviewed Newspaper Ad for 2 Tax Acquired Properties and decided to place the ad in the newspaper during a week day, for 3 consecutive weeks, with a deadline of Monday August 21, 2017 and to send the land abutters a notice.

7) Reviewed notice from DOT on Radar Speed Trailer Loan Program; we have it for 2 weeks, check with Leon as to where he'd like it placed.

8) Reviewed Rescue departments monthly report and election ballots submitted. No action needed.

9) John Whitcomb signed GA Portal Access application for Angela.

- 10) Reviewed Freightliner & Western Star of Maine Purchase & Sales Agreement for new plow truck. Purchase order signed by John Whitcomb.
- 11) Reviewed Office Sign Estimate from Northern Sign. Look into a quote for a single pole, without any pole cover, and call around on pricing for stone work to cover the pole. Call the Boy Scout Master to inquire about scouts looking for projects.
- 12) Reviewed final numbers on bond from Maine Municipal Bank. No action required. New account is in the works and should be ready by May 12th.
- 13) *John Whitcomb made motion to enter into Executive Session to discuss personnel matters pursuant to 1 M.R.S.A. § 405(6)(A) at 7:49pm, seconded by Sandra Tibbetts. 4 for/1 absent (TR)*
John Whitcomb made motion to exit executive session at 8:23: pm, seconded by Sandra Tibbetts. 4 for/1 absent (TR)
- 14) Reviewed board meeting room door estimate from PDQ Doors. Board agreed to go ahead with the repairs.
- 15) Reviewed DOT Speed Study for Farm Brook Rd. Discuss with Leon and order signs.
- 16) Reviewed Carey Land Survey Contract. John Whitcomb stated that we will require a map of the survey. We can pay him the retainer requested but need an updated contract to reflect the Town receiving survey maps.

John Whitcomb made motion at 8:32 to adjourn, seconded by Sandra Tibbetts. 4 for/1 absent (TR)

Selectmen present: Tim Russell, Sandra Tibbetts, John Whitcomb, Kelly Couture, and Laura Parker
Public presented: Leon Burgess, Eddie Manter

John Whitcomb motioned to open at 6:29 pm; Sandra Tibbetts seconded the motion, 5 for/0 absent

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –

John motioned to open the Sand Salt Shed Building Bids at 6:30 pm, seconded by Tim Russell. 5 for/0 absent

1) Open Sand Salt Shed Building Bid- 6:30

Two bids from Trask & Son: Galvanized steel structure with fabric covering bid at \$749,000
Laminated wood arch system bid at \$619,000

John Whitcomb motioned at 6:36pm to close bids, seconded by Tim Russell. 5 for/0 absent

2) Kevin Bacon- 6:45

Three Fire Brush Truck options = \$75,000 for a 2006 Ford Pierce, \$99,000 for a 2007 Ford F-550, or \$85,000 for 2005 Ford Darley.

Department recommends purchasing the 2006 Ford Pierce, that it best suits their needs.

Board authorized Kevin Bacon to move forward with purchasing 2006 Ford Pierce.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Sandra Tibbetts. 5 for/0 absent

1) Reviewed Selectmen Meeting Minutes of May 01, 2017

John Whitcomb made a motion to accept minutes as written, seconded by Laura Parker. 4 for/1 abstained

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's interoffice envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed notice from DOT on Radar Speed Trailer Loan Program. We have the trailer for two weeks-

One week being located on Lyons Road, between IF&W building and Middle Rd intersection, the other week being on the Middle Rd near the school.

6) Reviewed office sign estimate, without shroud- Estimate would be \$600- \$700 less, being around \$5,475 to \$5,375.

The board all agreed to order the single pole sign, without the shroud. Will continue to pursue stone work estimates; Angela contacted the Boy Scout Master, they have their meeting tonight and will discuss if scouts are in need of a project.

7) Reviewed and signed Carey Land Survey Contract, verified that it does in fact include maps.

8) Health Insurance- Send out RFP w/ number of employees and coverage.

9) Reviewed Transfer Station job descriptions. Laura revised the current job descriptions, we will review at next weeks' meeting.

10) Discussed the erosion on hill at Sidney Athletic ball field. SAA president stated, in prior email, that they would purchase rip rap and cover the fabric that is exposed, due to the current rip rap slipping down.

- 11) Local and State Election, Public Hearing, June 13th- Winnie will need 2 counters and 2 Registrars her first election as Clerk. This will result in a larger than normal payroll. The board is agreeable to this staffing arrangement.
- 12) Angela's made numerous attempts to contact somebody from Maine State Retirement System, with no luck. John Whitcomb suggested to contact MMA.
- 13) Reviewed David Bernier's resignation letter from planning board.
- 14) Reviewed and approved Maine Town & City Clerks' Association Membership application. Board all agreed that it's a wonderful idea.
- 15) Reviewed and signed documentation from Bernstein Shur for the General Obligation Bond.
- 16) Reviewed Municipal Liquor licensing requirements. No action needed at this time.

Discussed the Shepherd Rd and Town Farm Rd Culvert projects.

Leon Burgess will contact McGee Construction in regards to amended quotes for:

- Shepherd Rd Construction, without the reclaiming the road.
- Town Farm Rd Culvert, replacing culvert with a box culvert.

Eddie Manter will also submit amended bids, for the same as listed above.

Laura Parker has held a couple meetings in the conference room recently and is suggesting that office staff, as time allows, organize and clean out things that shouldn't be stored in the room. The current appearance is unprofessional. Laura would gladly come in to assist if staff would show her where things go and what needs to stay. Angela shared that she too has been reorganizing the vault and staff kitchenette; we are limited for space and am trying to create an efficient, work friendly environment.

John Whitcomb motioned at 8:45pm to adjourn, seconded by Kelly Couture. 5 for/0 absent

Selectmen present: Tim Russell, Sandra Tibbetts, John Whitcomb, Kelly Couture, and Laura Parker

John Whitcomb motioned to open at 6:34 pm; Tim Russell seconded the motion, 5 for/0 absent

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –

1) Tom McAvoy- 6:45 pm

Interested in serving on the Planning Board. Wants to learn about things in the Town, and help keep the mil rate low. Zoning Board of Appeals experience. Will collaborate with the planning board on who to appoint for the vacant position.

2) Open Grading Bids- 7:00 pm

John Whitcomb made a motion to open the grading bid, seconded by Laura Parker. 5 for/0 absent

Manter Construction at \$105 per hour

John Whitcomb made a motion to award bid to Manter Construction, seconded by Kelly Couture. 5 for/0 absent

John Whitcomb made a motion to close bids, seconded by Laura Parker. 5 for/0 absent

New Business:

<u>Item of Discussion:</u>	<u>Resolution:</u>
<i>Laura Parker motioned to accept the warrant as amended and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 5 for/0 absent</i>	
1) Reviewed Selectmen Meeting Minutes of May 08, 2017 <i>John Whitcomb made a motion to accept the minutes as presented, seconded by Sandra Tibbetts. 5 for/0 absent</i>	
2) Reviewed Road Crew planner.	
3) Reviewed Purchase Orders: NONE	
4) Reviewed Clerk’s interoffice envelope: a) Reviewed and signed A/P Warrant(s) b) Reviewed and approved Payroll Warrant(s) c) Reviewed journal entries.	
5) Signed Warrant and Notice of Election to call RSU #18 Referendum- 2 copies of nine notices.	
6) Reviewed Kennebec Valley Chamber Insider Newsletter. No action required.	
7) Reviewed and signed certificate of appointments. <i>John Whitcomb made a motion to appoint the following positions:</i> Christopher Giroux of Sidney for Assistant Rescue Chief- effective until April 1, 2019 Rachel Williams of Sidney for Rescue Captain- effective until April 1, 2019 Daniel Courtemanch of Sidney for Rescue Chief- effective until April 1, 2019 <i>Seconded by Sandra Tibbetts. 5 for/0 absent</i>	
8) Reviewed classes that Clerk has signed up for.	
9) Reviewed Transfer Station Job Descriptions for: Supervisor, and Station Attendant. A few recommended adjustments; Angela will have them revised ready for next meeting to vote on.	
10) Reviewed DOT Notice, RE: Resident Assignment Letter, Ultra-Thin Bonded Overlay, I-95 SB. No action required.	
11) Reviewed Letter of Intent from Louis Fontaine- Vacant Planning Board Position. No action required at this time.	

12) Purchase update on Brush Truck- Kevin Bacon is seeking official approval to purchase the 2006 Ford Pierce truck for \$70,000. A company out of Florida will deliver the truck for \$2,000.

John Whitcomb made a motion to authorize Kevin Bacon, on behalf of the Town, to purchase the 2006 Ford Pierce for \$70,000 and pay \$2,000 to have the truck transported. Seconded by Kelly Couture. 5 for/0 absent

13) Reviewed notice from RSU #18- Cost Sharing Committee. No action required.

14) Reviewed and approved Staff Vacation Request from Winnie Roberts.

15) Reviewed Manter Construction Box Culvert Estimate and Shepherd Rd. (Omit Reclaiming) Bid Adjustment.

16) Reviewed Kennebec County Proposed FY 2018 Budget, and Public Hearing Notice. No action required.

DEP will be visiting the closed land fill next Friday May 19th, they do a walk around and a gas test. He wanted to invite any selectmen. They will call back Friday morning with a timeframe. Tim Russell and Laura Parker would like to be notified of the timeframe, they would like to attend if available.

John Whitcomb made a motion to adjourn at 9:20, seconded by Tim Russell. 5 for/0 absent

Selectmen present: Tim Russell, Sandra Tibbetts, Laura Parker, John Whitcomb

Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; seconded by Laura Parker, 4 for /1 absent (KC)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –

1) None

New Business:**Item of Discussion:****Resolution:**

John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Sandra Tibbetts. 4 for / 1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of May 15, 2017

John Whitcomb made a motion to accept amended minutes from May 15, 2017. Seconded Tim Russell. 4 for /1 absent (KC)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed and adopted updates to the Transfer Station Attendant and Transfer Station Supervisor job descriptions. *Tim Russell made a motion to accept Transfer Station Attendant and Transfer Station Supervisor job descriptions as presented and signed, seconded by Sandra Tibbetts. 4 for/1 absent (KC)*

6) Discussed Shepherd Rd and Town Farm Rd. projects.

DEP is meeting with Leon Thursday morning to look over relocating the position of the culvert and the effects it may cause. Board will wait until after this meeting to make any decision.

7) Reviewed and signed Northern Sign contract. Board agreed to go with Northern Sign's recommended color options of delft blue pantone 294C and yellow pantone 109C.

8) Reviewed "Thank You" letter from Sidney Food Pantry.

9) Reviewed email from Jim Pepin re: Land Use Permit from DEP for Notice of Complaint for wetland issue for Joseph Drive.

10) Reviewed ICMA- 2016 Annual Report for Vantage Trust. No action required.

11) Discussed and approve Troop 401 utilizing the town office parking lot during Memorial Day Parade to sell hamburgers. They will be setting up around 8:30 that morning. Board agreed to allow boy scouts to use parking lot.

12) Reviewed interoffice MEMO re: staff weekly meeting notice. John Whitcomb would like to see a monthly department head meeting with the Board. First meeting being scheduled for June 5th at 6:30 pm.

13) Reviewed Maine Municipal Bond- Fall Bond Issue Schedule. No action taken.

14) Reviewed Fire Department's interest in installing a blinking warning sign for Pond Rd Station. Chris Giroux states they've had many "close calls" when backing into the building with traffic coming over the hill. Board recommend contacting Susan Collins office to see if that falls under any grant opportunities first.

15) Discussed Field Cemetery road issue- 3 culverts needing repairs, according to new land owner Jamie Higgins. The Town does not own the road, it has only a right of way, and is therefore not legally able to do any repairs on the sections the landowner is concerned about. Leon will contact land owner to inform them.

16- A) Reviewed and signed Bill of Sale and Vehicle Price Certification for Sidney Fire Department to purchase one 2006 Ford F-550 Brush Truck from West Point Fire Department, for \$70,000.00.

16- B) Reviewed preliminary bid specs for other fire truck. Kevin is looking to have bid ready for June first. Board has questions with truck dimensions fitting in existing building and would like Kevin to join a Board meeting when he has the final specs together, for discussion.

John Whitcomb made a motion to adjourn at 8:07, seconded by Tim Russell. 4 for/1 absent (KC)

Selectmen present: John Whitcomb, Tim Russell, Sandra Tibbetts, Laura Parker
 Absent: Kelly Couture

John Whitcomb motioned to open at 6:24 pm; Tim Russell seconded the motion, 4 for/1 absent (KC)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Louis Fontaine 6:30**

Interested in joining the planning board. He attended last planning board meeting on 5/22/17, feels he could add service to the Town. He has recently retired.

2) Jacob Sanborn 6:45

Mr. Sanborn is seeking approval of his Eagle Scout project. He wants to build 2 picnic tables and a bottle return box, all to be located at the Sidney boat landing on 88 Hosta Lane. Bottle return proceeds would benefit the Sidney Athletic Association. Tim Russell asked that Mr. Sanborn take pictures and send them here to the office. Board all agreed it's a great project.

3) Kevin Bacon 7:00

Has bid specs for fire truck ready for review and questions. John Whitcomb wants to make sure that the truck will fit in the existing building. Kevin guarantees that it will fit. John wanted to know if the chainsaw, and lose equipment, would be less money to buy separate or with the truck, Kevin said that it will in fact be less to buy them separate. Kevin is looking for a 30 day time frame for the bid due date along with a 90 day time frame to receive the truck.

For the brush truck, the transportation company will be billing after the delivery. Make sure to mail the check certified and add the truck to our insurance policy as soon as we put the check in the mail.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts, 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of May 22, 2017

John Whitcomb made motion to accept minutes as written, seconded by Laura Parker. 4 for/1 absent (KC)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed sample RFP for health insurance.

6) Reviewed RUBB amended size suggestions for the sand salt shed building. No action needed.

7) Reviewed postage meter options. Board all agree to move forward for a one year contract with a postage meter.

8) Discussed Maine State Retirement staff question. Board recommends staff get any questions answered directly by Maine State Retirement System, even if we need to go to the state building in Augusta to talk to someone in person.

9) Reviewed quotes on Solar Beacon Warning System for fire station. No action taken at this time.

10) Reviewed the updated Transfer Station Job Descriptions signed by the Transfer Station crew. No action needed.

11) Reviewed Ad from Sidney Rescue for re-license as an emergency medical service provider Non-Transporting First Responder Service.

- 12) Reviewed 2 applicants for vacant Planning Board Member Position.
- 13) Angela Nelson needs a 90 day review completed by June 19th. The board all agree that Winnie will perform front office staff reviews. We will continue to use the current Performance Review work sheet until a new one is adopted.
- 14) Reviewed confirmation of \$2m bond transfer.
- 15) Rescue Boat. Discussed how to enclose the rescue boat so to keep it on the lake and secured.
- 16) Reviewed email the Board received from Hannah Hargrove from Messalonskee High School. She's doing a project for a civics class which requires her to interview a local official. Laura Parker will reply on behalf of herself.
- 17) Town Farm Rd Culvert & Shepherd Rd Projects –
**Tim Russell made a motion to award the Town Farm Rd Culvert Project to Manter Construction option #2, (without moving the position of the culvert) at \$174,720. Discussion- Leon should communicate to Manter that construction's to be completed between July 15th and October 2nd to avoid further permit requirements and that culvert is to be embedded 25%. Seconded by Laura Parker. 4 for/1 absent (KC)*
- *Laura Parker made a motion to award McGee Construction (without reclaiming) the Shepherd Rd project at \$152,000, seconded by Sandra Tibbetts. 4 for/1 absent (KC)*

John Whitcomb made a motion to adjourn at 8:33, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Selectmen present: John Whitcomb, Tim Russell, Kelly Couture, Sandra Tibbetts, and Laura Parker

John Whitcomb motioned to open at 6:25 pm; Tim Russell seconded the motion, 5 for/0 absent

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Department Head Meeting- 6:30**

Leon Burgess, Victor Grivois, Winnie Robbins, and Angela Nelson attended.

Board would like to meet on a monthly schedule to keep in touch,

Bring up what's going on and any needs or issues.

John Whitcomb motioned to enter into executive session at 7:16 pm to discuss personnel matters pursuant to 1 M.R.S.A. § 405(6)(A), seconded by Tim Russel. 5 for/0 absent

Selectmen, Winnie Robbins, and Angela Nelson present during the session.

Motion made by John Whitcomb at 7:42 to exit executive session, seconded by Tim Russell. 5 for/0 absent

New Business:**Item of Discussion:****Resolution:**

Review the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Laura Parker; 5 for/0 absent

1) Reviewed Selectmen Meeting Minutes of May 30, 2017

John Whitcomb made motion to accept minutes as written, seconded by Sandra Tibbetts; 4 for/1 abstained

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: Air Craft Blue Book- board approved.

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed RFP for health insurance. No action taken.

6) Reviewed new/revised Employee Evaluation Form. Laura will finalize for following meeting.

7) Reviewed and signed the following Certificates of Appointment:

John Whitcomb made a motion to appoint the following:

Tom McAvoy of Sidney ME for Planning Board Member for term ending April 2019

Louis Fontaine of Sidney, ME for Planning Board Member for term ending April 2020

Seconded by Sandra Tibbett. 5 for/0 absent

8) Reviewed Transcript for General Obligation Bond from Bernstein Shur. No action needed.

9) Reviewed Requisition for Purchase from Clerk's Office. Board approved.

10) Reviewed Monthly Report from Fire/Rescue.

11) Reviewed Governor LePage's Tax Lien Foreclosure Bill- LD 1629.

12) Reviewed email from Douglas Eugley in regards to his driveway culvert.

13) Reviewed Letter of Resignation from Shannon Stoddard.

14) Reviewed 2 vacation request from Sheila Thorne. Board approved.

- 15) Reviewed the "I've Got the Job Now What" class the town clerk signed up for.
- 16) Reviewed and signed quote confirmation from Florida Transnational Trucking.
- 17) Inquiry about night of June 19th meeting, and evaluation schedule from Angela Nelson. Angela requested for the night of June 19th off for family event, board approved.
- 18) Reviewed Kennebec Valley Council of Governments (KVCOG) Membership Application. No action taken.
- 19) Reviewed Mid-Maine Chamber of Commerce Newsletter.
- 20) Reviewed pictures of Belgrade's Sand Salt Shed.

John Whitcomb made motion to adjourn at 8:50pm, seconded by Tim Russell. 5 for/0 absent

Selectmen present: John Whitcomb, Tim Russell, Laura Parker, Sandra Tibbetts, and Kelly Couture

Laura Parker motioned to open at 6:00 pm; Kelly Couture seconded the motion, 5 for/0 absent

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Road trip to Transfer Station- 6:00**

View spot for sand salt shed building.

2) Mike & Lynn Jandreau - 6:30 Discuss right of way on property. **No show.****3) Peter Beckerman- 6:45**

Discuss placement of speed limit sign on Farm Brook Road. Peter wants the speed limit sign moved to the southern side of his property. Kelly Couture would like the sign moved to please the resident. John Whitcomb asked Peter Beckerman to place a stake where he would like the speed limit sign to be placed. Kelly Couture wants to see this town have a Town Manager to handle these types of issues. She stated, for the record, that she was not part of the board's prior decision to leave the sign were it was placed as she was absent from the meeting.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Tim Russell. 5 for/0 absent

1) Reviewed Selectmen Meeting Minutes of June 5, 2017

John Whitcomb motioned to accept minutes as written, Sandra Tibbetts seconded. 5 for/0 absent

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed and completed Maine Municipal Bond Bank survey.

6) Reviewed Letter of Safety Enhancement Grant Approval.

7) Reviewed request for paving the Shepherd Rd. Fire Station from Dan Courtemach.

Board approved paving request and Angela will let Leon know.

8) Reviewed and signed Certificate of Appointment for:

Laura Parker made a motion to appoint:

Frederick Gay of Sidney for Planning Board Member until April 2020.

Douglas Eugley of Sidney for RSU #18 Cost Sharing Committee until April 2018.

Tim Russell of Sidney for RSU #18 Cost Sharing Committee until April 2018.

Winona Robbins of Sidney, Maine for Tax Collector effective until the end of employment.

Shawna Foye of Sidney, Maine for Deputy Tax Collector effective until the end of employment.

Seconded by Sandra Tibbetts. 5 for/0 absent

9) Reviewed revision to the Employee Job Performance Review Form for Probationary Employees, Employee Evaluation Form, and Corrective Action Plan form. *Laura will continue to edit the forms and make suggestions for changes in the Personnel Policy to reflect these changes. Once the board views and approves all changes, they will be forwarded to the town attorney for review.*

- 10) Discussed sand salt shed building. Reviewed pictures of Belgrade's building.
Tim Russell made a motion to award Sand Salt Shed Building bid to Trask & Son at \$619,000 for an 80 X 130 building. John will call to schedule a site visit to go over details with contractor. Seconded by Sandra Tibbetts. 5 for/0 absent
- 11) Reviewed Kennebec Valley Chamber of Commerce Newsletter.
- 12) FYI- June 13th Kennebec County Dept. of Conservation will be removing and bagging up mustard weed (invasive plant) on the Garrett Rd. Please do not remove any of the bags, Bob will be burning the bags in his wood furnace.
- 13) Snow Pond Technology will be here Wednesday June 21st to rotate the server.
- 14) Reviewed and signed letter to Shannon Stoddard accepting her resignation from the Planning Board.
- 15) Reviewed Planning Board Minutes from May 22, 2017.
- 16) Reviewed email from RSU #18 Administrative Assistant in regards to the reconvening of the Cost Sharing Committee.
Doug Eugley is on the committee, we still need one more member. Tim Russell agreed to be on the board.
- 17) Reviewed June 2017 SHS Newsletter.

John Whitcomb made motion to adjourn at 8:30, seconded by Sandra Tibbetts. 5 for/0 absent

Selectmen present: Sandra Tibbetts, Tim Russell, Laura Parker

Selectman absent: John Whitcomb, Kelly Couture

Public Present: Leon Burgess, Road Foreman; David Trask, David P. Trask and Sons General Contractor

Laura Parker motioned to open at **1:30 pm**; Tim Russell seconded the motion, 3 for/2 absent (KC, JW)

Appointments –

1) David Trask, David P. Trask and Son, INC 1:30 pm

Selectman present to meet with Road Foreman Leon Burgess regarding construction of the Sand and Salt Shed (shed) at Public Works.

Discussed potential locations of shed, fill requirements, fan/ventilation requirements and specific construction requirements of concrete walls and foundation.

David feels that moving the shed location to the area north of the current shed will require a significant amount of fill. He states that the amount of fill required to move the shed will be more than it would cost to demolish the current shed in his estimation. He will provide a quote for demolition of the current shed and hopes to have these numbers faxed to the Town Office by Friday afternoon.

David will also provide a quote for two wall heights: 12 feet total (4 feet in ground, 8 feet above) and 13 feet total (4 feet in ground, 9 feet above) which is to include any change in wall thickness or changes in construction for an increase in wall height. The current quote is for a 10 foot wall (4 feet in ground, 6 feet above) that is 12 inches wide.

David will inform building engineer that the Board requests optimal ventilation and would approve a second fan to achieve this.

David will submit his quote to his engineer who will design trusses that are designed for typical snow fall in Sidney. He recommends leaving at least 15 feet of ground available around the new structure for adequate snow removal. David anticipates a mid-October delivery date of engineered trusses, however will not be able to hire engineering firm to get this started until he has a signed contract from the Town.

Tim, Laura and Sandra are available on Friday afternoon/evening if necessary to review quote from David for current shed demolition.

Laura Parker Motioned to close at 2:30pm. Sandra Tibbetts seconded the motion, 3 for/ 2 absent (KC, JW)

Selectmen present: John Whitcomb, Tim Russell, Kelly Couture, and Sandra Tibbitts.

Absent: Laura Parker, Angela Nelson

Kelly Couture motioned to open at 6:30 pm; John Whitcomb seconded the motion, 4 for/1 absent (LP)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Winnie Robbins & Shawna Foye- 6:30 PM**

Witnessed oaths for switching positions.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbitts. 4 for/1 absent (LP)

1) Review Selectmen Meeting Minutes of June 12, 2017

John Whitcomb motioned to accept the minutes as written. Sandra Tibbitts seconded. 4 for/1 absent (LP)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed sample "Special Amusements Permit Ordinance" – required ordinance if municipality has establishments licensed to sell liquor for consumption on premises. *Tabled for further review and discussion.*

6) Reviewed letter from Dept of Agriculture, Conservation & Forestry- in regards to on line burning permits. *There is an emergency bill before the State Legislature to permit online burning permits by other organizations.*

7) Reviewed request for Maine Town, City and County Management Association membership. *Board authorized Angela Nelson, Administrative Assistant to become a member.*

8) Reviewed shed options for transfer station/garage.

9) Reviewed email update from Maine Power Options.

10) Reviewed email from Maine DOT in regards to purchasing winter salt.

11) Reviewed "Selectmen Time Sheet" revision. *Minor change noted on sample.*

12) Executive Session to discuss personnel matters pursuant to 1 MRSA § 405(6) (A)

John Whitcomb moved and Sandra Tibbitts seconded to enter into Executive Session IAW 1MRSA § 405(6) (A) at 8:30 to discuss personnel issues. Selectmen JW, KC, TR, ST present, LP absent during session.

John Whitcomb moved to come out of Executive Session at 8:45, seconded by Sandra Tibbitts. 4 for/1 absent (LP)

13) Select Board authorized Angela Nelson, Administrative Assistant to the Board of Selectmen, to sign quit claim deed, in behalf of the Board of Selectmen, for turnaround on Pepin Road from the Town to Nadeau.

John Whitcomb moved to authorize Angela Nelson to sign Quit Claim Deed for Turnaround on Pepin Road from Town to Nadeau. 4 for/1 absent (LP)

14) Reviewed Kennebec County Proposed Budget FY 2018.

15) Reviewed request from Samantha Turner to add a link to our community resources page on financial aid.
Tabled for further review and discussion.

16) Reviewed request for Snow Pond ad to be placed on town website. *Tabled for further review and discussion.*

17) Reviewed quote from Trask & Sons for Sand and Salt Shed.

Tim Russell moved to award Trask & Sons the sand and salt shed contract for a 130' x 80' x 13' high foundation walls and two (2) exhaust fans for \$644,100.00. Seconded by John Whitcomb. 4 for/1 absent (LP)

18) Reviewed process for Town Farm Rd closure for cross-culvert replacement.

Town will make announcement on Town website, public access channel, and social media and notification of Town Farm Rd residents of closure.

John Whitcomb made a motion at 8:50 to adjourn, seconded by Sandra Tibbetts. 40for/1 absent (LP)

Selectmen present: Tim Russell, Sandra Tibbetts, John Whitcomb, Laura Parker

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, 4 for/1 absent (KC)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –

1)

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Tim Russell. 4 for/1 absent (KC)

- 1) a.) Reviewed Selectmen Meeting Minutes of June 14, 2017
John Whitcomb made motion to accept as written, seconded by Sandra Tibbetts 3 for, John abstained, 1 absent (KC)

b.) Reviewed Selectmen Meeting Minutes for June 19, 2017
John Whitcomb made motion to accept as written, seconded by Sandra Tibbetts. 3 for, Laura abstained, 1 absent (KC)
- 2) Reviewed Road Crew planner.
- 3) Reviewed Purchase Orders: NONE
- 4) Reviewed Clerk's inter office envelope:
 - a) Reviewed and signed A/P Warrant(s)
 - b) Reviewed and signed Payroll Warrant(s)
 - c) Reviewed journal entries.
- 5) Reviewed Planning Board Minutes from 6/5/17.
- 6) Reviewed and approved Selectmen Time Sheet revision.
- 7) Discussed shed options for transfer station/garage. Tabled for further discussion.
- 8) Reviewed contract from Maine Power Options. We are locked in at \$1.72 for heating fuel and \$1.85 for diesel fuel.
- 9) Reviewed DOT Abutting Municipality Letter re: Scoping Meeting 109 Capital Street Development in Augusta.
- 10) a) Discussed request from Samantha Turner to add a link to our community resource page on financial aid.
b) Discussed request for snow pond ad to be placed on our web site.
Based from legal advice, board all agreed that both Channel 7 and our web site are not advertising avenues.
Flyers may be placed in the lobby.
- 11) Discussed Transfer Station storage shed ideas. (Repeated entry, sorry!)
- 12) Reviewed additional charges from Florida Transnational Trucking Co., for second attempt of delivery!
- 13) Reviewed 2017/2018 RSU #18 letter and budget numbers. A 7.46% increase for Sidney.
- 14) Reviewed informational letter from DOT re: Consultant Resident Assignment, Crack Sealing.
- 15) Reviewed and signed certificate of appointment for:
Gary Fuller of Belgrade for Plumbing Inspector effective until April 1, 2018
Gary Fuller of Belgrade for Code Enforcement Officer effective until April 1, 2018
- 16) Discussed vacuum recommendation from Tammy Holt- Kenmore #22614 bag less canister @ \$300.00.
Board is in agreeance with Tammy's recommendation, Angela will order one.

- 17) Reviewed response from MMA re: "Special Amusement Permit Ordinance".
Will hold off to see if the amendment LD-30 passes.
- 18) Mandatory Safety Training scheduled for Tuesday October 3rd at 6 PM.
- 19) Reviewed notice from Pike Industries re: moving portable recycled asphalt pavement crusher to Sidney location.
- 20) Reviewed response from MMA regarding payment provisions for general contractors.
Angela will contact David to discuss intention for payment, certification and any building warranty implied.
- 21) Enter into executive session to discuss personnel matters pursuant to 1 MRSA § 405 (6)(A)
John Whitcomb motioned to enter into executive session pursuant to 1 MRSA § 405(6)(A) at 8:08 PM, seconded by Sandra Tibbetts. John Whitcomb, Tim Russell, Laura Parker, Sandra Tibbetts and Angela Nelson present.
John Whitcomb motioned to exit executive session pursuant to 1 MRSA § 405(6)(A) at 8:14 , seconded by Laura Parker.
John Whitcomb motioned to enter into executive session pursuant to 1 MRSA § 405(6)(A) at 8:15 PM, seconded by Sandra Tibbetts. 4 for/1 absent (KC) John Whitcomb, Tim Russell, Laura Parker and Sandra Tibbetts present.
John Whitcomb motioned to exit executive session pursuant to 1 MRSA § 405(6)(A) at 8:18 , seconded by Tim Russell. 4 for/1 absent (KC)
- 22) Reviewed and approved Road Crew vacation time request.
- 23) Manter Construction and Angela discussed mailing notices to Town Farm Road residents the week of July 17th along with placing information on Channel 7 and website of road closure.
- 24) Mowing- Angela will discuss roadside mowing, old landfill mowing and transfer station mowing with Leon.

John Whitcomb made a motion to adjourn at 8:23 PM, seconded by Sandra Tibbetts 4 for1/ absent (KC)

Selectmen present: Tim Russell, Laura Parker, Kelly Couture, Sandra Tibbetts

Selectmen absent: John Whitcomb

Public present: Kevin Bacon, Ferrara representative, Smeal representative

Laura Parker motioned to open at 6:30 pm; Tim Russell seconded the motion. 4 for/1 absent (JW)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Kelly Couture made motion to appoint Laura Parker as chairman. Seconded by Sandra Tibbetts. 4 for/1 absent (JW)

Appointments –**1) Open Engine 3 Fire Truck Bids- 6:30 PM**

Laura Parker motioned at 6:30pm to open Engine 3 truck bids, seconded by Kelly Couture. 4 for/1 absent (JW)

Ferrara \$349,649.00

Smeal \$381,910.00

Fire department will take the bid packets back and review in detail the specs.

Laura Parker motioned at 6:37pm to close the bids with the exception that Kevin Bacon could ask the bidders questions after brief review of the bids. Seconded by Tim Russell. 4 for/1 absent (JW)

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and Laura Parker made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/1 absent (JW)

1) Reviewed Selectmen Meeting Minutes of June 26, 2017

Laura Parker made motion to accept minutes from June 26, 2017, seconded by Tim Russell. 3 for/John absent /Kelly abstained

2) Reviewed Road Crew planner. NONE

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed Transfer Station storage shed ideas. Board's in agreeance for Leon to purchase shed through Hammond Lumber.

6) Discussed further on Medical Marijuana ordinance topic. Angela will contact MMA legal in regards to a few questions.

7) Reviewed rescue monthly report.

8) Reviewed Waste Management new rates. Tabled for next meeting.

9) Enter into executive session for personnel matters in pursuit to 1 MRSA § 405 (6)(A).

Laura Parker motioned at 6:54PM to enter into executive session pursuit to 1 MRSA § 405 (6)(A), seconded by Sandra Tibbetts. 4 for/1 absent (JW)

Selectmen and Angela Nelson present during session.

Laura Parker motioned at 6:56PM to exit executive session, seconded by Tim Russell. 4 for/1 absent (JW)

Kelly will be speaking to Richard Jandreau about looking into a free animal rescue training for fire/rescue.

Laura Parker motioned at 7:02 PM to adjourn, seconded by Tim Russell. 4 for /1 absent (JW)

Selectmen present: John Whitcomb, Laura Parker, Tim Russell, Sandra Tibbetts

Selectmen absent: Kelly Couture

Public present: Leon Burgess, David Trask & Son Construction, Plymouth Engineering

John Whitcomb motioned to open at 1:57 pm; Laura Parker seconded the motion, 4 for /1 absent (KC)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) David Trask & Son- 2:00 PM**

Leon dug 2 soil test holes per engineer's request for further design requirements.

Discussed placement of sand and salt shed building and other issues in question.

Sandra Tibbetts left meeting at 2:46 pm.

John Whitcomb made motion to adjourn at 2:55 pm, seconded by Tim Russell. 3 for/2 absent (KC, ST)

Selectmen present: Tim Russell, Kelly Couture, Sandra Tibbetts, John Whitcomb

Selectmen absent: Laura Parker

John Whitcomb motioned to open at 6:21 pm; Tim Russell seconded the motion, 4 for/1 absent (LP)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –

1) Kevin Bacon, Engine 3 Fire Truck Bids- 6:30 PM

John Whitcomb made a motion to award bid to Ferrara as written, Kelly Couture seconded. 4 for/1 absent (LP)
Angela Nelson will type up bid specs for the sale of the 1978 Mack tanker truck.

2) Winnie Robbins- 6:40 PM

John Whitcomb motioned to enter executive session to discuss personnel matters pursuant to 1 MRSA § 405(6)(A) at 6:34PM, Sandra Tibbetts seconded. 4 for/1 absent (LP)

Selectmen, Angela Nelson and Winnie Robbins present.

John Whitcomb made motion to exit executive session at 7:00pm, seconded by Sandra. 4 for/1 absent (LP)

3) Open Paving Bids- 7:00 PM

John Whitcomb motioned at 7pm to open paving bids, seconded by Kelly Couture. 4 for/1 absent (LP)

Wellman Paving- shim & surface \$71 per ton for a total of \$234,655

Pike- \$53.50 per ton for a total of \$165,047.50

All State Paving- shim \$69.49, surface \$67.49 for a total of \$225,486.50

B&B Paving- \$55 per ton for a total of \$181,775

Leon Burgess will look over the bids and be in contact.

John Whitcomb motion to close bids at 7:08PM, seconded by Kelly Couture. 4 for/1 absent (LP)

New Business:

Item of Discussion:

Resolution:

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Tim Russell seconded. 4 for/ 1 absent (LP)

1) a) Reviewed Selectmen Meeting Minutes of July 3, 2017

John Whitcomb motioned to accept minutes as written, seconded by Tim Russell. 3 for/1 absent (LP)/1 abstained (KC)

b) Reviewed Selectmen Meeting Minutes of July 5, 2017

John Whitcomb motioned to accept minutes as written, seconded by Sandra Tibbetts. 3 for/1 absent (LP)/1 abstained (KC)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

a) Reviewed and signed A/P Warrant(s)

b) Reviewed and signed Payroll Warrant(s)

c) Reviewed journal entries.

5) Discussed further on Medical Marijuana ordinance topic.

6) Reviewed Waste Management updated rates.

7) Discussed 2017 Commitment figures. Still waiting for update from our TRIO program.

8) Reviewed email from Peter Schutte re: Trafton Rd. I-95 Interchange Ribbon Cutting Ceremony invitation. Kelly Couture and Tim Russell are planning on attending.

9) Reviewed and signed Pole Permit Application.

- 10) Reviewed Sidney Historical Society monthly Newsletter.
- 11) Reviewed Kennebec Valley Chamber Newsletter.
- 12) Reviewed notice from Charter Communications of price adjustments.
- 13) Reviewed notice from FairPoint Communications of merger with Consolidated Communications.

John Whitcomb motioned to adjourn at 8:10 PM, seconded by Tim Russell. 4 for/1 absent (LP)

Selectmen present: Tim Russell, Sandra Tibbetts, John Whitcomb, and Kelly Couture; Laura Parker in @ 6:25 PM

John Whitcomb motioned to open at 6:15 pm; Tim Russell seconded the motion. 4 for/1 absent (LP)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

John Whitcomb made motion to enter into executive session to discuss personnel matters pursuant 1 MSRA § 405 (6)(A) at 6:15 PM seconded by Tim Russell. 4 for/1 absent (LP)

Board and Angela Nelson present. Laura entered at 6:25.

John Whitcomb motioned to exit executive session at 6:49 PM, seconded by Tim Russell. 5 for/0 absent

Appointments –**1) Shawna Foye- 7:00 PM**

John Whitcomb motioned to enter into executive session to discuss personnel matters pursuant to 1 MRSA § 405(6)(A) 6:56 PM, seconded by Sandra Tibbetts. 5 for/0 absent

Board, Shawna Foye, and Angela Nelson present. Shawna exited at 7:04 PM.

John Whitcomb motioned to exit executive session 7:31PM, seconded Sandra Tibbetts. 5 for/0 absent

2) Andy McMullen- Via Phone

Discussed rat issue. Quaker Rd resident has trapped and killed over 100 rats. Board would like Andy to look into how the Town of Windsor handled their issue.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Tim Russell. 5 for/0 absent

1) Reviewed Selectmen Meeting Minutes of July 10, 2017

John Whitcomb made motion to accept minutes as written, seconded by Tim Russell. 4 for/ 1 abstained (LP)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed the request for a bond on November ballot for new track and field.

Tim Russel will work on drafting a letter to the RSU.

6) Discussed approaching Florida Transport Company to cover the break down costs during delivery of Engine 3- per request of Chris Giroux. No action taken.

7) Discussed Paving Bids along with other potential roads to be added to this years' project.

Leon is working on getting estimates for a few other roads.

8) Reviewed Charter Communications notice.

9) Reviewed MMA Annual Election Notice with ballot. Voted and signed.

10) Reviewed 2017 commitment mil rates! *John Whitcomb motioned to set 11.70 mil rate, with an overlay of \$93,002.59, for 2017 taxes, seconded by Laura Parker. 5 for/0 absent*

11) Fire Department insurance coverage inquiry.

Angela Nelson will contact Marcus from MMA to get a copy of our GAP insurance and distribute to all volunteers for clarity.

John Whitcomb motioned to adjourn at 8:20 PM, seconded by Sandra Tibbetts. 5 for/0 absent

Selectmen present: John Whitcomb, Kelly Couture, Tim Russell, Sandra Tibbetts, and Laura Parker

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, 5 for/0 absent

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Dave Shaw- 6:30 PM**

Seeking to replace Bowman Cemetery Sign. Sign lettering is a hobby of his. He will make a replacement sign same size out of wood and it will hang in the same manner. Mr. Shaw will drop the old one off to the Town Office or will check with the Historical Society about keeping the original sign.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 5 for/0 absent

1) Reviewed Selectmen Meeting Minutes of July 17, 2017

John Whitcomb made a motion to accept minutes as written, seconded by Sandra Tibbetts. 5 for/0 absent

2) Reviewed and made comments on Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed Wellness Works newsletter.

6) Award Paving Bid.

John Whitcomb made a motion to award the paving bid to Pike Industries, Kelly Couture seconded. 5 for/0 absent

7) Reviewed process for payroll warrant review.

8) Reviewed updates to Performance Evaluation forms and Personnel Policy.

Angela Nelson will have Leon Burgess and Winnie Robbins review.

9) Reviewed email from Tim Wade, re: Go Gold Proclamation. No action at this time.

10) Reviewed email from Dave Dunning, re: SW Cole Engineering, INC.

11) Reviewed letter from Spectrum Business, re: Upgrade package available. No action taken.

12) Reviewed Supplemental Insurance coverage for Volunteer Fire/Rescue. Angela Nelson will schedule Marcus from MMA to go over coverage with Fire/Rescue Department same evening as safety training, October 3rd, 2017. Angela will contact Chief Jandreau to inform the crew.

13) Reviewed Shepherd Rd Reconstruction break down on pricing values of project, from McGee Construction. Angela will contact McGee Construction to verify they use jute matting to comply with State specs.

14) Reviewed and signed LRAP Certification.

15) a) Reviewed email request from SAA to put messages on our sign. Board will continue to consider their request.

b) Discussed trimming trees beside new sign or possibly taking them down. Tim Russell will prune back the branches to see if we can save from cutting the trees down.

16) Reviewed and approved Grave Stone Matters estimate for list of repairs at both Lincoln and Sibley Cemeteries.

17) Executive session to discuss personnel matters pursuant to 1 MRSA § 405(6)(A).

John Whitcomb made a motion to enter into executive session at 7:13 PM in pursuit to 1 MRSA § 405(6)(A), seconded by Tim Russell. 5 for/0 absent.

Board and Angela Nelson present.

John Whitcomb made a motion at 7:55 PM to exit executive session, seconded by Laura Parker. 5 for/0 absent

18) Discussed proposed RSU #18, \$3.9 million bond to construct a new track & field facility at Messalonskee.

Laura Parker made a request for Angela Nelson to take a picture of the “Pending Items” board and re-write the list.

John Whitcomb made a motion at 8:08 PM to adjourn, seconded by Sandra Tibbetts. 5 for/0 absent

Selectmen present: Tim Russell, Kelly Couture, Sandra Tibbetts, John Whitcomb, and Laura Parker

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, 5 for/0 absent

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Mary Blaschke- 6:30 PM**

Discussed possible dog option to keep puppy in a crate in the planning board room.

John Whitcomb made a motion to not allow the dog to stay in the planning board room but to allow Mary to use personal or sick time as needed to go home and feed the puppy and let him out. Seconded by Laura Parker. 3 for/2 oppose

2) Dan Courtemanch- 7:30 PM

Discussed Shepherd Rd closure issue. John Whitcomb will contact McGee in the morning and let Dan know what's going on with the closure.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented or amended and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 5 for/0 absent

1) Reviewed Selectmen Meeting Minutes of July 24, 2017

John Whitcomb made a motion to accept minutes as written. Seconded by Sandra Tibbetts. 5 for/0 absent

2) Reviewed Road Crew planner. Notes were made.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed planning board approved minutes from June 19th, 2017.

6) Reviewed updates to personnel policy and evaluation forms. Leon and Winnie reviewed and have no changes to request. Angela will have town attorney review before adopting updates.

7) Reviewed Mid Maine Chamber of Commerce newsletter.

8) Reviewed David Trask payment values and breakdown for construction of sand salt shed building.

9) Further discuss request from SAA about placing messages on our sign. If it's a town affiliated organization we will entertain the posting of information, with an appropriate time frame for each posting and as long as it doesn't interfere with the Towns' postings.

10) Reviewed and signed letter to RSU #18, in regards to a \$3.9 million bond to construct a new track & field facility at Messalonskee.

11) Discussed Governor LePage's Maine's food sovereignty ordinance, LD 725.

Windsor & Blue Hill have adopted this ordinance. Review example of Blue Hill's ordinance. Tabled pending further review.

12) Update on Quaker Rd. rat issue. Andy will pursue co-operation with resident.

We can't compare with how Windsor handled their issue they had a different scenario; a resident had pet rats & released them.

- 13) Reviewed updated RSU #18 adjusted monthly payment schedule.
- 14) Reviewed MMA Accident Insurance for Volunteers (AIV) information. No action taken.
- 15) Discussed updates to online calendar and holiday time off. Review the day prior to holiday to confirm open dates/time. Angela will update the board meeting dates to reflect the Monday holidays.
- 16) Reviewed Kennebec Valley Chamber newsletter.
- 17) Reviewed 2020 Census registration form.
- 18) Reviewed and signed supplemental tax certificate and abatement for Coulombe property. A split that was over looked before tax commitment.

Winnie is asking if she could arrange for the courier service to come twice a week, just during tax season. The Board is in agreement with the request.

John Whitcomb made a motion at 8:30 PM to adjourn, seconded by Sandra Tibbetts. 5 for/0 absent

Selectmen present: Tim Russell, Kelly Couture, Sandra Tibbetts, and John Whitcomb

Selectmen Absent: Laura Parker

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, 4 for/1 absent (LP)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Open 1978 Mack Bids- 7 PM**

John Whitcomb made the motion to open the bids for the 1978 Mack at 7:00PM, seconded by Sandra Tibbetts. 4 for/1 absent (LP)

- A) Warren Smith \$2,222
- B) Jim O'Halloran \$2,130
- C) Sheldon Skidgel \$3,200
- D) Dennis Bruen \$860
- E) McGee Construction \$3,850

John Whitcomb made the motion to award the bid to McGee Construction for \$3,850. Seconded by Sandra Tibbetts. 4 for/ 1 absent (LP)

John Whitcomb made the motion to close bids for 1978 Mack truck at 7:10PM, seconded by Sandra Tibbetts. 4 for/1 absent (LP)

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/1absent (LP)

1) Reviewed Selectmen Meeting Minutes of July 31, 2017

John Whitcomb made a motion to accept minutes as written. Seconded by Tim Russell. Discussion- Kelly Couture thought it should've been two separate motions verses one. 3 for/1 absent (LP)/ 1 opposed (KC)

2) Reviewed Road Crew planner. NONE

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed MMA email requesting interested candidates in serving on MMA Property & Casualty Pool Board of Directors. No action taken.

6) Reviewed and adopted updates made to personnel policy and evaluation forms after being reviewed from attorney.

John made motion to accept changes to personnel policy and forms suggested by attorney. Seconded by Kelly Couture. 4 for/1 absent (LP)

7) Further discussed Governor LePage's Maine's food sovereignty ordinance, LD 725. Reviewed Tim Russell's draft ordinance. Angela Nelson will have the Town attorney review. Table for next meeting.

8) Reviewed and signed 2020 Census registration form.

9) Reviewed and signed: corrected abatement for Coulombe property (from last week), abatement for McAvoy- garage assessed incorrectly, and abatement for S. Cummings- trailer value dropped for condition.

10) Reviewed front office informational flyer. Made comments.

11) Discussed more about organizations posting on our sign. Reviewed sample request form. Office staff discussing possible policy and guidelines. Recommendations were made to have correspondence be through email, for tracking purposes, and add a disclaimer about Town Office having priority.

- 12) Reviewed notice from Manter Construction to Town Farm Road residents. Mailing out next week.
- 13) Reviewed FOAA request, completed by Mary Blaschke.
- 14) Reviewed invitation for public to speak in regards to the track & field project for RSU #18.
- 15) Reviewed thank you letter from Gary Smith.
- 16) FYI: Starting this week CMP will be spraying the roadside where they've ditched, contracted out to Agrium.
- 17) Reviewed "Thank You" letter from Ferrara Fire Apparatus, INC.
- 18) Reviewed notice from Health Trust Plan, re: Benefit Changes for 2018. Keep filed for 2018 budget discussion.
- 19) Volunteer GAP Insurance. Angela Nelson has scheduled Marcus from MMA to meet with the department October 3rd, prior to the mandatory safety training. Angela emailed Richard, Dan and Chris to get a list of questions for Marcus.

John Whitcomb made a motion to adjourn at 7:41PM, seconded by Sandra Tibbetts. 3 for/ 2 absent (LP) (KC)

Selectmen present: Tim Russell, Sandra Tibbetts, John Whitcomb, and Laura Parker

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, 4 for/1 absent (KC)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –

1) Dan Courtemach & Chris Giroux- 6:30 PM

Fire and Rescue have a street number sign proposal. There would be 17 signs needed to cover most major roads, estimating around \$700.00. John suggests to split the cost between the two departments.

The department would be putting the signs up themselves. Board suggests checking with DOT for the State Roads.

2) Department Head Meeting- 6:45 PM

How we are looking so far this year and be thinking of needs for next year.

John Whitcomb made a motion to enter into executive session at 6:57PM to discuss personnel matters pursuant to 1 MRSA § 405(6)(A), Sandra Tibbetts seconded. 4 for/1 absent (KC)

Board, Angela Nelson, and Winnie Robbins present.

John Whitcomb made the motion to exit executive session 7:07Pm, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Clerk's Office budget ideas for next year:

Expanding the office to add onto a clerk/registrar office and possible storage room, new printer for CVR system.

Highway Discussion:

Brian Quiron will be the part time plow driver.

New shed is in a different location due to size. Sandra Tibbetts brought to Leon and the boards attention about the transfer station staff sitting in lawn chairs while residents were dropping trash off.

Trask is waiting on engineering, should be done by mid of this week. Leon will call him Wednesday to check in.

Transfer Station looking to change the demo and metal container locations. Will hold off for now on the ramps.

Leon will look around for a good deal on a used loader for use of loading sand/salt.

New Business:

Item of Discussion:

Resolution:

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/ 1 absent (KC) Please hold check for McGee Construction, after discussion on loam and seed up to the tar.

1) Reviewed Selectmen Meeting Minutes of August 7, 2017

John Whitcomb made motion to accept minutes as written. Seconded by Sandra Tibbetts. 3 for/1 absent (KC)/1 abstained (LP)

2) Reviewed Road Crew planners for 8/7/17 & 8/14/17. Notes made.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed planning board minutes from 7/17/17 meeting.

6) Sand and salt bids are out; Deadline date of Tuesday September 5th.

7) Reviewed front office request for Wednesday, Thanksgiving eve office hour change from evening hours to 8AM to 4:30PM. Board approved.

8) Reviewed Sidney Historical Society newsletter.

- 9) Discussed having the floors buffed and waxed. It's been two years and the floors are starting to get bad in several spots. Angela Nelson will seek quotes.
- 10) Reviewed card from Bernstein Shur.
- 11) Discuss the role of Board Chair. Tabled for next meeting.
- 12) Reviewed MMA G.A. training request from Angela Nelson. Board approved.
- 13) Reviewed and signed supplemental tax certificate for K. Foye & J. Higgins and abatement for S. Foye.
- 14) Reviewed amended "Sidney Sign Posting Request Form". Approved with amendment.
- 15) Reviewed framed photo of: Grand Opening of Trafton Rd. exit.
- 16) Reviewed RSU #18 bond spreadsheet requested by Tim Russell. Discussed 8/9/17 meeting.
Public hearing regarding November bond referendum scheduled Tuesday October 24, 2017 at Bean school at 6PM.
- 17) Mailed out letters to Town Farm Rd. residents for culvert work closure, starting week of 8/21/17. Will also make announcement on Waterville Communication Paging system for fire/rescue reminder.
- 18) Reviewed sample Cemetery Ordinance.
Will continue to look for examples of cemetery ordinances from the State of Maine.
- 19) Discussed complaints about the lack of ramps at the transfer station; Local contractor that pays full price for fee and has to unload by hand- HUGE inconvenience. (He suggests cement be added to the "lip".)
Waiting on ramps for now as plans to rearrange canister locations.
- 20) Reviewed dividend payment from MMA Workers Compensation Fund!
- 21) Reviewed and signed thank you letter to Dave Shaw for new Bowman Cemetery sign. Hold to see if Kelly Couture would like to sign.

Tim Russell made a motion to adjourn at 9:04 PM, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Sandra Tibbetts, John Whitcomb, and Laura Parker

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, 4 for/1 absent (KC)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –**1) Opening Tax Acquired Bids- (Sunflower Lane & Lewis Rd.) 7 PM**

John Whitcomb made a motion at 7:01 pm to open tax acquired bids, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

14 bids for Lewis Road map 7 lot 7 as follows:

\$3,000 from Debra Poulin, \$10,126 from Robert Genest, \$5,006 from Michael Crowell, \$4,000 from Christopher Larsen, \$10,000 from Peter & Ruth Lizotte, \$3,500 from Brett & Heather Libby, \$13,369 from Janet Everette, \$10,500 from Tammy Taylor, \$3,000 from Cindy Lane-Reny, \$3,800 from Nathaniel Vir, \$2,511 from Pine Tree Real Estate LLC, \$7,500 from David Groder, \$6,000 from Iris Lane LLC, and \$13,000 from Ryan Robichau

Laura Parker made a motion to accept the \$13,369 bid from Janet Everette for the 73 Lewis Road property. Tim Russell seconded the motion. 4 for/1 absent (KC)

2 bids for map 51 lot 9M as follows:

\$210.00 from Jeffrey & Charlene Frost

\$1,250.00 from Peter & Ruth Lizotte

John Whitcomb made a motion to accept the \$1,250 bid from Peter & Heather Lizotte for the Sunflower Lane property, Seconded by Tim Russell. 4 for/1 absent (KC)

John Whitcomb made a motion at 7:16 PM to close the bids, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts, 4 for/1 absent (KC)

- 1) Reviewed Selectmen Meeting Minutes of August 14, 2017
John Whitcomb made a motion to accept minutes as written, seconded by Tim Russell. 4 for/1 absent (KC)
- 2) Reviewed Road Crew planner. Leon's vacation request approved.
- 3) Reviewed Purchase Orders: NONE
- 4) Reviewed Clerk's inter office envelope:
 - a) Reviewed and signed A/P Warrant(s)
 - b) Reviewed and signed Payroll Warrant(s)
 - c) Reviewed journal entries.
- 5) Review Selectmen Pay Policy. Tabled for following meeting.
- 6) Discuss the role of Board Chair. Tabled for following meeting.
- 7) Reviewed sample Cemetery Ordinance. Angela Nelson will forward an electronic copy to board.
- 8) Reviewed current septic tank plans behind office- possible ideas for adding a clerk & registrar office. Discussed possible layout options. Angela Nelson will go over with office staff.
- 9) Reviewed and signed the following:
J. Stenger abatement, N. Giles supplemental certificate, A. Jones abatement, and correction of S. Foye abatement.
- 10) Discussed concern with an old tree in the Lovejoy Cemetery. John Hersom has worries that a large old tree may potentially fall on his property. Tim Russell and Laura Parker will stop by and look over the tree in question.

- 11) Reviewed DOT letter- re: Scoping Meeting for Penny Hill Park, WTVL. No action required.
- 12) Manter Construction looking to get the okay to draw down half of the project for the culvert. Policy and practice is to be paid at the completion of job.
- 13) Tim Russell had a request for the RSU #18 public hearing notice be added to the sign, about 10 days prior to the event.

John Whitcomb made motion at 8:41 PM to adjourn, seconded by Tim Russell. 4 for/1 absent (KC)

Selectmen present: Sandra Tibbetts, Tim Russell, Laura Parker, John Whitcomb

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

No Appointments –**New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of August 21, 2017

John Whitcomb made motion to accept minutes as written, seconded by Tim Russell. 4 for/1 absent (KC)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed Selectmen Pay Policy. Discussed attendance.

6) Discussed the role of Board Chair.

7) Reviewed approved Planning Board minutes from 8/7/17.

8) Discussed taxation on marijuana buildings. Buildings are taxed as normal but land is partially taxed at commercial rate.

9) Reviewed notice from Department of Agriculture re: Executive Order regarding Tree Growth Tax Law. No action required.

10) FYI from Clerk- Winnie signed up for Municipal Law for tax collector & treasurer through MMA.

11) Reviewed AIM Recycling Income.

12) Reviewed & discussed Field Road ditching/drainage issue. The town has no policy on reimbursement to landowners for work they have done instead of contacting the town, if they felt it was town responsibility. Angela Nelson will check w/ Leon Burgess to see if he thinks there may be any potential winter issue.

13) Reviewed & Signed quitclaim deeds, for both tax acquired property sold to bid winners 8/21/17.

14) Reviewed Town Credit Card application.

15) Reviewed & discussed Memorandum to State Marijuana Legalization Implementation Committee (MLIC) re: proposed bill language allowing registered medical marijuana dispensaries to 'be licensed as retail marijuana establishments or retail marijuana social clubs' and discussed drafting a memo from Board.

John Whitcomb made a motion to send letter from Select Board to Town's State Representatives and MLIC regarding proposed changes to for-profit marijuana laws permitting State override of local control ordinances. Sandra Tibbetts seconded. 4 for/1 absent (KC) Hold for Kelly to review and sign if she chooses.

16) Boy Scouts (Ryan Poulin) would like to know if they could add a bottle return collection box at the transfer station. Board would like more detailed information.

John Whitcomb made a motion at 7:06 PM to enter into executive session 1 MRSA § 405(6)(A) in pursuit of to discuss personnel matters. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Board and Angela Nelson present.

John Whitcomb motioned at 7:20PM to exit executive session. Seconded by Tim Russell. 4 for/1 absent (KC)

John Whitcomb made a motion at 8:11 PM to adjourn, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Laura Parker, John Whitcomb, Sandra Tibbetts

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion. 4 for/1 absent (KC)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

Appointments –

1) Summit Natural Gas- 6:30 PM

Summit Natural Gas is planning on adding gas lines through Town, pending a completed contract with Pike Industries, from the Trafton Road, up the Middle Road and onto the Lyons Road to Pike Industries. They are not requesting a TIF. Tim Russell recommends that Summit Natural Gas mail out an informational flyer to residents. They currently plan on sending out letters to the residents located along the planned lines in order to research resident's interest, but encourage anyone who resides in Sidney to contact them with questions or concerns.

2) Open Salt Bids- 7:00 PM

John Whitcomb motioned at 7:07PM to open salt bids, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Cargill- Unable to submit a bid at this time.

Harcros Chemicals- 1,200 tons @ \$56.34 per ton

NE Salt Co- \$52.35 per ton

Morton Salt- \$57.75 per ton with 32 ton minimum

John Whitcomb made a motion to award salt bid to New England Salt, Tim seconded the motion. 4 for/1 absent (KC)

John Whitcomb made motion to close bids at 7:12PM, seconded by Sandra. 4 for/1 absent (KC)

3) Open Sand Bids- 7:15 PM

John motioned at 7:12 PM to open sand bids, seconded by Sandra. 4 for/1 absent (KC)

McGee \$8.70 cubic yard

John Whitcomb made motion to awarded sand bid to McGee, seconded by Tim Russell. 4 for/1 absent (KC)

John made a motion to close bids at 7:13, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

New Business:

Item of Discussion:

Resolution:

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of August 28, 2017

John Whitcomb made motion to accept minutes as written, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

2) Reviewed Road Crew planner. None- Leon's on vacation!

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed if there's a need for a second roadside mowing this year. Laura Parker would like to see a second mowing done this year, all agreed.

6) Reviewed letter from Department of Agriculture, Conservation & Forestry re: private on-line burn permits. No action taken at this time.

7) Reviewed Fire/Rescue monthly report.

8) Reviewed S.W. Cole estimate for updated pavement management plan. Will plan for 2018 budget expenses.

- 9) Reviewed response from attorney re: Sidney Food System Ordinance. Will table until after Gov. LePage's emergency legislative session; no date set as of yet.
- 10) Reviewed news article re: Maine Forest Service meeting in Sidney 9/20/17. Registration is required, by September 15th.
- 11) Reviewed response from Senator Katz re: LD 1491 & LD 1499. No action needed.
- 12) Reviewed memorandum from MMA re: MMA Annual Business Meeting. No action taken.
- 13) Sand Salt Shed updates: Engineer dropped off official site drawings. Trask should be marking the site today and starting ground work by the end of the week.
- 14) Discussed Boy Scout Bottle return box request. Board agreed as long as organization is community orientated, involves youth, and is for a limited time frame of 2 months per year. This will be a trial situation and can't guarantee future availability. Organization will be required to clean box out weekly and take the collection box down/out by the weekend before Thanksgiving.
- 15) Transfer Station- Discussed removal of staff's items.
Board agree that staff have been warned and are there to work and assist with residents.
- 16) Laura Parker takes full responsibility for submitting an incorrect time sheet, form November 2016, and will adjust the hours on current time sheet submission to correct error.
- 17) Discussed the need of a cemetery ordinance. Stone work is currently being done at the Sibley Cemetery. Laura Parker will look over the draft ordinance and make adjustments/suggestions.

John Whitcomb made a motion to adjourn at 8:25PM, seconded by Tim Russell. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Sandra Tibbetts, John Whitcomb, Laura Parker

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion. 4 for/1 absent (KC)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

B) Sidney Food System Ordinance

Appointments –**1) General Assistance Public Hearing- 6:30 PM**

Adopt Updated General Assistance Maximums

John Whitcomb made a motion to open public hearing at 6:30PM seconded by Sandra Tibbetts. 4 for/1 absent (KC)

John Whitcomb made a motion to adopt the new general assistance ordinance appendices A-D for period October 1, 2017 to September 30, 2018 pursuant to Title 22 MRSA § 4305(4), seconded by Tim Russell. 4 for/1 absent (KC)

John Whitcomb made a motion to close the G.A. public hearing at 6:32PM, Seconded by Laura Parker. 4 for/1 absent (KC)

2) Planning Board/Fire/Rescue/CEO- 6:35 PM

Update the Board with New England Music Camp current plans.

Public present: Richard Jandreau, Chris Giroux, Mary Blaschke, Bob Campbell & Gary Fuller

Fire Chief, Mr. Jandreau, brought up numerous code compliance issues the camp currently has with the existing buildings & space. Planning Board will seek further State agency requirements around safety.

Sidney Fire and Rescue department-heads plan on attending the following planning board meeting.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of September 5, 2017.

John Whitcomb made a motion to accept minutes as written, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: Notary stamper (not an embosser seal), Board approved.

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed planning board minutes from 8/21/17.

6) Discussed Jim Shipskys' email request re: replacing mooring ball with winter stick.

Town will follow current mooring ordinance and feel there's no need of a winter stick, due to lack of boat traffic.

7) Enter into executive session re: Angela Nelson 6 month review.

John Whitcomb made motion to enter into executive session at 8:14PM to discuss personnel matters pursuant to 1 MRSA § 405(6)(A) seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Selectmen present during session.

John Whitcomb made a motion to exit executive session at 8:32PM, seconded by Tim Russell. 4 for/1 absent (KC)

8) Reviewed Maine Dept. of Agriculture, Conservation and Forestry's Board of Pesticide Control free disposal information. Office staff will post on public advertising venues.

9) Reviewed email from Mr. Levesque re: bidding for municipal mowing. Angela Nelson will file his information for future bids.

- 10) Reviewed Special Amusement Permit information and sample ordinance. Angela Nelson will draft a sample for review.
- 11) Reviewed email from Higgins & Bolduc Agency, Daniele Marquis (a Sidney resident), looking to give Sidney a property/liability insurance quote.
Sidney is not currently going out to bid but will file the contact information for future bid requests.
- 12) Angela Nelson requesting to attend Admin. Asst. meeting at Town of Vassalboro on 11/1/17 to meet with MMA.
Board approved.
- 13) Reviewed AIM Recycling income.
- 14) Reminder of DOT public hearing, located here, this Wednesday at 6PM to discuss Mill Pond Bridge. Laura Parker and Tim Russell plan on attending and will update the board during following meeting.

John Whitcomb made motion to adjourn at 8:40PM, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Sandra Tibbetts, Laura Parker, John Whitcomb

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:24 pm; Sandra Tibbetts seconded the motion. 4 for/1 absent (KC)

Old Business:

A) Bids for projects and equipment approved at Town Meeting.

B) Sidney Food System Ordinance

Appointments –**1) Doug Eugley- 6:30 PM**

Discussed RSU #18 Cost Sharing topics. Their meeting is scheduled for Thursday 9/21/17 at 6PM.

2) Andy McMullen- 6:45 PM

Discussed assistant ACO issue. From this point forward Andy McMullen will be the only ACO contact for Sidney.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Tim Russell. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of September 11, 2017.

John Whitcomb made a motion to accept minutes as written. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Update from Board members who attended the DOT public hearing re: Mill Pond Bridge Project, scheduled for July/August 2018. The State has \$620,000 available in funds to work with. There will be a 30 day road closure with an anticipated end date around the end of August so not to interfere with school bus routine. DOT is seeking the Town of Sidney to approve the Drummond Road as a detour route.

6) Reviewed notice from DOT re: Scoping Meeting, Aroma Joe's, in Manchester.

7) Reviewed "Thank you" cards from Mr. Poulin (Boy Scouts) and Shawna Foye!

8) FYI: Angela spoke to Lynn Martin re: the need of Planning Board members to attend safety training. Fire drill only is required. Angela Nelson will arrange a date between Chief and Planning Board members.

9) Reviewed & signed Fire Service contracts between Lynn Martin and Sidney Fire/Rescue and Public Works/Transfer Station Departments.

10) Reviewed Mid Maine Chamber of Commerce Newsletter.

11) Reviewed KVCOG Household Hazardous Waste Disposal event. No action taken.

12) Enter into executive session re: Angela Nelson 6 month review.

John Whitcomb made a motion to enter into executive session at 8:14PM to discuss personal matters pursuant to 1 MRSA § 405(6)(A). Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Board and Angela Nelson present during session.

John Whitcomb motioned to exit executive session at 8:23PM, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

13) Reviewed update from Carey Survey re: Ferry Rd & Eight Rod Rd surveys.

14) Angela Nelson will schedule budget meeting dates with department heads.

- 15) Reviewed & approved Liquor License Application from Rita's Catering.
- 16) Reviewed & signed all 9 copies of the RSU #18 warrant & notice of election for November 7, 2017.
- 17) Reviewed & signed CMP pole permit. Angela Nelson will contact CMP re: to description of location listed on form.

John Whitcomb made a motion to adjourn at 8:45PM, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Sandra Tibbetts, Laura Parker, John Whitcomb

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, 4 for/1 absent (KC)

Old Business:

- A) Bids for projects and equipment approved at Town Meeting.
- B) Sidney Food System Ordinance
- C) Cemetery Ordinance

Appointments –**1) Bill and Melissa Williams, of Richard Rd- 7PM**

Addressed concerns regarding their septic system permit.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of September 18, 2017.

John Whitcomb made a motion to accept minutes as written. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

2) Reviewed Road Crew planner.

3) Reviewed and approved Purchase Orders: 3 requests from Fire Department.

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed approved Planning Board minutes from 9/5/17.

6) Reviewed Employee Job Performance Evaluation, Sidney form 5. Board agreed with attorney's advice to leave the equal employment opportunity off the evaluation form & add to the personnel policy.

7) Reviewed follow up email from Mr. Shipy re: the Mooring Ordinance. The Board agrees to stick with the ordinance set in place.

8) Reviewed letter from Maine Revenue Service re: Proposed 2018 State Valuation.

9) Reviewed & signed 2017 Municipal Valuation Return.

10) Reviewed thank you letter from Friends of Messalonskee.

11) Reviewed email and signed letter of authorization for MaineDOT for use of Drummond Rd as detour during Mill Pond bridge repair, scheduled for 2018.

12) Discussed adding 2017 Town Report to web site. Angela Nelson will get a quote A2Z Computing to compact the files.

13) Reviewed process of signing CEO inspections that are done after hours.
Gary will take additional steps to ensure the permits are signed.

14) Reviewed notice from Charter Communications.

15) Lovejoy Cemetery tree removal update. No response from companies that have been contacted. Sandra Tibbetts will forward another contractor's information to Angela Nelson.

16) Town Farm Road discussion on setting up guardrails. Leon Burgess will get a quote.

John Whitcomb made motion at 8:07PM to adjourn, seconded by Tim Russell. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Sandra Tibbetts, Laura Parker

Selectmen Absent: John Whitcomb, Kelly Couture

Laura Parker motioned to open at 6:30 pm; Tim Russell seconded the motion, 3 for/2 absent (KC, JW)

Tim Russell motioned to appoint Laura Parker as chair, seconded by Sandra Tibbetts. 3 for/2 absent (KC, JW)

A) Bids for projects and equipment approved at Town Meeting.

B) Sidney Food System Ordinance

C) Cemetery Ordinance

Appointments –

1)

New Business:

Item of Discussion:

Resolution:

Reviewed the warrant and Laura Parker made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts, 3 for/2 absent (KC, JW)

1) Reviewed Selectmen Meeting Minutes of September 25, 2017.

Laura Parker made a motion to accept minutes as written, seconded by Sandra Tibbetts. 3 for/2 absent (KC, JW)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed rescue monthly report submitted by Chris Giroux.

6) Discussed updated information with health insurance coverage on Shawna Foye and Angela Nelson. Angela will amend the personnel policy to reflect the maximum probationary period (120 days) allowed in order to enroll in the health insurance program.

7) a) Discussed Lovejoy Cemetery tree removal. Angela is still waiting to hear back from Capital City Tree Service. *Laura Parker motioned to accept Abel Chavarie Tree Service's bid for \$2,000 unless the quote from Capital City Tree comes in on Tuesday, October 3 comes for a lower amount. Seconded by Sandra Tibbetts. 3 for/2 absent (KC, JW)*

b) Getchell Cemetery- concern with oak tree in cemetery hanging over fence into neighbor's property. \$250 quote from Pete Stratton to use his work horses to pull it down. Board agreed to review a submitted formal quote and would require insurance listing Sidney as additionally insured prior to starting.

8) Reminder about Tuesday October 3rd mandatory safety meeting at 6PM.

9) Reviewed update from Kelly Couture on Tony Couture and a thanks of support.

10) Discussed granting permission for Augusta Trails to post Sidney's river access on www.mainetrailfinder.com as part of their paddler's path. Board grants approval.

11) Reviewed and approved supplemental tax certificate for George Knight and abatement for missed exemptions.

12) Reviewed MMA property & causality claim for windshield damage on rescue truck.

13) Reviewed Maine Resource Recovery Assoc., fall workshop info & registration form.

14) Discussed entertaining a conversation with the State about farm equipment signage on the West River Road. Laura Parker will speak with Bragg Farm and concerned neighbors on behalf of the Board to work on more signage.

15) Reviewed Home Town Hero nomination from Modern Woodmen of America. Angela Nelson will inform Kelly Couture and RSVP for Tim Russell and Sandra Tibbetts.

16) Reviewed SW Cole Engineering grand opening invitation for their Sidney branch. Board unfortunately will be unable to attend due to a mandatory safety training scheduled same evening.

17) a) Reminder of Shawna Foye's retirement party next Monday from 1-3.

b) Office will be closed next Monday due to Columbus Day. Sandra Tibbetts agreed to come in to sign the payroll warrant Tuesday morning.

18) Review email from USDA re: NE Music Camp/Snow Pond seeking funds for construction of facility. Table until October 16th meeting. Angela Nelson will forward copy to CEO, Rescue and Fire departments. Will consider adding information to facebook & construct abutter letters with residents to respond by Oct 23rd.

19) FYI: Mr. Shipsky has inquired about process to amend a Town ordinance.

20) Shepherd Road wash out still has not been addressed. Angela Nelson will remind Leon Burgess.

There will be no Board meeting October 10th due to no quorum.

Laura Parker motioned to adjourn at 7:44PM, seconded by Tim Russell. 3 for/2 absent (KC, JW)

Tuesday 10/10/17

**No Board meeting
Due to
No quorum.**

Selectmen present: John Whitcomb, Sandra Tibbetts, Laura Parker

Selectmen Absent: Tim Russell, Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, 3 for/2 absent (TR, KC)

Old Business:

A) Sidney Food System Ordinance

B) Cemetery Ordinance

Appointments –**1) Jacob Sanborn- 6:30 PM**

Completed Eagle Scout project. Jacob presented binder showing project from start to finish.

2) Leon Burgess- 6:45 PM

Discuss 2018 budget requests. Leon will get new updated quotes for pumps and gauges, for this year's budget before winter.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 3 for/2 absent (TR, KC)

- 1) Reviewed Selectmen Meeting Minutes of October 2, 2017. *Tabled until next meeting.*
- 2) Reviewed Road Crew planner.
- 3) Reviewed Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
 - a) Reviewed and signed A/P Warrant(s)
 - b) Reviewed and signed Payroll Warrant(s)
 - c) Reviewed journal entries.
- 5) Reviewed approved planning board minutes from 9/18/17.
- 6) Reviewed and adopted changes to personnel policy.
- 7) Discussed pursuing bank RFP for next spring. Angela Nelson will continue to work with Doug Eugley on this.
- 8) Further discussed notice from USDA re: New England Music Camp grant. Angela Nelson will post on web site and facebook to offer public comments.
- 9) Reviewed AIM Recycling Income.
- 10) Reviewed Sidney Historical Society monthly newsletter.
- 11) Signed recognition letter for Eagle Scout Jared Handley. Hold letter for absent Board members to sign.
- 12) Reviewed letter from Ellery Borow re: Commercial Application to Construct Greenhouse.
- 13) Reviewed quote from Portland Glass to repair broken window at Grange. Board agreed to pursue repair.
- 14) Reviewed MMEHT newsletter.
- 15) Reviewed Kennebec Valley Chamber newsletter.
- 16) Reviewed and signed Charter franchise renewal.

17) Reviewed MEMO from Sheila Thorne, deputy clerk. Transfer Station will be closed Friday November 10th in observance of Veteran's Day.

18) Reviewed Mid-Maine Chamber of Commerce newsletter.

19) Reviewed "Thank You" note from Shawna Foye.

20) Mary Blaschke updated the Board on the Planning Board agenda for 10/16/17.

John Whitcomb motioned to adjourn at 8:46 PM, seconded by Sandra Tibbetts. 3 for/2 absent (TR, KC)

Selectmen present: Tim Russell, Sandra Tibbetts, Laura Parker, John Whitcomb

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:25 pm; Tim Russell seconded the motion, 4 for/1 absent (KC)

Old Business:

A) Sidney Food System Ordinance

B) Cemetery Ordinance

Appointments –**1) Tyler McQuillian, on Behalf of Sidney Trail Riders- 6:30 PM**

Seeking permission to use Norman Rd to connect to Drummond Rd for snowmobile club activities. Tyler will contact prior towns he worked with to see what is needed for an agreement. Tyler is considering possibly installing a snow fence the length of this right of way to mark the trail.

2) Winnie Robbins Kinsella- 6:45 PM

Discuss 2018 budget requests. Winnie is going to look into pricing out on new voting booths.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Tim Russell. 4 for/1 absent (KC)

1) a.) Review Selectmen Meeting Minutes of October 2, 2017.

Laura Parker motioned to accept minutes as written, seconded by Tim Russell. 3 for/1 absent (KC)/1 abstained (JW)

b.) Review Selectmen Meeting minutes from October 16, 2017.

John Whitcomb motioned to accept minutes as written, seconded by Sandra Tibbetts. 3 for/ 1 absent (KC)/1 abstained (TR)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed approved planning board minutes from 10/2/17.

6) Reviewed sign posting request from SHS.

7) Discussed current Subdivision Regulations ordinance.

Gary will discuss with planning board either amending or enforcing the two-entrance regulation stated in the current ordinance.

8) Discussed and signed Letters of appreciation.

9) FYI: Scoutmaster, Ryan Poulin, will be stepping down March 2018 & is currently seeking his replacement.

10) The Grange window is scheduled for repair this coming Thursday morning.

11) Reviewed Group Dynamics renewal contract. Discussed increasing amount to cover the difference from the health insurance change.

12) Reviewed updated information on the Food Sovereignty law.

Tim Russell will review further and discuss at next board meeting.

13) Reviewed Amusement Tax information. Angela Nelson will seek MMA's advice with non-prophet status organizations and steps necessary if we decide to pursue.

14) Reviewed update from Charter Communications.

15) *Laura Parker made the following motion, the Selectmen of the Municipality of Sidney hereby appoint Larry Tibbetts as an interim cemetery committee member within and for the Municipality of Sidney, such appointment to be effective until December 2018, Seconded by Tim Russell. 4 for/1 absent (KC)*

John Whitcomb made motion to adjourn at 9:08 PM, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Selectmen present: Tim Russell, John Whitcomb, Laura Parker

Selectmen Absent: Sandra Tibbetts, Kelly Couture

John Whitcomb motioned to open at 6:17 pm; Tim Russell seconded the motion, 3 for/2 absent (ST, KC)

Old Business:

A) Sidney Food System Ordinance

Appointments –**1) Fire & Rescue Departments- 6:30 PM *Budget discussion postponed- due to wind storm**

Chief Richard Jandreau, Chief Dan Courtemanch and Chris Giroux updated the Board with a potential legal liability issue, which could cause Sidney Rescue to lose their EMT license. The Board fully supports the Chiefs in their decision to take the necessary actions needed to protect the Town and its citizens.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as amended and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Tim Russell. 3 for/2 absent

1) Reviewed Selectmen Meeting Minutes of October 23, 2017.

John Whitcomb made motion to accept minutes as written, seconded by Tim Russell. 3 for/2 absent (ST, KC)

2) Reviewed Road Crew planner. None

3) Reviewed Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed Food Sovereignty amended law. Table until Governor to sign amended law.

6) Reviewed Amusement Tax information received from MMA legal. Tim Russell will bring information home to research.

7) Reviewed Forest News by Wadsworth Woodlands.

8) Discussed current Zoning Ordinance, land use district requirements.

9) Discussed hosting a survey to receive feedback regarding town meeting being held during different hours.

10) Discussed renewal lease on grange.

11) Reviewed notice from USDA re: NE Music Camp grant. Board signed.

12) Reviewed seminar request from Angela Nelson. Board approved.

13) Discussed staff request to replace/update runner carpets in lobby & assessing office. Board approved to go with better quality. Angela Nelson will research other companies.

14) Reviewed follow up information from Tyler McQuillian re: process for town to allow right of way for Trail Riders.

John Whitcomb made a motion to allow Sidney Trail Riders access on the westerly side of Norman Rd. for snowmobile travel, with condition that they clearly mark said trail and is to be reviewed annually. Seconded by Laura Parker. 3 for/2 absent (ST, KC)

15) Reviewed and signed letter to Trask & Son INC regarding the addition to paving to the sand & salt shed building project.

16) Reviewed Kennebec Land Trust letter re: accreditation application. No action needed.

17) Fold up Chairs. John Whitcomb will order a few of the chairs, to ensure the quality is adequate.

John Whitcomb made motion at 7:52 pm to adjourn, seconded by Tim Russell. 3 for/2 absent (ST, KC)

Selectmen present: Tim Russell, Sandra Tibbetts, John Whitcomb, Laura Parker arrived at 7:00

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, 3 for/2 absent (KC)/ Laura Parker arrived at 7:00 PM

Old Business:

A) Cemetery Ordinance

Appointments –**1) Doug Eugley & Mike Philbrick- 6:30 PM**

Discuss “Handy Brigade” idea from the Masonic Lodge #53. Looking to assist senior citizens & handicap residents with tasks or the ability to supply contact information. Town could add the Lodge’s facebook and web site link to our web site. Lodge is fully covered with liability insurance and will forward a copy to the office. Lodge is currently working on a pamphlet which office staff could hand out.

2) Fire & Rescue Departments- 6:45 PM

Discuss 2018 budget requests. Chief Richard Jandreau, Chief Dan Courtemanch and Chris Giroux present.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Sandra Tibbetts. 4 for/1 absent (KC).

1) Reviewed Selectmen Meeting Minutes of October 30, 2017.

John Whitcomb made motion to accept minutes as written, seconded by Tim Russell. 3 for/1 absent (KC)/1 abstained (ST)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: None

4) Reviewed Clerk’s inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed email from City of Waterville re: KRDA meeting scheduled for November 9th at 5PM at the T-Mobile office.

6) Reviewed Mid-Maine Chamber of Commerce newsletter.

7) Reviewed email from Kennebec County EMA re: gathering storm damage costs.

8) Reviewed deed issues with 2 properties that are due for foreclosure. Discuss having town attorney review. Board agreed to move forward with process.

9) Reviewed AIM Recycling income.

10) Reviewed right of way plans from DOT re: Clifton McLellan property on Middle Rd.

11) Reviewed Form 7 completion for FEMA- Kennebec County- storm damage detail. (Goes with #7)

12) Reviewed Kennebec Valley Chamber newsletter.

13) Reviewed another notice from MMEHT re: rate increase, effective January 2018.

14) Reviewed email correspondence from Chavarie Tree Service.

15) Discussed quote from Maid for U to strip & wax the floors of \$1,000.

Tammy will start this Friday where office will be closed.

16) Amusement Tax- Mass Gathering Ordinance. Board will read over Town of Gray’s current ordinance. Table for next meeting.

John Whitcomb made motion to adjourn at 8:22 PM, seconded by Tim Russell. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Sandra Tibbetts, Laura Parker, John Whitcomb arrived at 6:39

Selectmen Absent: Kelly Couture

Laura Parker motioned to open at 6:30 pm; Tim Russell seconded the motion, 3 for/1 absent (KC)/ John Whitcomb arrived at 6:39 PM.

Old Business:

A) Cemetery Ordinance

Appointments –

1) None

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of November 6, 2017.

John Whitcomb made motion to accept minutes as amended. Seconded by Sandra Tibbetts. 3 for/1 abstained (LP)/1 absent (KC)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed and appointed Beth Golding's appointment for Cemetery Committee Member, 3 year term.

John Whitcomb motioned to appoint Beth Golding as a cemetery committee member for a three year term expiring in April 2020, seconded by Tim Russell. 4 for/1 absent (KC)

6) Discussed Town of Gray's Mass Gathering Ordinance. Tabled for next meeting.

7) Reviewed approved planning board minutes from 11/16/17.

8) Discussed who did not attend the mandatory safety training. Ken Desmond will forward Angela Nelson the power point.

9) Discussed Grange rental agreement. Angela Nelson will arrange for Maureen to meet with Board to do a walk through inspection together.

10) Reviewed email from Kennebec County EMA.

John Whitcomb motioned to adjourn at 8:21 PM, seconded by Tim Russell. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Sandra Tibbetts, Laura Parker, John Whitcomb

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, 4 for/1 absent (KC)

Old Business:

A) Sidney Food System Ordinance B) Cemetery Ordinance

Appointments –**1) Maureen Morison- 7:45 PM**

Discussed and signed grange lease renewal dated for January 1, 2018 to December 31, 2018.

New Business:***Item of Discussion:******Resolution:***

Reviewed the warrant and John Whitcomb made motion to accept the warrant as amended and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of November 13, 2017.

John Whitcomb made motion to accept minutes as written, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed Mass Gathering ordinance and creating a Sidney Fee Schedule.

6) Reviewed letter from DOT re: highway resurfacing Route 104 from Lyons Road northerly to Webb Rd. Angela Nelson will post.

7) Reviewed Reynolds Cemetery plot question from Clerk's office. The Board agrees to allow highlighted plot (see Reynolds Cemetery map) to be sold in groups of two plots.

8) Discussed request for charitable donations for 2018 budget. Deadline for submitting is December 31st. Angela Nelson will schedule that next board meeting after to review applications.

9) Discussed Select Board publicly supporting a nonpartisan walk for Police Appreciation Day, military, and first responders in Waterville, being held December 9th, 2017. Each board member will decide individually and support this event as they wish.

10) Discussed scheduling budget committee meeting date for February 17th at 9 AM. Angela Nelson will confirm with the budget committee.

11) Reviewed and endorsed the 4 year contract with Waterville Comm. Angela Nelson will discuss the term of the contract with Mike Roy.

12) Discussed paving contract. Angela Nelson will compose a letter to the contractor requesting compensation for the inconvenience to the residents along with not complying with the deadline stated in contract.

13) Reviewed and approved Gary & Daniel Knight abatement for \$304.20.

14) Reviewed DOT notice re: I-295/I-95 Bridges Bowdoinham to Clinton, protective coating for concrete surfaces.

15) Discussed budgetary topic: Clerk is requesting to pay Patty Bragg- long time voter registrar- \$12 per hour starting 2018.

16) Reviewed email from Peter Schutte re: speed signs on Middle Rd. No action taken.

John Whitcomb motioned at 9:25 PM to adjourn. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Kelly Couture, Sandra Tibbetts, Laura Parker, and John Whitcomb

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion. 5 for/0 absent

Old Business:

- A) Sidney Food System Ordinance - Still reviewing and pending law change.
- B) Cemetery Ordinance

Appointments –

1) NONE

New Business:

Item of Discussion:

Resolution:

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 5 for/0 absent

- 1) Reviewed Selectmen Meeting Minutes of November 20, 2017.
John Whitcomb motioned to accept minutes as written, seconded by Sandra Tibbetts. 4 for/1 abstained (KC)
- 2) Reviewed Road Crew planner.
- 3) Reviewed Purchase Orders: None
- 4) Reviewed Clerk’s inter office envelope:
 - a) Reviewed and signed A/P Warrant(s)
 - b) Reviewed and signed Payroll Warrant(s)
 - c) Reviewed journal entries.
- 5) Reviewed email from Mid-Maine Chamber of Commerce. Kelly Couture plans on attending.
- 6) Reviewed Transfer Station operating procedure. Discussed a written process around staffing and safety while using loader to compact canisters.
- 7) Discussed accepting Kelly Couture’s letter of resignation.
John Whitcomb moved to accept Kelly Couture’s resignation as of March 24, 2018, remainder of her term will be included in the papers available for the March 2018 election. Seconded by Sandra Tibbetts, with regret. 4 for/1 abstained (KC)
- 8) Reviewed email from City of Waterville regarding contract terms and mailing out an updated agreement.
- 9) Discussed Mass Gathering Ordinance.
- 10) Home Depot is scheduled for December 5th to measure carpet at grange hall and provide a quote. Tim Russell is in charge of purchasing the (three) 3 shelving units to be placed in the storage closet located behind stage.

There will be no Board meeting week of December 26th, 2017.

John Whitcomb motioned to adjourn at 8:00 PM, seconded by Kelly Couture. 5 for/0 absent

Selectmen present: Tim, Russell, Sandra Tibbetts, John Whitcomb, Kelly Couture, and Laura Parker

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, 5 for/0 absent

Old Business:

- A) Sidney Food System Ordinance
- B) Cemetery Ordinance

Appointments –**1) Dan Courtemanch, Chris Giroux, & Richard Jandreau- 6:30 PM**

Discussed mass gathering ordinance. Fire and Rescue departments will work on fee schedule suggestions. Angela Nelson will contact MMA to research the liability coverage.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 5 for/0 absent

- 1) Reviewed Selectmen Meeting Minutes of November 27, 2017.
John Whitcomb motioned to accept minutes as written, seconded by Sandra Tibbetts. 5 for/0 absent
- 2) Reviewed Road Crew planner.
- 3) Reviewed Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
 - a) Reviewed and signed A/P Warrant(s)
 - b) Reviewed and signed Payroll Warrant(s)
 - c) Reviewed journal entries.
- 5) Discussed board meeting scheduled for 1/2/2018. To be determined.
- 6) Reviewed letter from Maine Dept of Economic & Community Develop.
- 7) Reviewed one year warranty on sand/salt shed building from David Trask & Son.
- 8) Reviewed & signed revised Waterville Comm. 3 year contract.
- 9) Reviewed samples for replacement runner carpeting. Census is color labeled autumn.
- 10) Reviewed Sidney's current Board of Appeals Ordinance.
- 11) Discussed Title 30-A § 2528 4A&C re: nomination paper availability dates.
Angela Nelson will check with elections to confirm the length of time papers are to be available.
- 12) Reviewed Clerks vacation request. Board approved.
- 13) Reviewed response from MMA regarding renting out Town owned buildings and alcohol.
Angela Nelson will review with Shawna Foye. Tabled for next meeting.
- 14) Reviewed email from Josh Collins re: CABT Letter against Bigger Trucks. No action taken.

Discussed the town vacuum cleaner overheating and purchasing another new vacuum. Board recommended purchasing a Shark upright.

John Whitcomb motioned to adjourn at 7:55 PM, seconded by Tim Russell. 5 for/0 absent

Selectmen present: Tim Russell, Sandra Tibbetts, Laura Parker, and John Whitcomb

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, 4 for/1 absent (KC)

Old Business:

A) Sidney Food System Ordinance- Angela Nelson will check with Jeff Bragg to see if he's interested in contributing information and perusing research.

B) Cemetery Ordinance

Appointments –**1) Eric Handley & Webelo Scouts from Troop 401- 6:30 PM**

Scouts are working towards their Arrow of Light Award. Part of the "Building a Better World" pin requirement is to meet with a government or community leader, and learn about his or her role in your community. Each Scout had great questions for the board; As well as the Board had a few hard questions of their own for the Scouts!

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and Tim Russell made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of December 4, 2017.

John Whitcomb motioned to accept minutes as written. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

2) Reviewed Road Crew planner.

Residents on Alfalfa are pleased with the paving job and driveway transitions.

3) Reviewed Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed approved Planning Board minutes from 11/20/17.

6) Reviewed letter from MDOT re: Mill Pond Bridge Culvert Replacement Project.

Town will seek a bond from the contractor, once one is awarded.

7) Further discussed Mass Gathering Ordinance, application and fee schedule. Laura Parker will provide the office staff, fire and rescue departments' copies for review. Angela Nelson will add all town fees to the fee schedule and review increasing the abutter letter fees for planning board along with the returned check fee with office staff.

8) Reviewed availability of nomination papers. Papers are due back to the office by 4:30 PM on Monday January 22nd.

9) Reviewed email and information re: Smith Family Subdivision. Tabled for further review.

10) Discussed State offices being closed from Friday December 22 to Tuesday December 26th for Christmas break.

Board approved to close the town office those same dates, with the request to notify residents about not being able to purchase permits on Friday. Transfer Station will be open normal hours Friday and Saturday but close at noon on Sunday December 24th.

11) Reviewed Mid Maine Chamber of Commerce monthly newsletter.

12) Reviewed information re: McFadden property.

Board approved Sheila Thorne to forward information to the town attorney for review.

13) Reviewed vacation request from Marjorie Wilbur. Board approved.

14) Reviewed Charter Communications letter regarding price changes.

- 15) Reviewed quote from Shop from Home to replace grange carpeting. Angela Nelson needs to make a trip into Home Depot to pick out a 26oz (or higher) grade carpet sample for a second quote.
- 16) Discussion on grange hall rental- Maureen was wondering if the Town would like the long closet behind the stage instead of the closet to the left heading up stairs; that would suit her needs better. Board approved Maureen's suggestion.
- 17) Reviewed Kennebec Land Trust newsletter.
- 18) Highway department radio issues, Angela Nelson will contact Hussey Communications and work on resolving issues. Leon Burgess will look into a reasonable used loader.
- 19) Office staff need to take a CPR recertification class.

John Whitcomb motioned to adjourn at 8:35 PM, seconded by Tim Russell. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Sandra Tibbetts, and Laura Parker

Selectmen Absent: Kelly Couture, and John Whitcomb

Laura Parker motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, 3 for/2 Absent (KC, JW)

Tim Russell motioned to elect Laura Parker as Chair. Seconded by Sandra Tibbetts. 2 for/1 abstained (LP)/2 absent (KC, JW)

Old Business:**Appointments –****1) None****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and Laura Parker made the motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 3 for/2 absent (KC, JW)

1) Reviewed Selectmen Meeting Minutes of December 11, 2017.

Laura Parker motioned to accept minutes as written, seconded by Sandra Tibbetts. 3 for/2 absent (KC, JW)

2) Reviewed Road Crew planner. Angela Nelson will contact Trask & Son for his engineers' report.

3) Reviewed Purchase Orders: ACO traps & trap isolator tool. Board approved.

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed email and information re: Smith Family subdivision.

Board approved to have Sheila Thorne forward to the Town attorney.

6) A. Discussed Transfer Station safety. Tabled for next meeting.

B. Discussed Jonethen Mullen working all 3 days for Transfer Station.

The Board does not feel that three attendants are necessary at this time.

7) Reviewed Kennebec Valley Chamber of Commerce monthly newsletter.

8) Reviewed KVCOG email re: support for USDA grant to provide technical assistance for multiple environmental management areas to municipalities in the region. No action taken.

9) Reviewed email from Mid Maine Chamber of Commerce inviting another "Meet the Reps" on January 23rd.

Tim Russell plans on attending.

10) Reviewed quotes from Hussy Communication regarding relocating or replacing & relocating public works repeater.

Tabled for next meeting. Angela Nelson will contact Hussy re: questions the board has on quotes.

11) Reviewed and signed XPO Logistics Freight personal property tax form 801A.

12) Reviewed Maine Power Options Seasonal newsletter.

13) Discussed the Towns' safety deposit box. Board agreed to have Winnie Kinsella close out the box.

14) Reviewed minimum wage changes for 2018. Make sure all minimum wage staff are updated at \$10.00.

15) Discussed the transfer station vehicle decal stickers. Do not purchase more stickers at this time.

16) Reviewed request from Clerks' office for 2018 elections training. Board approved overnight stay for election training.

17) Further reviewed Mass Gathering Ordinance, Application, and fee schedule. Laura Parker will update the forms, email them to Angela Nelson and Angela will forward to MMA for legal review.

18) Reviewed and appointed 2 certificate of appointments.

Laura Parker motioned to appoint the following:

Noel Laliberte, of Sidney, for Planning Board Alternate effective until April 1, 2020

Winnie Robbins Kinsella, of Sidney, for Scholarship Fund Committee effective until April 1, 2020

Seconded by Sandra Tibbetts. 3 for/2 absent (KC, JW)

19) Reviewed fax/note from Lucas Striping.

20) Reviewed Cluster Housing Ordinance setback comparison to current Ordinance.

21) Reviewed carpet quotes from Home Depot, and compared with Shop from Home quote. Angela Nelson will contact Shop from Home to see if they can match Home Depot pricing. Board agrees on burgundy for coloring.

22) Reviewed Sidney Facebook post request re: Sidney Food Pantry appreciation. We do not allow any outside comments.

Laura Parker motioned to adjourn at 8:15 PM, seconded by Tim Russell. 3 for/2 absent (KC, JW)

Selectmen present: Sandra Tibbetts, Tim Russell, Laura Parker, and John Whitcomb

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, 4 for/1 absent (KC)

Old Business:**Appointments –****1) Bryan Foster, project manager from Summit Natural Gas- 6:30 PM**

Discussed the need for a permit application for West Blue Ridge Dr.

Summit Natural Gas is seeking access from Middle Rd to run pipping down Blue Ridge and hook on to Lyons Rd.

Angela Nelson will check with MMA regarding the need for a Town vote to approve.

Summit Natural Gas will attend the public hearing scheduled for January 22nd, pending the response from MMA.

They would also like to schedule a mid-February informational, questions and answers, open forum here at the town office.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of December 18, 2017.

John Whitcomb made motion to accept minutes as written, seconded by Sandra Tibbetts. 3 for/1 abstained (TR)/1 absent (KC)

2) Reviewed Road Crew planner. NONE.

3) Reviewed Purchase Orders: A) Morse's Enterprise- Shepherd Rd. Fire Station door replacement estimate. Board approved.
B) Northeast Emergency Apparatus LLC- Estimate to replace water pump assembly & Reposition PTO carrier bearing. Richard Jandreau will seek another quote.

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed Transfer Station safety. Tabled for next meeting. Laura Parker will work on an acknowledgement form.

6) Reviewed quotes from Hussy Communication regarding relocating or replacing & relocating public works repeater. Board agrees on quote to relocate the current repeater to Quaker Hill tower, costs will come from summer repairs.

7) Reviewed approved planning board minutes from 12/4/17.

8) Reviewed Dept. of Labor 2018 Notice of Contribution rate. Angela Nelson will call to confirm the date on the form.

9) Reviewed adjusted carpet quote from Shop from Home re: grange, along with carpet samples. Board agreed on "superhero" red.

10) Reviewed estimate from Kyocera Document Solutions on replacing/updating printers.

Angela Nelson will confirm with Winnie Kinsella if the current printers are performing well.

11) Reviewed Charter Communications update.

12) Reviewed Spirit of America Award appreciation email.

Discuss potential candidates for 2018, being Ryan Poulin & Douglas Eugley.

13) Discussed potential town report dedication nominees. Sheila Thorne is working on the write up.

14) Laura Parker brought up the subject about on call plow drivers. Tabled for next meeting.

Laura will look into what other towns are paying per hour.

John Whitcomb motioned to adjourn at 8:12 PM, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Laura Parker, Sandra Tibbetts, and John Whitcomb

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:16 pm; Sandra Tibbetts seconded the motion, 4 for/1 absent (KC)

Old Business:**Appointments –****1) Winnie R. Kinsella- 6:30 PM**

Updated the Board on 2015 tax foreclosure list.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Seconded by Sandra Tibbetts. 4 for/ absent (KC)

1) Reviewed Selectmen Meeting Minutes of January 2, 2018.

John Whitcomb motioned to accept minutes as amended. Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

2) Reviewed Road Crew planner. NONE

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed holiday pay and reviewed call-in plow drivers pay rates. Board agreed to increase the part-time plow drivers pay to \$13.00 per hour, starting this current pay period. Angela Nelson will update the personnel policy for next meeting.

6) Discussed transfer station safety and sign off form. Laura Parker will write up the form.

7) Reviewed updated quote from Portland Pumps; needed compatible prevention valve, cap, and adapter.
(Increase of \$925.13)

8) Reviewed Seacoast Security protocol. Winnie R. Kinsella will update information with Seacoast Security.

9) Reviewed response from Bernstein Shur regarding the Mass Gathering Ordinance.

10) Reviewed Mid Maine Chamber of Commerce newsletter.

11) Reviewed letter from MMA regarding 2018 membership dues.

12) Discussed SAA dumpster issues. People are dumping large furniture beside the dumpster and the SAA is having to pay for the disposal. SAA would like to add surveillance cameras to the area. Board approved.

13) Reviewed letter of nomination for Spirit of America award by Roberta Drummond. The Board has currently nominated two applicants. Angela Nelson will send a response letter to Ms. Drummond and will keep her recommendation on file.

14) *Laura Parker motioned to enter into executive session at 8:00 PM to discuss personnel matters pursuant to 1 MRSA § 405(6)(A). Seconded by Sandra Tibbetts. 4 for/1 absent (KC)* Selectmen present. *John Whitcomb motioned at 9:06 PM to exit executive session. Seconded by Tim Russell. 4 for/1 absent (KC)*

15) Discussed content of 2018 Selectmen's report.

John Whitcomb motioned to adjourn at 9:07 PM, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Sandra Tibbetts, Laura Parker, and John Whitcomb

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Sandra Tibbetts seconded the motion, 4 for/1 absent (KC)

Old Business:**Appointments –****1) Janette Kirk- 6:30 PM**

James Bean PTO seeking towns' interest in a fun run. Trevor Hamlin, vice president of SAA, also attended meeting. The two groups are working together and the proceeds will benefit both organizations. The preliminary run/walk route will be from school onto Blake Road, down Philbrick Rd, onto Shephard, and back to school on Middle Road ending with a BBQ located on the school grounds. Looking to hold the event around the end of the school year, on June 17th. The Selectboard will check with fire & rescue, to place them along intersections for traffic safety. Board recommended signage to be placed well in advance to give people enough notice. Angela Nelson will check with DOT about cones and if any road blocks/shut downs are required. James Bean PTO will keep us updated throughout progress. They will have a web site for event and would like to post on the Town's marquee sign.

2) Dan Courtemanch- 6:45 PM

Laura Parker motioned to enter into executive session at 6:47 PM to discuss personnel matters pursuant to IMSRP § 405 (6)(A), seconded by Sandra Tibbetts. 4 for/1 absent (KC) Board, Angela Nelson, Dan Courtemanch and Rachel Williams present.

John Whitcomb motioned to exit at 7:22 PM, seconded by Tim Russell. 4 for/1 absent (KC)

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of January 8, 2018.

John Whitcomb motioned to accept minutes as written, seconded by Tim Russell. 4 for/1 absent (KC)

2) Reviewed Road Crew planner. NONE

3) Reviewed Purchase Orders: Fire Department- revisit quote from Northeast Emergency Apparatus on brush truck.

John Whitcomb motioned to approve NE Apparatus quote to repair brush truck. Seconded by Tim Russell. 4 for/1 absent (KC)

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed and approved update made to the personnel policy regarding wording on holiday pay.

6) Discussed transfer station safety and sign off form. Laura Parker will update changes for next meeting.

7) Discussed adding the MGO to the list that is in the Planning Board of Appeals.

8) *John Whitcomb motioned to entered into executive session at 8:32 PM to discuss personal matters pursuant to 1 MRSA § 405(6)(A), seconded by Tim Russell. Board and Angela Nelson present. John Whitcomb motioned to exit executive session at 9:09 PM, seconded by Tim Russell. 4 for/1 absent (KC)*

9) Reviewed email from Maine Motor Transport Association and Fleet Screen re: drug testing. Angela Nelson will have updates to policy ready for next meeting.

10) Reviewed email from Charter Communications.

- 11) Discussed Grange storage/cleaning. Angela Nelson will notify Grange renter to clean out, agreed upon closet, by a new deadline of 1/31/18, or that the Town will hire to have it cleaned out, at her expense.
- 12) Discussed Sunflower Lane foreclosure property. Board will review property and decide on a bid date.
- 13) Reviewed and discussed engineering report.
- 14) Reviewed and signed both copies of the Waterville Humane Society contract.

John Whitcomb motioned to adjourn at 9:21 PM seconded by Tim Russell. 4 for/1 absent (KC)

Selectmen present: Tim Russell, Sandra Tibbetts, John Whitcomb, and Laura Parker

Selectmen Absent: Kelly Couture

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, 4 for/1 absent (KC)

Old Business:**Appointments –****1) Public Hearing- 6:30 PM**

John Whitcomb made motion to open public hearing for discussion regarding a Mass Gathering Ordinance along with other additional ordinance revisions at 6:32 PM, seconded by Tim Russell. 4 for/1 absent (KC)

14 residents were present. Concerns were discussed regarding code compliance requirements along with fee costs. Board views this as a standardization attempt to keep things fair for all event holders, current and future. Some confusion was clarified around the 1,000+ people per event; Board will revisit current wording in the ordinance.

If MGO does pass during 2018 Town Meeting, the jurisdiction will be added to the Board of Appeals.

There was also a Sub Division Ordinance update because Maine DOT requires only one entrance/exit per subdivision. The ordinance currently requires two entrance/exits. The planning board have been waiving that section for each appropriate application. Planning Board is requesting to eliminate that section of the Sub Division Ordinance.

John motioned to adjourn at 7:49 PM, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

2) Angela Nelson- 7:00 PM

John Whitcomb motioned to enter into executive session at 8:30 PM to discuss personnel matters pursuant to 1 MRSA § 405 (6)(A), seconded by Sandra Tibbetts. 4 for/1 absent (KC) Board and Angela Nelson present.

John Whitcomb motioned to exit executive session at 8:41 PM, Seconded by Sandra Tibbetts. 4 for/1 absent (KC)

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of January 16, 2018.

John Whitcomb motioned to accept minutes as written, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed transfer station sign off form. Board agreed on signs and floating posts to be marked off with caution tape.

6) Reviewed and adopted updates to Testing for Alcohol and Controlled Substances Policy.

7) Reviewed approved planning board minutes from 1/2/18 meeting.

8) Reviewed and discussed Selectmen's Report for town report. Board will further review and discuss at next meeting.

9) Reviewed Maine Town Clerks' Association membership request. Board approved.

10) Update from DOT re: cones and questions about closing Middle Rd during Fun Run event.

Angela Nelson spoke with Dave Allen, the road engineer from DOT; he states it's up to the Town. We do not have to close the road nor put out cones. If we do chose to place cones we would be required to maintain a 10' travel lane for vehicles, so that would require foot traffic to stay on gravel way. Angela Nelson will contact SAA & J. Bean PTO to update them on information.

11) Reviewed email from Maine DEP re: Municipal update on Maine's Product Stewardship Programs. Angela Nelson will provide the transfer station a copy, along to advertise that eWaste Recycling Solutions in WTVL & eWaste Alternatives in Auburn are approved drop off locations.

12) Reviewed Sidney Community Food Cupboard submission and 2018 request.

13) Board signed letter to Mr. Brewster re: foreclosed property on Map 51, Lot 009-H.

14) Summit Natural Gas is donating \$500 to the Sidney Heat Fund.

15) *John Whitcomb motioned to enter into executive session at 8:56 PM to discuss personnel matters pursuant to IMSRP § 405 (6)(A), seconded by Sandra Tibbetts. 4 for/1 absent (KC) Board and Angela Nelson present.*

John Whitcomb motioned to exit executive session at 9:12 PM, seconded by Tim Russell. 4 for/1 absent (KC)

John Whitcomb motioned to adjourn at 9:17 PM, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

Selectmen present: Sandra Tibbetts, Tim Russell, Laura Parker, and John Whitcomb

Selectmen Absent: Kelly Couture

Public Present: Alisa Meggison-Keimel

John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion, 4 for/1 absent (KC)

Old Business:**Appointments –****1) Winnie R. Kinsella- 6:30 PM**

John Whitcomb motioned at 6:30 PM to enter into executive session for personnel matters pursuant to 1 MRSA § 405 (6)(A), seconded by Sandra Tibbetts. 4 for/1 absent (KC) Board and Winnie present.

John Whitcomb motioned to exit at 6:43 PM, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

2) Leon Burgess- 6:45 PM

John Whitcomb motioned to enter into executive session for personnel matters pursuant to 1 MRSA § 405 (6)(A) at 6:55 PM, seconded by Tim Russell. 4 for/1 absent (KC) Board and Leon present.

John Whitcomb motioned to exit at 7:05 PM, Seconded by Tim Russell. 4 for/1 absent (KC)

3) Spectrum Generations- 7:15 PM

Bob Marin & Carmen Bedard spoke on behalf of Spectrum Generations. The organization is requesting a donation of \$1,900. They are holding fund raisers but are asking more from municipalities due to government funding being cut. 112 Sidney residents have been receiving assistance including meals on wheels. A total of 129 hours of out-reach services were contributed to help elderly and the disabled.

New Business:**Item of Discussion:****Resolution:**

Reviewed the warrant and John Whitcomb made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Sandra Tibbetts. 4 for/1 absent (KC)

1) Reviewed Selectmen Meeting Minutes of January 22, 2018.

John Whitcomb motioned to accept the minutes as written, seconded by Tim Russell. 4 for/1 absent (KC)

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed and signed computer license update contract from Harris Local Government.

Angela Nelson will contact TRIO to inquire about a time frame.

6) Discussed AED/CPR re-certification for office staff.

Angela Nelson will review with staff.

7) Reviewed and discussed town report printing estimates.

Angela Nelson will check on the minimum quantity for larger size books and ask ColorGraphics to match lower estimate.

8) Reviewed letter from Soltan Bass Smith LLC (Aka SBS Attorneys at Law). No action at this time.

9) Reviewed, corrected and signed both D. Smith abatements- due to incorrect road rate assessment.

10) Reviewed staff vacation request. Board approved.

11) Discussed MGO & Appeals Board process.

12) Reviewed email from Carl Gartley re: free FMLA training. Angela Nelson plans to attend.

13) *John Whitcomb* motioned to enter into executive session at 8:40 PM to discuss consultation from legal pursuit to 1 MSRP § 405 (6)(E) seconded by *Sandra Tibbetts*. 4 for/1 absent (KC) Board & Angela Nelson present. 9:07 seconded by *Tim Russell*. 4 for/1 absent (KC)

14) Reviewed Procedure for “Spotting Trash Compaction”. Discussed with Leon Burgess.

15) Reviewed invite from RSU #18 regarding 2018-2019 school budget discussion, being held 3/8/18 @ 6PM.

16) Reviewed letter from Governor LePage’s office.

John Whitcomb motioned to adjourn at 9:10 PM, seconded by *Tim Russell*. 4 for/1 absent (KC)