

Selectmen present: Tim Russell, Alisa Meggison-Keimel, John Whitcomb, and Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm; Tim Russell seconded the motion. Unanimous.*

**Unfinished Business:****Appointments:****1) Doug McCafferty and Dick Leeman-****Belgrade Area Damns Committee Representative- 6:30 PM**

Discussed issues currently being faced and the consideration for Sidney to join the committee. Wings Mill Dam has been leaking for a long time, the last couple years droughts have caused an increase in deterioration. Looking at a 2, possibly 3, year process for repairs, with a life expectancy of 30-years. Cost breakdown is based on a percentage of the shoreland owned by each municipality, Sidney would be at 1%. Sidney's portion of the estimated repair would be around \$7,700, per year. Board agreed to place a warrant article for town meeting, Doug McCafferty is willing to attend town meeting to provide explanation and answer questions.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of January 28, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alisa Meggison-Keimel. Unanimous.*

2) Reviewed Road Crew planner. NONE

3) Reviewed Purchase Orders: Snowpond Technology Group- Quote to install new printer. Board approved.

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed and voted on warrant articles.

6) Signed 2019 Pay Scale to take effect after Town Meeting vote.

7) Reviewed and approved 2 staff vacation requests.

8) Reviewed confirmation of layout on new voting booth.

9) Reviewed Fire/Rescue monthly report.

10) Reviewed 2019 Delinquent Tax Rate, set by Maine Revenue Service.

11) Reviewed letter from RSU #18 re: sale of 140 iPad Air tablets at \$100.00 each. No action taken.

12) Reviewed ACO/Front Office discussions from back in September. As of March first, ACO will get the delinquent dog license list for processing; payment will be \$20 to ACO per late dog license, to be paid out at the end of every month.

13) Reviewed RHR Smith Engagement Letter for Year End, 2018 Town Audit.

Audit is scheduled for Tuesday, February 19, 2019. Board suggested looking into a long-term contract from Ron Smith. Angela Nelson will contact Ron and get back to the Board.

14) Reviewed Mid-Maine Chamber of Commerce newsletter. Board determined that, going forward, chamber of commerce newsletter does not need to be an item on agenda.

*Alan Tibbetts motioned to adjourn at 8:35 PM, seconded by John Whitcomb. Unanimous.*

Selectmen present: Tim Russell, Alan Tibbetts, and John Whitcomb

Selectmen Absent: Alisa Meggison-Keimel

*John Whitcomb motioned to open at 6:30 pm, seconded by Alan Tibbetts. 3 for/1 absent (AK)*

**Unfinished Business:****Appointments:**

1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Tim Russell. 3 for/1 absent (AK)*

1) Reviewed Selectmen Meeting Minutes of February 4, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Tim Russell. 3 for/1 absent (AK)*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed Kennebec County caucus for FY 2020 Kennebec County Budget Committee.

6) Reviewed and signed Volunteer Firefighters Blanket Accident Insurance Coverage renewal.

7) Reviewed invitation from RSU #18 re: governance meeting of elected municipal officials and school officials, to be held Thursday, March 7<sup>th</sup> starting at 6:30, located in the cafeteria at Messalonskee Middle School in Oakland.

8) Discussed Budget Committee Meeting- held Saturday, February 9<sup>th</sup> & reviewed meeting minutes.

*John Whitcomb motioned to adjourn at 7:05 PM, seconded by Tim Russell. 3 for/1 absent (AK)*

Selectmen present: Tim Russell, Alisa Meggison-Keimel, John Whitcomb, and Alan Tibbetts.

*John Whitcomb motioned to open at 6:30 pm; Alisa Meggison-Keimel seconded the motion. Unanimous.*

**Unfinished Business:****Appointments:****1) Paula Macdonald, from King Information Systems- 6:30 PM**

Presentation of a comprehensive archival program. Cost includes staff training to use the data base program. Company recommends an audit at least every two years, any updates available will be done and included with the audit.

**2) John Wiggin- New England Music Camp- 7:15 PM**

Discussed Economic Development Program Application. Grant funds are to be used for renovating the Bowl, lodge & kitchen improvements, parking, lighting, and recreational trails. For safety purposes Maine DOT requires adequate parking on east side of Pond Rd, in combination with shuttle services, to reduce pedestrians' crossings during facility use, events. If approved the grant would be administered through KVCOG.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented or amended and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Tim Russell. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of February 11, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alan Tibbetts. 3 for/1 abstained (AK)*

2) Reviewed Road Crew planner. NONE

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) a) Reviewed faxed letter from City of Gardiner & Town of Vassalboro re: Emergency Dispatch.

b) Discussed the Dispatch/PSAP Meeting held at the Hill House.

6) Reviewed 2019 Budget Meeting Committee report for the town report, by John George- Budget Committee Chairman. Budget Committee will need to approve the meeting minutes prior to publicly posting them. Angela Nelson will contact the committee to inform them.

7) Reviewed Charter Communications franchise fee income.

8) Discussed topics and/or questions for the March 7<sup>th</sup> Governance Meeting.  
Board will get back to Angela with any questions.

9) Discussed Household Hazardous Waste Day invitation request. Board agreed on participating again. Collection date is scheduled for Saturday, May 18, 2019 from 9:00 AM until 1:00 PM, to be held with the City of Augusta.

10) Reviewed E-Waste Recycling Solutions notice of updated price schedule & year-end report.

11) Reviewed and discussed Associated Design Partners, INC contract for engineered design for repair of sand/salt shed building. John Whitcomb will follow up with Boards questions.

*John Whitcomb motioned at 8:25 PM to adjourn, seconded by Tim Russell. Unanimous.*

Selectmen present: Tim Russell, Alisa Meggison-Keimel, John Whitcomb, and Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm; Alisa Meggison-Keimel seconded the motion. Unanimous.*

**Unfinished Business:****Appointments:**

1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alan Tibbetts. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of February 19, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Tim Russell. Unanimous.*

2) Reviewed Road Crew planner.

Discussed road crew PBT earned. PBT hours, earned time throughout the year, are to be used by end of February or lose them; the Road Crew receive one extra month to use the time due to winter work duties.

Angela Nelson will have Leon Burgess interview the four selected applicants for the current vacant Transfer Station position.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed Charter Communications notice.

6) Reviewed Maine DOT letter re: Scoping Meeting for New Dimensions Federal Credit Union.

7) Reviewed and signed ICMA-RC 457 Plan application to add the Loan Implementation Package to current plan. Employees who choose to participate fund 100% of their contributions, Town contributes 0%.

8) Discussed town report estimates. Board agreed to use BROMAR printing this year.

Discussed Town Meeting food; SAA will not be available to sell coffee & donuts this year. Angela Nelson will check with the Historical Society and/or Scouts.

9) Discussed response from MMA Legal & CDBG Program. Angela Nelson will make sure the blanket warrant article addresses the permission of Selectmen spending funds for this grant, if awarded.

10) Discussed Comprehensive Plan budget. Alisa Meggison-Keimel will work on a couple more estimates.

11) Angela Nelson will RSVP all four Board of Selectmen in attendance of the RSU #18 Governance meeting, scheduled for Thursday, March 7, 2019.

12) John Whitcomb has been in contact with Engineer- Jim Thibodeau, President of Associated Design Partners, and tentatively plans on attending next Board meeting to discuss the estimate on sand/salt shed repairs.

13) Board discussed both options regarding the dispatching situation- staying with RCC vs. Augusta PD, and Sidney's costs for each and it was agreed that Sidney's cost could fluctuate depending on which way the key players decided to go.

*John Whitcomb motioned to adjourn at 7:46 PM, seconded by Alan Tibbetts. Unanimous.*

Selectmen present: Tim Russell, Alisa Meggison-Keimel, John Whitcomb, and Alan Tibbetts

*John Whitcomb motioned to open at 6:24 pm; Tim Russell seconded the motion. Unanimous.*

**Unfinished Business:****Appointments:**

1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Tim Russell. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of February 25, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alisa Meggison-Keimel. Unanimous.*

2) Reviewed Road Crew planner. NONE.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed LD1 calculation sheet.

6) Discussed Road Crew winter hours compensation and clarify in Personnel Policy. John motioned, seconded by Tim Board approved

7) Reviewed wording of warrant articles for town report. Board will take home for review and make Angela aware of any necessary edits.

8) Reviewed MMA Loss Control inspection results and action plan.

9) Reviewed email form Peter Coughlan re: Local Roads from MaineDOT

10) Reviewed "Overview of the Comprehensive Plan Objectives" put together from Comprehensive Planning Committee to share with Towns People.

11) Reviewed KRDA 2019-2020 budget meeting notice along with budget figures. KRDA meeting to be held, starting at 5:00 PM, on March 28, 2019 in the Board Room of the T-Mobile facility at 133 Frist Park Drive, Oakland.

12) Reviewed "Cluster Housing Subdivision Ordinance Summary" put together by John Wiggin.

13) Review "CDBG- Block Grant Summary" put together by John Wiggin.

14) Discussed compatibility of Board of Selectmen & ACO position. Angela Nelson is waiting to hear back from MMA Legal.

*John Whitcomb motioned to adjourn at 7:34 PM, seconded by Tim Russell. Unanimous.*

Selectmen present: Tim Russell, Alisa Meggison-Keimel, John Whitcomb, and Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by Alan Tibbetts. Unanimous.*

**Unfinished Business:****Appointments:****1) Leon Burgess, Road Foreman- 6:30 PM**

Discussed winter pay policy. It was decided to leave the policy as it currently states but clarification around the over eight (8) hours snow plowing & snow plowing related duties was discussed and approved.

Discussed recycling. Any changes are to be discussed and approved through the Board of Selectmen.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of March 4, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alan Tibbetts. Unanimous.*

2) Reviewed Road Crew planner. NONE.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed and signed Maine State Revenue Service Ratio Declaration & Reimbursement Application.

6) Reviewed Planning Board approved meeting minutes from 1/22/19 & 2/4/19.

7) Reviewed town meeting warrant articles for any edits.

Angela Nelson will clarify with John Wiggin, Snow Pond for the Arts, re: the town meeting presentation of the Block grant and time permitted to present.

8) Reviewed letter from County Commissioners Office re: Dispatching.

9) Reviewed thank you letter from Huhtamaki to Sidney Fire Department.

10) Reviewed and approved 2019 short audit.

11) Discussed Spectrum Generations, Muskie Center- Meals on Wheels "March for Meals" Program.

The week of March 18<sup>th</sup> is their celebration of "March for Meals". They are looking for someone to represent Sidney for Tuesday, March 19<sup>th</sup>. The volunteer(s) may either pack meals or deliver/drive with the organization. Volunteering hours are open from 7:00 AM until 11:30 PM.

Board regrets to inform them that they all have prior obligations but wishes them well with the program.

12) Discussed pay increase request during staff training. Board agrees to pay Marge Wilbur an extra \$1.00 per hour while training new staff, not to exceed past 60 days of new hire start date.

13) Discussed sand salt shed repair. Board agreed and signed the contract with Associated Design Partners, INC.

14) Tim Russell presented the Board Members with figures and information from the Governance meeting, which was held March 7<sup>th</sup>.

*John Whitcomb motioned to adjourn at 8:00 PM, Alisa Meggison-Keimel seconded the motion. Unanimous.*

Selectmen present: Tim Russell, Alisa Meggison-Keimel, John Whitcomb, and Alan Tibbetts

Public Present: Max Hopper- Boy Scout

*John Whitcomb motioned to open at 6:26 pm; Alisa Meggison-Keimel seconded the motion. Unanimous.*

**Unfinished Business:****Appointments:**

- 1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. Unanimous.*

- 1) Reviewed Selectmen Meeting Minutes of March 11, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alisa Meggison-Keimel. Unanimous.*

- 2) Reviewed Road Crew planner.

- 3) Reviewed Purchase Orders: NONE

- 4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

- 5) Reviewed email from Chief Jandreau re: recent chief nomination.

- 6) Discussed Comprehensive Plan.

LePage administration closed the State Planning office, State of Maine no longer recognizes the comprehensive plans.

Town may still move forward with the comprehensive plan, it would provide a good guidance. Alisa Meggison-Keimel has a meeting scheduled with the Gardiner's City Manager and will verify this information. Alan Tibbetts will contact MMA Legal for advice.

*Alan Tibbetts motioned to adjourn at 7:07 PM, seconded by John Whitcomb. Unanimous.*

Selectmen present: Tim Russell, Alisa Meggison-Keimel, John Whitcomb, and Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm; Alan Tibbetts seconded the motion. Unanimous.*

**Unfinished Business:****Appointments:**

- 1) **NONE**

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Tim Russell. Unanimous.*

- 1) Reviewed Selectmen Meeting Minutes of March 18, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alan Tibbetts. Unanimous.*

- 2) Reviewed Road Crew planner.

- 3) Reviewed Purchase Orders: NONE

- 4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

- 5) Reviewed approved Planning Board meeting minutes from the 3/4/19 meeting.

- 6) A) Reviewed Cluster Housing Ordinance hand out the Planning Board has created for a handout for town meeting.

B) Board went over warrant articles.

Patty Bragg will be providing cinnamon rolls and a pot of coffee for donations during town meeting, and all proceeds go to Sidney Food Cupboard.

- 7) Reviewed letter from Department of Public Safety, Cliff Wells, re: update on dispatching meeting held February 27<sup>th</sup>.

- 8) Reviewed Messalonskee Athletic Complex Opening Ceremony invitation, to be held Friday, April 12<sup>th</sup> at 4:30 PM.

- 9) RSU #18 Budget meeting tomorrow, March 26<sup>th</sup> and Wednesday, March 27<sup>th</sup> located at Messalonskee Middle, starting at 6:00 PM. Tim Russell plans on attending.

- 10) John Whitcomb updated the Board re: sand salt shed repair status.

- 11) Alisa Meggison-Keimel updated the Board on the need of a comprehensive plan. The Department of Agriculture now approves the plans.

*John Whitcomb motioned at 7:55 PM to adjourn, seconded by Tim Russell. Unanimous.*



Selectmen present: Alisa Meggison-Keimel, John Whitcomb, Alan Tibbetts, and James Pinkham

Selectmen Absent: Andrew McMullen

*John Whitcomb motioned to open at 6:20 pm; Alan Tibbetts seconded the motion. 4 for/1 absent (AM)*

**Unfinished Business:****Appointments:**

1) **NONE**

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alan Tibbetts. 4 for/1 absent (AM)*

1) Reviewed Selectmen Meeting Minutes of March 25, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alan Tibbetts. 3 for/1 absent (AM)/1 abstained (JP)*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed and signed abatement for Simone Kramer in the amount of \$237.00.

6) Reviewed and signed three (3) copies of the Public Safety Answering Point (PSAP) dispatching service agreement.

7) Reviewed RSU #18 Fiscal Year 2020 Budget.

8) Discussed town meeting. Angela Nelson gathered email addresses for new Board of Selectmen for correspondence purposes and will have the IT department update the email list.

9) Reviewed Spirit of America correspondence.

10) Reviewed Charter Communications notice.

11) Reviewed Sidney Membership Report from MMA Risk Management.

12) Discussed survey participation requests that come in to be discussed and answered as a Board, not individually.

13) Reviewed and signed the following Certificate of Appointments:

*John Whitcomb motioned to appoint the following individuals to the corresponding appointments:*

a) Richard Jandreau, Fire Chief effective until April 1, 2022- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*

b) Chris Giroux, Local Health Officer effective until April 1, 2020- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*

c) Winnie R. Kinsella, Deputy Registrar of Voters effective until April 1, 2020- *seconded by James Pinkham. 4 for/1 absent (AM)*

d) Sheila Thorne, Deputy Registrar of Voters effective until April 1, 2020- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*

e) Tom McAvoy, Planning Board Committee Member effective until April 1, 2022- *seconded by James Pinkham. 4 for/1 absent (AM)*

f) Tom Vigue, Planning Board Committee Member effective until April 1, 2022- *seconded by James Pinkham. 4 for/1 absent (AM)*

g) Mary Blaschke, Alternate/Secretary Planning Board Committee Member effective until April 1, 2022- *seconded by Alan Tibbetts. 4 for/1 absent (AM)*

h) Dan Courtemanch, Planning Board of Appeals Committee Member effective until April 1, 2022- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*

- i) Angela Nelson, General Assistant Administrator effective until April 1, 2020- *seconded by Alan Tibbetts. 4 for/1 absent (AM)*
- j) Mary Blaschke, General Assistant Administrator effective until April 1, 2020- *seconded by Alan Tibbetts. 4 for/1 absent (AM)*
- k) Beth Golding, Cemetery Committee Member effective until April 1, 2020- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*
- l) Lisa Lee, Cemetery Committee Member effective until April 1, 2020- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*
- m) Alan Tibbetts, Cemetery Committee Member effective until April 1, 2020- *seconded by Alisa Meggison-Keimel. 3 for/1 abstain (AT)/1 absent (AM)*
- n) Larry Tibbetts, Cemetery Committee Member effective until April 1, 2020- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*
- o) Peter Schutte, First Park Representative Committee Member effective until April 1, 2022- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*
- p) John Whitcomb, Alternate First Park Representative Committee Member effective until April 1, 2022- *seconded by Alan Tibbetts. 3 for/1 abstained (JW)/1 absent (AM)*
- q) John Whitcomb, Freedom of Access Officer effective until April 1, 2021- *seconded by Alisa Meggison-Keimel. 3 for/1 abstained (JW)/1 absent (AM)*
- r) Roberta Drummond, Memorial Day Parade Committee Member effective until April 1, 2020- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*
- s) Jeffrey Frost, Memorial Day Parade Committee Member effective until April 1, 2020- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*
- t) Maura Gammons, Memorial Day Parade Committee Member effective until April 1, 2020- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*
- u) David Shaw, Memorial Day Parade Committee Member effective until April 1, 2020- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*
- v) Arlene Toulouse, Memorial Day Parade Committee Member effective until April 1, 2020- *seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*

*John Whitcomb motioned at 7:35 pm to adjourn, seconded by Alan Tibbetts. 4 for/1 absent (AM)*

Selectmen present: Alisa Meggison-Keimel, Alan Tibbetts, John Whitcomb, Andrew McMullen, and James Pinkham

*John Whitcomb motioned to open at 6:25 pm; Alan Tibbetts seconded the motion. Unanimous.*

**Unfinished Business:****Appointments:****1) Gary Fuller, Code Enforcement Officer- 6:30 PM**

Discussed setback violation located at 30 Riverside Terrace. Building was built in 2004 within the 55' set back from the center of the traveled road. *John Whitcomb motioned to authorize no legal action to be taken, seconded by Andrew McMullen. Unanimous.* Angela Nelson will construct a letter to K&K Land Surveyors, INC stating so.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alan Tibbetts. Unanimous*

1) *Andrew McMullen motioned to nominate John Whitcomb as Chairman, seconded by Alan Tibbetts.*

No other nominations made. *Unanimous.*

2) Reviewed Selectmen Meeting Minutes of April 1, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alan Tibbetts. 4 for/1 abstained (AM)*

3) Reviewed Road Crew planner.

4) Reviewed Purchase Orders: NONE

5) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

6) Reviewed and approved staff vacation requests.

7) Reviewed approved planning board meeting minutes, from 3/18/19 meeting.

8) Reviewed monthly fire/rescue report.

9) Discussed information from Household Hazardous Waste Day meeting with the City of Augusta. Event will be at the same location as last year- Augusta Public Works Department located at 55 North Street. Dale Mullen, Brandon Davis, and one other transfer station attendant will attend the event to represent Sidney. Each household will be allowed one unit free, any units above that will be a fee of \$25.00 each. Flyers with detailed unit information will be provided & handed out.

10) Discussed Monday, April 15<sup>th</sup> office being closed in observance of Patriot's Day. Staff will contact Alan Tibbetts once payroll is ready to be reviewed. Board and Code Enforcement will hold hours on Tuesday, April 16<sup>th</sup>.

11) Reviewed and signed the following certificate of appointments:

*John Whitcomb motioned to appoint:*

*Wayne Bragg, Planning Board of Appeals effective until April 1, 2022, seconded by Alan Tibbetts. Unanimous.*

*Maura Gammons, Comprehensive Planning Committee effective until April 1, 2021, and*

*Joshua Karstens, Comprehensive Planning Committee effective until April 1, 2021, and*

*Matthew L'Italien, Comprehensive Planning Committee effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*

12) Discussed solar panels, heat pumps, and stand-by generators being taxed in the Town of Sidney. Tabled.

13) Reviewed and signed \$164.85 abatement for Ryan & Victoria Shuman, mobile home was removed.

14) Reviewed and initialed property tax card for value adjustments.

15) John Whitcomb updated the Board on Jim Milligan being the Sidney Representative for the Dams Committee.

16) *John Whitcomb motioned to enter in executive 1 MRSA § 405 (6)(E)- legal matters at 7:24 PM, seconded by Alan Tibbetts. Unanimous. Angela Nelson and Board present.*  
*John Whitcomb motioned to exit executive session at 7:50 PM, seconded by Alisa Meggison-Keimel. Unanimous.*

*John Whitcomb motioned to adjourn at 7:55 PM, seconded by Alan Tibbetts. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, John Whitcomb, James Pinkham, and Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel. Unanimous.*

**Unfinished Business:**

**Appointments:**

**1) Jim Thibodeau from Associated Design Partners- 7:00 PM**

Discussed sand salt shed repair options and viewed potential plans.

**New Business:**

**Item of Discussion:**

**Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by James Pinkham. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of April 8, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alan Tibbetts. Unanimous.*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed and signed abatement in the amount of \$9.48 for University of Maine Foundation.

6) Reviewed and initialed property tax card for assessed value adjustments.

7) Further discussed taxing heat pumps, solar panels, and standby generators. Tabled until after legislator meets and makes further discussions.

8) Reviewed article for update on Fiberright's Waste Conversion Plant.

9) Reviewed Charter Communications notice.

10) Reviewed and approved staff vacation requests.

11) Reviewed notice from Census- looking for temp employees for the 2020 Census.

12) Reviewed Household Waste Day event flyers & info sheet. Transfer station attendants will be handing them out.

13) Reviewed and signed supplemental tax certificate and letter of explanation regarding Map 060 Lot 12-A.

*John Whitcomb motioned to adjourn at 8:07 PM, seconded by Andrew McMullen. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, John Whitcomb, Andrew McMullen, and Alan Tibbetts

Selectmen Absent: James Pinkham

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel. 4 for/1 absent (JP)*

**Unfinished Business:****Appointments:****1) James & Felicity Ouellette- 6:30 PM**

Discussed 112 Mills Road property and the certified letters that were sent out to both the land owner and the tenant giving them a deadline of June 1, 2019 to clean up said property.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. 4 for/1 absent (JP)*

1) Reviewed Selectmen Meeting Minutes of April 16, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alan Tibbetts. 4 for/1 absent (JP)*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed approved planning board meeting minutes from April 1<sup>st</sup> meeting. Briefly discussed cluster housing.

6) Discussed invitation from Vassalboro Town Manager, Mary Sabin, regarding a Kennebec County municipal networking meeting to be held at the Vassalboro Town Office, on Thursday, June 6<sup>th</sup>, starting at 9:00 AM. RSVP is being requested.

7) Brian Willing from MaineDOT is interested in meeting with Gary Fuller, Sidneys' Code Enforcement Officer, the Board of Selectmen, and the Department of Agriculture to discuss joint enforcement action possibilities regarding the Gould Farm. Gary Fuller will reply to Mr. Willing to inquire about attending Monday, April 29<sup>th</sup> meeting.

8) Discussed the grade scale for sand salt shed repairs. John Whitcomb will follow up with engineer.

*John Whitcomb motioned to adjourn at 7:41 PM, seconded by Andrew McMullen. 4 for/1 absent (JP)*

Selectmen present: Alisa Meggison-Keimel, John Whitcomb, Andrew McMullen, Alan Tibbetts, and James Pinkham

*John Whitcomb motioned to open at 6:30 pm, seconded by Alan Tibbetts. Unanimous.*

**Unfinished Business:****Appointments:****1) Maine DOT & Maine Depart of Agriculture, Conservation and Forestry- 6:30 PM**

Discussed concerns with the farm property off Drummond Road with animals entering the Interstate. The State of Maine DOT attorney, Brian Willing, is going to approach Mr. Gould through the court process. Mr. Willing informed the Board of the strategy to be taken. Looking to perform a site inspection and is seeking Code Enforcement Officer, Local Health Officer, and Animal Control Officer to attend that site evaluation.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Andrew McMullen. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of April 22, 2019

*John Whitcomb motioned to accept minutes as written, seconded by Alisa Meggison-Keimel. 4 for/1 abstained (JP)*

2) Reviewed Road Crew planner.

Board discussed lifting the Heavy Load Limit Posting signage and agreed it should be the Road Foreman's decision.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed notice from Charter Communications.

6) Reviewed Kennebec County proposed FY 2020 budget & public hearing notice.

7) Discussed sand salt shed repair regarding the sloping. Still waiting to hear back from the engineer.

8) Discussed Road Crew placing the rescue boat dock back into the water soon.

*John Whitcomb motioned to adjourn at 7:34 PM, seconded by Andrew McMullen. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, John Whitcomb, Andrew McMullen, James Pinkham, and Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel. Unanimous.*

**Unfinished Business:****Appointments:**

- 1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alan Tibbetts. Unanimous.*

- 1) Reviewed Selectmen Meeting Minutes of April 29, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alan Tibbetts. Unanimous.*

- 2) Reviewed Road Crew planner.

Brandon Davis gave his two-week notice. Angela Nelson will place advertisement in the paper.

- 3) Reviewed Purchase Orders: 2-Part Door Knob tag for ACO department. Board approved 1,000 tags.

- 4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

- 5) Reviewed and signed supplemental adjustment for Franklin Davis. Tax assessor, Parker Appraisal, requested to give a 20% unfinished factor for the 2018 tax assessment.

- 6) Reviewed inquiry from Bob Chubbuck regarding roadside clean up services. The Board doesn't see much of a need for this service but wish Mr. Chubbuck the best of luck.

- 7) Discussed continuing Marge Wilbur's extra \$1.00 per hour wage for training, for another 30 days. This would bring Donna Lee to her 90-day evaluation term. Board approved.

- 8) Reviewed letter from DELTA Ambulance re: 2018 Sidney Service Report.

- 9) Discussed the Blake Road and placing "No Parking" signs. Reviewed and signed letter to Maureen Morrison regarding parking restriction for safety issues.

- 10) Reviewed and discussed KVCOG Scope of Work for Sidney's 2021 Comprehensive Plan, along with a sample postcard mailer.

- 11) Discussed SAA ballfield fence. They plan on attending next Board meeting with a proposal and pictures.

- 12) Angela Nelson will contact the Town of Belgrade to inquire about Sidney adding to the backside of their new town line sign located on Summerhaven Road.

- 13) Angela Nelson updated the Board regarding a disgruntled customer regarding the front office "New-Registration Policy".

- 14) Discussed parking cluster, and safety issues, on Pond Road during maple sugar Sunday.

- 15) Discussed the rescue boat dock and missing brackets.

*John Whitcomb motioned to adjourn at 7:50 PM, seconded by Andrew McMullen. Unanimous.*



Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, Alan Tibbetts, and John Whitcomb

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel. Unanimous.*

**Unfinished Business:****Appointments:****1) Chief Jandreau- 6:30 PM**

Discussed 112 Mills Road fire violation resulting in a warning. Chief also addressed his concern with the function of their septic system. Board will have Code Enforcement out to inspect.

Discussed the Benson house being donated to the fire department and Angela Nelson will ask the assessor questions the Board has regarding any type of exemptions that may apply.

Chief would like to purchase firefighter grave markers for all the cemeteries to recognize past volunteers.

Discussed purchasing "Challenge Coins" to hand out to veterans. Fire Department is looking for Board's suggestions for a Sidney symbol. The cost for the initial set-up with an order of 100 for around \$300.00.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by James Pinkham. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of May 6, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alisa Meggison-Keimel. Unanimous.*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed approved planning board meeting minutes from 4/16/19 meeting.

6) Reviewed additional agreement for "no action taken" on the set back violation on 30 Riverside Terrace. Board is concerned with language and will have our Town attorney review, at their expense.

7) Reviewed and signed both FY 2020, and FY 2021 contracts with Somerset County Communications for PSAP services.

8) Reviewed KVCOG statement for membership. Board agreed to decline the membership opportunity.

9) Reviewed and signed the following appointments:

*John Whitcomb motioned to appoint Michelle Robicheau, of Sidney, to the Comprehensive Planning Committee Member effective until April 1, 2021, seconded by Alan Tibbetts. Unanimous.*

10) Reviewed notification from Maine Electronics Recycling re: E-Waste Electronic Solutions is no longer in business. Dale Mullen recommends dealing with Information Technology Exchange/eWaste Alternatives at 60 Industrial Street, Waterville, ME.

11) Reviewed and approved staff vacation request.

12) Reviewed and signed resolution regarding Community Development Block Grant (CDBG) for Snow Pond Center for the Arts.

13) Discussed Sidney Athletic field fencing and reviewed three (3) prior years financial statements. Sidney Athletic Association will submit a proposal for all repairs needed. Angela Nelson will ask SAA board members to attend Tuesday. Angela Nelson will have Leon Burgess get an estimate to repair the rip rap.

14) Sand salt shed repairs will start in August. John Whitcomb will follow up with Lajoie Brothers.

*John Whitcomb motioned at 8:18 PM to adjourn, seconded by Andrew McMullen. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, John Whitcomb, Andrew McMullen, James Pinkham, and Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by Alan Tibbetts. Unanimous.*

**Unfinished Business:****Appointments:****1) Dan Courtemanch & Chris Giroux- 6:30 PM**

Discussed different call pay options for long calls; \$15 for up to first 2 hours and every additional 2-hour increments. Discussed disaster storms adjusting to a \$20.00 per hour pay scale. Board agrees with the adjusted \$15.00 per call for every 2-hour increment pay but will further discuss the disaster per hour pay rate idea and get back to them.

**2) Opened Grading Bids- 7:00 PM**

*John Whitcomb motioned to open bids at 7:12 PM, seconded by James Pinkham. Unanimous.*

Ron's- John Deere 570B Grader at \$110 per hour

Gerald Mackenzie- Huber Grader with 12' blade at \$120 per hour, for all material & labor.

*John Whitcomb motioned to table until further information is verified, seconded by James Pinkham. Unanimous.*

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alan Tibbetts. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of May 13, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by James Pinkham. Unanimous.*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed placing speed limit signs on the Richard Road, requested by resident.

*Alan Tibbetts motioned to place a 25 MPH sign on Richard Road, seconded by Alisa Meggison-Keimel.*

*4 for/1 opposed (AM)*

6) Reviewed FEMA 2017 Wind Storm final reimbursement notice.

7) Reviewed email from Maine DEP re: Guidance for Allocating Municipal Solid Waste by Population.

8) Reviewed email re: CDBG certification and administrator training. Training date to be held on Tuesday, August 6<sup>th</sup> at Bangor Savings Bank located at 5 Senator Way in Augusta. Angela Nelson will forward notice to Snow Pond Center for the Arts.

9) Reviewed thank you letter from Sidney Food Pantry.

10) Reviewed revised consent agreement for 30 Riverside Terrace. Board signed agreement.

11) Reviewed and signed CDBG Grantee Job Creation form.

12) Reviewed and signed Snow Pond Center for the Arts liquor license renewal application.

13) Discussed the cull de sac on Pam Cor Drive. Angela Nelson will send out a letter to request clean up debris in town way and the cars during plowing season and to return ditch to its original state, for proper drainage purposes.

14) Signed all nine (9) copies of RSU #18 Warrant and Notice of Election forms.

15) Reviewed and signed revised Comprehensive Plan Scope of Work, Phase 1, description and contract. Next meeting is scheduled for Wednesday, May 22<sup>nd</sup> at 5:30 here in the planning board room at the town office.

16) Transfer Station- resident threw twenty-one (21) paint cans into the waste canister without paying for them. Leon will talk to Victor to make sure he communicates to residents about waste disposal rules. If the Town gets charged from the waste management, we will pass that charge on said resident. Angela Nelson will tell Leon to have the guys write down license plate numbers if they have any further issues.

17) Angela Nelson will check with the company who prints and mails our tax bills to inquire any additional costs to include one or two-page inserts.

*John Whitcomb motioned to adjourn at 8:02 PM, seconded by Alan Tibbetts. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, John Whitcomb, and Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel. Unanimous.*

**Unfinished Business:**

1) Discussed Fire/Rescue per hour pay for natural disaster situations.

*John Whitcomb motioned to pay \$18.00 per hour during natural disasters, seconded by Alan Tibbetts. Unanimous.*

2) Discussed grading bids; opened during May 20<sup>th</sup> meeting.

*John Whitcomb motioned to award bid to Ron's Grading at \$110.00 per hour, seconded by Andrew McMullen. Unanimous.*

**Appointments:**

1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of May 20, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Andrew McMullen. Unanimous.*

2) Reviewed Road Crew planner. NONE

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed approved planning board meeting minutes from 5/6/19 meeting.

6) Reviewed email from Tomas Linscott from Maine DEP re: Boat Mooring Ordinance wording and sailing lessons being provided off State owned dock. Sailing lessons have nothing to do with the Town and Angela forwarded the contact information to Mr. Linscott so he could contact him with any concerns. Angela Nelson will reword and present on warrant for next town meeting.

7) Reviewed letter of resignation from Chip Gay as Planning Board Member, effective 5/22/2019; Term was to end as of April 1, 2020. Chip offered to stay on as an alternate to assist when needed.

8) Reviewed Preliminary 2020 State Valuation.

9) Reviewed correspondence letter from MaineDOT to Mr. Gould.

10) Reviewed email with option suggestions from Bernstein & Shur regarding Norman Road. Board agreed to take no action until after the MaineDOT completes their current procedure.

11) Discussed transfer station. Angela Nelson will make sure all transfer station attendants have copies of the fee schedule and ask Leon to keep all employees on the same page for information on any/all changes. Angela Nelson will verify with Waste Management regarding the paint & paint can questions.

12) Discussed SAA field maintenance. Angela Nelson will ask SAA Board to refrain from signing multi year contracts until meeting with the Selectmen.

13) Discussed the 112 Mills Road property which has until June 1<sup>st</sup> to clean up trash & vehicles. Gary Fuller, CEO, will look at property to inspect sewer leakage concern and contact property owner to inform him of the minimum fine that will come into play after June 1<sup>st</sup>.

*John Whitcomb motioned to adjourn at 8:24 PM, seconded by James Pinkham. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, John Whitcomb, and Alan Tibbetts

*John Whitcomb motioned to open at 6:20 pm, seconded by James Pinkham. Unanimous.*

**Unfinished Business:****Appointments:****1) I Recycle, Craig Lefebvre- 6:30 PM**

Discussed the recycling container. Road crew and Transfer Station supervisor attended for discussion. Communication needs to follow protocol, I Recycle & the Board will communicate & the Board will distribute the information as needed. Transfer station attendants will no longer be cutting up the cardboard. Leon will work on a figure for the Board to alter the 40' storage trailer with doors & interior wall along with constructing a corrugated cardboard container, with wheels.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Andrew McMullen. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of May 28, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by James Pinkham. Unanimous.*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed AIM Recycling income of \$392.10.

6) *John Whitcomb motioned to appoint the following positions:*

*Dan Courtemanch, of Sidney, as Rescue Chief effective until May 31, 2021, seconded by Alan Tibbetts. Unanimous.*

*Chris Giroux, of Sidney, as Assistant Rescue Chief effective until May 31, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*

*Rachel Williams, of Sidney, as Rescue Captain effective until May 31, 2021, seconded by Andrew McMullen. Unanimous.*

7) Reviewed Road Crew job applications. Leon Burgess will review further and call for interviews.

8) Reviewed and signed letter of job verification to Verizon Wireless for First Responder Discount.

9) Reviewed email from Superintendent Carl Gartley re: Support of Comprehensive Plan outreach.

10) Reviewed Friends of Messalonskee Watershed Spring newsletter.

11) Reviewed information re: PaintCare Program. Board decided not to participate but have available locations listed for residents' information. Angela Nelson will add information to our web site and facebook page.

12) Gary Fuller stopped by 112 Mills Road property to inspect at 4:30 PM. He reported one roll off dumpster is full & being swapping out tomorrow. They removed 5 junk vehicles. Gary will return next Monday, June 10<sup>th</sup> for final inspection. If property cleanup is not complete, then the Town will pursue with the fine process. Septic system concern is not a problem and is not leaking.

13) Discussed the poor condition in concrete located at the grange.

Angela Nelson will get a few estimates in repairing bad spots.

14) Angela Nelson will send second letter to Pam Cor Road resident, with a deadline of June 23<sup>rd</sup>, to get debris cleaned up.

*Andrew McMullen motioned to adjourn at 8:40 PM, seconded by Alan Tibbetts. Unanimous.*

Selectmen present: Alan Tibbetts, Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, and John Whitcomb

*John Whitcomb motioned to open at 6:27 pm, seconded by Alan Tibbetts. Unanimous.*

**Unfinished Business:****Appointments:****1) Chad Haskell & Adam Bickford from the SAA- 6:30 PM**

Discussed condition of fence and placing jobs out to bid. Discussed different options of mowing. Turf Doctors sprays, fertilizes & seeds fields when needed.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alan Tibbetts. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of June 3, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alisa Meggison-Keimel. Unanimous.*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed approved planning board meeting minutes from 5/20/19.

6) Reviewed Spring newsletter from 7 Lakes Alliance.

7) Reviewed email from Maine Power Options re: upcoming oil bid date of Thursday, June 13<sup>th</sup>.  
Angela Nelson will call around to get other companies pre-buy prices before deciding.

8) Reviewed Terminix contracts, signed/approved by Chris Giroux, for all 3 (three) buildings. Pond Road Station has lots of evidence of mice; pictures provided from Terminix inspection. Board would like to know ahead of time when there's issues and be included when there's large fees and/or contracts involved.

9) Gary Fuller- Code Enforcement Officer, updated Board on properties he's inspected re: junkyards.

Mills Road property filled a second dumpster, third dumpster will come but not for another month. Andrew McMullen will contact MMA Legal to confirm towns ability to summons for fines & who has the authority. Angela Nelson will mail letter to land owner to enforce fines @ \$100 per week starting June 1<sup>st</sup>, 2019.

*John Whitcomb motioned to fine Victor Edgecomb \$100 a week for 5 weeks, from June 1<sup>st</sup> through July 6<sup>th</sup>, 2019; If not resolved by July 6<sup>th</sup> the Board will reassess the amount of the fine, seconded by James Pinkham. Unanimous.*

Gary will be meeting the land owner on Pam Cor Drive, to discuss what needs to be cleaned up. Town's right of way is 20' around cull de sac. Gary will have Leon Burgess inspect and approve once completed.

10) Reviewed and discussed update from MaineDOT Attorney re: Gould Farm property.  
Board agrees to move forward with the administrative inspection warrant process.

11) *John Whitcomb motioned to appoint the following positions:*

*Kevin Bacon, of Sidney, as Fire Captain effective until May 31, 2022, seconded by Andrew McMullen. Unanimous.*

*Ben Jandreau, of Winslow, as Fire Captain effective until May 31, 2020 &*

*David Grotter, of Oakland, as Fire Captain effective until May 31, 2020, seconded by Andrew McMullen. Unanimous.*

*Michael Carney, of Augusta, as Lieutenant effective until May 31, 2020, seconded by Andrew McMullen. Unanimous.*

*Richard Jandreau, of Sidney as Fire Warden effective until May 31, 2020, seconded by Andrew McMullen. Unanimous.*

12) Reviewed notice/invitation from RSU #18 re: End of Year BBQ.

13) Discussed recycling trailer. Angela Nelson will create an information reference binder for transfer station.

14) *John Whitcomb motioned to enter into executive session at 8:23 PM to discuss personnel matters pursuant to 1 MRSA § 405 (6)(A), seconded by Alan Tibbetts. Unanimous. Angela Nelson and Board present.*

*John Whitcomb motioned to exit executive session at 8:41 PM, seconded by James Pinkham. Unanimous.*

15) Discussed meeting with Revision Energy. Alan Tibbetts updated the rest of the Board with the information Kurt Penney, from Revision Energy, shared with during meeting earlier today. Kurt is putting together a power point for solar system located on the roof of Sidney's Pond Road Fire Station. Angela Nelson will contact Kurt to let him know we would like more detailed information re: a solar farm being installed on Sidney vacant land.

*John Whitcomb motioned to adjourn at 8:45 PM, seconded by James Pinkham. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, John Whitcomb, and Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by Andrew McMullen. Unanimous.*

**Unfinished Business:****Appointments:****1) Mike Sprague- 6:30 PM**

Discussed general concerns with fire department regarding inner workings, leadership, and low member numbers. Mike also shared his concerns of potential safety issues do to the lack of adequate training. Angela Nelson will get training hourly records from Mary Blaschke.

**2) Leon Burgess & Gary Fuller- 6:45 PM**

Discussed Pam Cor Drive cull de sac debris. Brook Cummings was hired by Mr. Rollins & hauled off 6 dump truck loads of debris. Board would like to see more debris removed, since all debris has been dumped illegally. *Andrew McMullen motioned for Mr. Rollins to reach from the back to remove the debris and leave a down slope. Seconded by James Pinkham. Unanimous.*

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Andrew McMullen. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of June 10, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alan Tibbetts. Unanimous.*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed 80K Rule- or Land Use Summons. This process potentially could save the Town money, per hour, by allowing CEO to enforce fines/fees without having to go through an attorney. Angela Nelson will register Gary Fuller for the mandatory class, scheduled for Wednesday, July 31st.

6) Reviewed and approved two (2) catering permit applications.

7) Reviewed notice from Charter Communications.

8) Reviewed AIM Recycling income of \$518.70.

9) Reviewed thank you card from Mr. Lambert for Scott Thorne Scholarship award.

10) Reviewed RSU #18 approved new budget and Sidney figures. Angela Nelson will start working on a 2019 mil rate.

11) Reviewed and approved Heart & Soul Resolution, for Comprehensive Plan assistance.

12) Reviewed estimate from Bacon Property Services to weed & edge rocks at monument.

13) Reviewed and initialed property tax cards for valuation adjustments.

14) I Recycle will need to cover the sides of his trailer- some wording doesn't pertain to Sidneys recycling program and maybe misleading to residents. Board would like to remove the "self-serve" sign and add hanging signs, over the bin's. Empty paint cans maybe disposed of in waste management with trash sticker.

*John Whitcomb motioned to adjourn at 8:19 PM, seconded by Andrew McMullen. Unanimous.*



Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, and Alan Tibbetts

Selectmen absent: James Pinkham

*John Whitcomb motioned to open at 6:30 pm, seconded by Alan Tibbetts. 4 for/1 absent (JP)*

**Unfinished Business:****Appointments:**

- 1) ~~Revision Energy—6:30 PM~~ Will Reschedule

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alan Tibbetts. 4 for/1 absent (JP)*

- 1) Reviewed Selectmen Meeting Minutes of June 17, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alisa Meggison-Keimel. 4 for/1 absent (JP)*

- 2) Reviewed Road Crew planner.

- 3) Reviewed Purchase Orders: NONE

- 4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

- 5) Reviewed and initialed tree growth property tax cards.

- 6) Reviewed approved planning board meeting minutes from 6/3/19.

- 7) Reviewed fire department training records, on hand, from start of 2019 fiscal year. John Whitcomb will follow up with Chief Jandreau regarding Pond Road donated house training.

- 8) Reviewed and discussed 2019 mil rates for commitment. Board agreed on setting 2019 mil rate at 0.01255 per thousand.

- 9) Reviewed and discussed Belgrade Lakes Watershed Dams Committee correspondence. Board agrees to pay the amount owed of \$6,800; the approved town meeting warrant article which read "up to \$8,000".

- 10) Reviewed correspondence from Maine DEP re: LD1431 Resolve, To Support Municipal Recycling Programs.

- 11) Reviewed I Recycle response to covering some letting on his trailer.

- 12) Update from Brain Willing- the MaineDOT Attorney- and he's waiting to hear back from the Agricultural Department to get their info to file on Mr. Gould in order to move forward.

- 12) Discussed Pam Cor Drive.

- 13) Discussed update on Mills Road property clean up progress.

*Alan Tibbetts motioned to adjourn at 7:54 PM, seconded by Andrew McMullen. 4 for/1 absent (JP)*

Selectmen present: Andrew McMullen, John Whitcomb, James Pinkham, and Alan Tibbetts

Selectmen absent: Alisa Meggison-Keimel

*John Whitcomb motioned to open at 6:30 pm, seconded by Andrew McMullen. 4 for/1 absent (AK)*

**Unfinished Business:****Appointments:**

- 1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Andrew McMullen. 4 for/1 absent (AK)*

- 1) Reviewed Selectmen Meeting Minutes of June 24, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Andrew McMullen. 4 for/1 absent (AK)*

- 2) Reviewed Road Crew planner. None.

- 3) Reviewed Purchase Orders:

Steve's Appliance: \$450-\$550 for Air Conditioner- 115V 8,000 to 10,000 btu. Board approved.

- 4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

- 5) Reviewed estimate from Overhead Door, for transfer station steel box container door.

Will discuss further with Leon Burgess.

- 6) Discussed State office closure for both July 4<sup>th</sup> & 5<sup>th</sup>.

*Andrew McMullen motioned to close and pay staff as holiday pay, seconded by James Pinkham. 4 for/1 absent (AK)*

Angela Nelson will make sure to post asap. The road crew will be credited one vacation day, from their current preapproved vacation.

- 7) Reviewed email update from Brian Willing re: Drummond Road progress.

- 8) Discussed replacing Selectmen's room air conditioner. (See above estimate on #3 Purchase Orders)

- 9) Gary Fuller, CEO, updated the Board on Mills Road property cleanup progress. Cleanup is satisfactory.

Angela Nelson will construct a letter, for the Board, to the land owner to state cleanup is satisfactory and to address the \$400.00 fine.

Gary Fuller also updated the Board of the discussion that took place at the McQuillan property today and will revisit Tiffany Road property in one week, July 8<sup>th</sup>, to check on progress.

- 10) Update on Leland Masonry for cement work on grange; would like to have the worst spot dug down to see the extent of damage prior to giving an estimate. Angela Nelson will have the road crew dig to expose the extent of damage.

- 11) Reviewed notice from United State Federal Energy Regulatory Commission re: Kennebec Water District & Messalonskee Stream Hydro, LLC. Angela Nelson will contact Town of Oakland (Gary Bowman), and John Whitcomb will contact the Belgrade Area Dams Committee to compile more information.

- 12) Update re: Maureen Morrison's subletting of grange hall. Angela Nelson contacted Mrs. Morrison to remind her that she's to be letting the Board know information when she sublets the grange. She wasn't aware of this procedure and will do so moving forward. She stated that the Snowmobile Club rents the grange on one Wednesday, every moth during winter months.

- 13) Sidney Rescue had a call on Red Cedar Lane and the road signage that is currently there is not clear. Rachel Williams expressed her concerns and will be attending the road association meeting to discuss how to change it.

14) Boston Post Cane discussion- Alan Tibbetts will ask the Historical Society to see if they would like the Board to make a presentation.

15) Board discussed obtaining copies of the fire department training certificates. Angela Nelson will contact Chief Jandreau.

16) Chris Giroux was going to cut the floating dock loose & drag it to the shoreline this evening, while the rescue boat is returned to the water. John Whitcomb plans on visiting the landing to see what he can do to remove the dock.

17) James Pinkham will talk to Jim Milligan to ensure he still wants to be the Sidney representative for the Belgrade Area Dams Committee.

*Andrew McMullen motioned to adjourn at 7:28 PM, seconded by Alan Tibbetts. 4 for/1 absent (AK)*

Selectmen present: Alisa Meggison-Keimel, James Pinkham, John Whitcomb, Andrew McMullen (arrived at 6:40 PM), and Alan Tibbetts (arrived at 6:41 PM)

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel. 3 for/2 absent (AM/AT)*

**Unfinished Business:****Appointments:**

- 1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by James Pinkham. Unanimous.*

- 1) Reviewed Selectmen Meeting Minutes of July 1, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by James Pinkham. 4 for/1 abstained (AK)*

- 2) Reviewed Road Crew planner.

- 3) Reviewed Purchase Orders: NONE

- 4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

- 5) Reviewed approved planning board meeting minutes from 6/17/19.

- 6) Reviewed and signed application for catering permit.

- 7) Reviewed and signed letter to property owner of 112 Mills Road re: satisfactory cleanup and to address fine.

- 8) Reviewed notice from Central Maine Power re: Proposed Rate Increase and Public Witness Hearing.

- 9) Reviewed notice from Waste Management re: rate increase of 3.3%.

New rates of \$157.22 per haul, and \$65.05 per ton, to take effect on September 1, 2019.

- 10) Reviewed and signed MaineDOT LRAP form for fiscal year 2020.

- 11) Angela Nelson spoke with Mr. Bowman, with the Town of Oakland, re: the transfer of FERC license. He sees no potential concerns or effects with this transfer.

- 12) Dog noise complaint. Residents signed a petition requesting the dog to be removed. Local business which hosts wedding events is concerned about their customers satisfaction and potential damage to their reputation with this noise nuisance.

- 13) Gary Fuller stated there was no improvement on cleanup at the 139 Tiffany Rd property.

*John Whitcomb motioned to adjourn at 7:02 PM, seconded by James Pinkham. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, John Whitcomb, James Pinkham, and Alan Tibbetts

*John Whitcomb motioned to open at 6:00 pm, seconded by Andrew McMullen. Unanimous.*

**Unfinished Business:**

**Appointments:**

**1) Revision Energy- 6:00 PM**

Met with Kurt to discuss solar options for Sidney's municipal usage. Gov. Mills has signed LD1711. Past regulations limited 9 meters to a system (a net metering cap) now it will be unlimited. Revision Energy are actively seeking hosts for solar power fields, which ideally needs 3-way power source but can have single phase service for smaller systems & rent to other municipalities (smaller usage vs. an RSU system).

Another option is a 25-year fixed rate power purchase agreement, purchase solar power off site; 5cents per kw hour credit gets turned into dollar credits, savings would be around 1/3 of our current bill. In 2018 Town of Sidney paid \$12,200 to CMP. Investment tax credit incentive has been at 30% for the last 15 years which will be decreasing over the next couple of years down to only 10%. Revision Energy will look at the available acreage located at the public works area. Angela Nelson will locate any Transfer Station land use restrictions & survey, then sign a letter of intent to move forward.

**2) Open Paving bids- 7:00 PM**

*John Whitcomb motioned at 7:12 PM to open paving bids, seconded by Andrew McMullen. Unanimous.*

- 1) All State- \$83.76 per ton shim & \$78.65 per ton overlay, total of \$156,014.80
  - 2) Wellman Paving- \$77.77 per ton for both shim & overlay, total of \$146,207.60
  - 3) Maine-ly Paving Services LLC- \$78.29 for both shim & overlay, total of \$151,334.57
  - 4) Pike Industries- \$87.25 per ton shim & \$80.00 per ton for overlay, total of \$160,353.25
- Leon Burgess will review tomorrow.

*John Whitcomb motioned at 7:17 PM to close paving bids, seconded by Andrew McMullen. Unanimous.*

**3) Fire Department- 7:15 PM**

Discussed training, certificates, and training pay. All training is documented in each firefighter's personal files at the station. Discussed in the past hosting training at the Sidney fire station with the possibility in the future as our guys attending would be at no charge. Discussed adding more detailed information to the monthly report to help inform Board of training information and the monthly call totals.

**4) Jim Milligan- 7:30 PM**

Requesting immediate action for barking dog noise nuisance. The Board reassured the Milligan family that the Town is doing all we can. There is a process and it does take time.

**New Business:**

**Item of Discussion:**

**Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded James Pinkham. Unanimous.*

- 1) Reviewed Selectmen Meeting Minutes of July 8, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alan Tibbetts. Unanimous.*

- 2) Reviewed Road Crew planner.

- 3) Reviewed Purchase Orders: NONE

- 4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

- 5) Discussed continual issues at transfer station with recycling. Weekend of July 6 & 7 I Recycle left the station with no totes for the cardboard. Residents are dumping items wherever and not paying attention to any signage. Transfer Station attendants feel things are getting worse, not better. Angela Nelson will inform Leon Burgess of placing one tote, in the front of the cardboard trailer.

- 6) Reviewed email from MMA re: Call to participate- Resolve to Support Maine Recycling Programs.

- 7) Reviewed and signed 2018 audit for final approval.
- 8) Reviewed staff 90-day & 120-day evaluation.
- 9) Discussed starting pay for road crew applicant of \$16.00 and increase to \$16.50 after the 120-day probation period.
- 10) Reviewed notice & voting ballot from MMA re: Annual Election for Vice President & Executive Committee Members. No action taken.
- 11) Reviewed and signed 2 abatements & supplementals:
  - Matthew & Nicole Philbrick- Abate \$1,853.64, supplement \$741.71
  - Abate Charest Construction, LLC for \$61.50/Supplement Robert Lettre for \$61.50
- 12) Angela Nelson will construct a letter to Ms. McQuillan, located at 139 Tiffany Rd, to clean up debris on property. *Andrew McMullen motioned to give a deadline on July 31<sup>st</sup> for cleanup, seconded by Alisa Meggison-Keimel. Unanimous.*
- 13) Discussed a boat being parked in roadway on the Tiffany Road. Angela Nelson will inform Leon Burgess.
- 14) Sidney is a Tobacco-Free facility; Angela Nelson will generate a reminder notice to all staff.

*Andrew McMullen motioned to adjourn at 8:36 PM, seconded by James Pinkham. Unanimous.*

Selectmen present: Alisa Meggison- Keimel, Andrew McMullen, James Pinkham, John Whitcomb, and Alan Tibbetts (arrived at 6:31 PM)

*John Whitcomb motioned to open at 6:30 pm, seconded by Andrew McMullen. 4 for/1 absent (AT)*

**Unfinished Business:****Appointments:****1) Adam Douin- 6:30 PM**

Discussed property drainage issue at 28 Tallwood Dr. Homeowner has talked with two contractors to give him quotes to re-tar his driveway, due to rocks coming through pavement, both contractors told Mr. Douin the water/ice build-up issue will not be able to be fixed until the road is ditched and a driveway culvert is inserted in order to handle the water runoff. Contractor(s) and Leon Burgess will need to discuss plans together. Angela Nelson will have Leon Burgess contact Mr. Douin.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of July 15, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Andrew McMullen. Unanimous.*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed approved planning board meeting minutes from: June 17<sup>th</sup> and July 1<sup>st</sup>.

6) Reviewed AIM Recycling income of \$258.60.

7) *John Whitcomb motioned to enter executive session at 7:09 PM to discuss personnel matters pursuant to 1 MRSA § 405 (6)(A), seconded by Andrew McMullen. Unanimous. Board and Angela Nelson present.*

*John Whitcomb motioned to exit executive session at 7:14 PM, seconded by James Pinkham. Unanimous.*

8) John Whitcomb left a message with Craig regarding a hinged plywood idea to make a door for the cardboard trailer. Discussed making hanging signs out of plywood to show which recyclable item goes in which bin.

9) Discussed sand and salt shed repair status. Permits and rebar are now on order. Leon Burgess and Lajoie Brothers will need to communicate to discuss who's hauling & how much dirt is needed.

10) *John Whitcomb motioned to award Wellman Paving the paving bid at \$77.77 per ton for both shim and overlay, seconded by Andrew McMullen. Unanimous.*

*Andrew McMullen motioned to adjourn at 7:18 PM, seconded by Alan Tibbetts. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, James Pinkham, Andrew McMullen, and Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by James Pinkham. Unanimous.*

**Unfinished Business:****Appointments:**

- 1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and Alan Tibbetts motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by John Whitcomb.*

*4 for/1 absent (AM-was containing 2 visiting shepherd dogs!!)*

- 1) Reviewed Selectmen Meeting Minutes of July 22, 2019.

*John Whitcomb motioned to accept the minutes as written, seconded by James Pinkham. Unanimous.*

- 2) Reviewed Road Crew planner. NONE

- 3) Reviewed Purchase Orders: NONE

- 4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

- 5) Reviewed notice from Charter Communications.

6) Discussed taxation of solar panels. New exemption law has passed, municipality can track the solar panels and receive a reimbursement from the State, the homeowner won't have any property tax increase (like the BETE program). We can add the option to the tax declaration which gets mailed out every year. Board agrees to add wording to the yearly tax declarations with two box options: one for on grid system and second as off grid system; Also wording to inform tax payers that this will NOT present any tax increase to them.

7) Discussed placing a street light at the intersection of West River Road and Royal Drive. Angela Nelson has contacted MaineDOT to inquire about the process of request. State can run an accident report for road (which they currently don't have any record of Royal Drive in their program); The request would be approved from the Board of Selectmen then set up through CMP, at which the cost goes to the Town.

*James Pinkham made a motion to deny request, seconded by Andrew McMullen. Unanimous.*

8) Reviewed letter from SOM Dept of Economic & Community Development re: CDBG Certification & Implementation Training workshop requiring Angela Nelson to attend minimum of one day as a condition to the award. Board agreed that per the contract Angela should attend, with the days salary and class participation cost being reimbursed to the Town through the CDBG Program funding, once received.

- 9) Discussed signage for the recycling bins.

- 10) Discussed sand salt shed repair process.

- 11) Discussed culvert on Tallwood Drive.

- 12) Discussed McQuillian property clean-up progress.

*Andrew McMullen motioned to adjourn at 7:11 PM, seconded by John Whitcomb. Unanimous.*



Selectmen present: Alisa Meggison-Keimel, James Pinkham, Andrew McMullen, John Whitcomb, and Alan Tibbetts (arrived at 6:33 PM)

Staff Present: Leon Burgess

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel. 4 for/1 absent (AT- arrived at 6:33)*

**Unfinished Business:****Appointments:**

- 1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by James Pinkham. Unanimous.*

- 1) Reviewed Selectmen Meeting Minutes of July 29, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Andrew McMullen. 4 for/1 absent (AT- arrived at 6:33)*

- 2) Reviewed Road Crew planner. Discussed sand/salt shed repair progress. Leon Burgess will speak to Mr. Lajoie regarding the temporary shoring and bracing system to inquire whose responsibility that would be. Board agrees to move forward with project and to order the rebar. Leon will start the interior excavation.

Leon Burgess updated the Board regarding the Tallwood Drive drainage progress.

- 3) Reviewed Purchase Orders: NONE

- 4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

- 5) Reviewed proposal from Leland's Masonry to repair several cement spots on Grange Hall. Andrew McMullen offered another name for a second quote. Tabled.

- 6) Town resident, by the name of Gary Allen, stopped by the office to make sure we knew what great personalities and customer service both Larry Choate and Dale Salley have. Every time he interacts with either of them at the transfer station it's a wonderful experience.

Angela Nelson will contact Craig Lefevre, I Recycle, to make sure the Town's storage container is closed once he's done.

- 7) Reviewed receipt of \$400.00 fine received from Victor Edgecomb of the Mills Road property.

- 8) Reviewed notice from Maine Charter School Commission re: public hearing for two applicants to open new charter schools, one in Montville and one in Topsham.

- 9) Discussed Tiffany Road property clean up. Previous deadline was July 31, 2019. Code Enforcement Officer will make another site visit and report back to the Board on Monday, August 12, 2019.

*John Whitcomb motioned to adjourn at 7:22 PM, seconded by Alan Tibbetts. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, John Whitcomb, and Alan Tibbetts

Selectmen Absent: James Pinkham

*John Whitcomb motioned to open at 6:30 pm, seconded by Andrew McMullen. 4 for/1 absent (JP)*

**Unfinished Business:**

Quotes to repair cement at grange.

**Appointments:****1) Beverly & Brian Hallisey- 6:30 PM**

Hallisey's are looking to purchase a small piece of property from neighbors, William & Kelsey Bean, to gain pond access. This land is part of an original subdivision created in 1931. Gary Fuller, Code Enforcement Officer, stated that the Bean's would need to retain 200' of shoreline frontage in order to keep a buildable lot. Hallisey will need to adjust the wording to the deed and adjust the map to reflect this adjustment; once that is complete Gary Fuller will sign a letter stating that no variance is required.

**2) Chief Jandreau- 7:00 PM**

Discussed West River Road Fire Station land boundary lines and potential abutter asking for right of way alongside the fire station. Leon Burgess, Dale Mullen, & Chief found the survey pins and measured the property lines, the fire station and the well are positively within the town property. The Town residents would have to vote on any easement given. Chief Jandreau voiced his safety concerns with parking if the Town were to pursue an easement.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. 4 for/1 absent (JP)*

1) Reviewed Selectmen Meeting Minutes of August 5, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alan Tibbetts. 4 for/1 absent (JP)*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed Tiffany Road clean-up progress. Gary will continue to monitor.

6) a) Reviewed notice from Maine DOT Scoping Meeting re: Saxon Residential & Commercial Development, Route 27, Augusta for a traffic movement permit.

b) Reviewed notice from Maine DOT Scoping Meeting re: North River Company, Mixed Use Development for traffic movement permit.

7) Reviewed 2018 Workers Compensation reimbursement of \$1,652.00 from MMA Risk Management.

8) Reviewed and signed two MDOT sign authorization for Wolf Creek Maple.

9) Reviewed and signed property tax abatement for 2532 W. River Rd.

10) Reviewed and signed Catering Permit for Highroller Lobster LLC.

11) Reviewed and signed renewal contract from Eastern Fire.

12) Discussed process of Town taking over a private cemetery in town, Cowan Cemetery, on Cowan Ridge. Town would need to vote to accept the cemetery and then deeded over to the Town.

13) Reviewed email from Bernstein Shur re: Conflict Waiver Request for Review of Interlocal Dam Agreement. Angela Nelson will contact lawyers to question any fees involved to the Town, if agree to sign.

- 14) FYI: Angela Nelson will be on vacation next week; Alisa Meggison-Keimel will take the meeting minutes for 8/19/19.
- 15) Discussed transfer station and continual recycling issues.
- 16) Discussed Richard Road housing development and questioned the water reserve for fire department use. Angela Nelson will check with Mary Blaschke.
- 17) Angela Nelson will call for additional quotes for cement work needed on the grange hall foundation.

*John Whitcomb motioned to adjourn at 7:49 PM, seconded by Alan Tibbetts. 3 for/2 absent (JP/AM)*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, John Whitcomb, and Alan Tibbetts

*John Whitcomb motioned to open at 6:10 pm, seconded by James Pinkham. Vote: 5 for/0 oppose*

**Unfinished Business:**

Quotes to repair cement at grange – tabled to next week; no discussion this evening.

**Appointments:**

1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Andrew McMullen. Vote: 5 for/0 oppose*

1) Reviewed Selectmen Meeting Minutes of August 12, 2019.

*John Whitcomb motioned to accept minutes of August 12, 2019, seconded by Andrew McMullen. Vote: 5 for/0 oppose*

2) Reviewed Road Crew planner. *None to review.*

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed email correspondence from Bernstein-Shur re: Conflict Waiver Request for Review of Interlocal Dam Agreement.

*Light discussion was had around the new interlocal dams agreement and Sidney offering to pay a portion of the fees to create/finalize the agreement – per Philip Saucier of Bernstein-Shur, about an hour or less of time. Anthony Wilson, Town Manager for Belgrade had offered to pay the full cost for Bernstein-Shur's time, and Gary Bowman, Town Manager of Oakland, offered to pay ½, which Belgrade accepted. Alan Tibbetts made a motion to pay 1/3 of the fees, Alisa Meggison-Keimel seconded. Final vote was 3 against (JW, AM, JP) and 2 for (AT and APMK).*

6) Discussed Richard Road subdivision and water reservoir. Mary Blaschke reviewed the planning board meeting minutes and there was one reservoir to be retained for fire department use, located at the beginning of the development, between Middle Road and Richard Road; spot in question was to be retained as a common area, for residence to use.

*Very short discussion. This is, respectfully, what it is. The area under discussion was never intended for a fire reservoir pond.*

7) Reviewed invitation for VIP Tour of Huhtamaki plant, from Town of China and KVCOG.

*Due to the time of the tour: 9:30am – 2pm, no one on the Selectboard is able to attend.*

8) KVCOG Membership Invoice

*Board feels that the agreement signed did not include a mandate for becoming a KVCOG member. Alisa volunteered to clarify it with Joel Greenwood of KVCOG and will report back on 8/26.*

9) *Andrew McMullen motioned to entered executive session pursuant to 1 M.R.S.A. § 405 (6)(A) Personnel Matters at 6:30pm, seconded by James Pinkham. Board present. Andrew McMullen motioned to exited executive session at 6:50pm, seconded by James Pinkham.*

10) Tiffany Rd. Cleanup

*Selectboard received an update from Gary (CEO) about progress. He stated that little had been done. James raises a potentially dangerous situation with cars blocking right-turning traffic view and possible collision with oncoming traffic on Tiffany Rd. Board agreed to have James contact MMA to inquire about "No Parking Here to Corner" signs in an attempt to resolve lane-blocking parking issues on Tiffany Rd. Also discussed boat that is blocking the roadway by the corner of Bartlett and Tiffany Roads.*

11) West River Rd. Cleanup

*Board will talk to Angela when she is back from vacation to learn history of this property and actions taken thus far.*

*Andrew McMullen motioned to adjourn at 7:10 PM, seconded by Alisa Meggison-Keimel. Vote: 4 for/1 absent (JW)*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, John Whitcomb, and Alan Tibbetts  
Selectmen absent: James Pinkham

*Andrew McMullen motioned to open at 6:30 pm, seconded by John Whitcomb. 4 for/1 absent (JP)*

**Unfinished Business:**

Quotes to repair cement at grange- Pending.

**Appointments:**

1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alan Tibbetts. 4 for/1 absent*

1) Reviewed Selectmen Meeting Minutes of August 19, 2019.

*John Whitcomb motioned to approve minutes as written, seconded by Alisa Meggison-Keimel.  
3 for (AMK, AT, AM)/1 abstained (JW)/1 absent (JP)*

2) Reviewed Road Crew planner. Brief discussion regarding wash out on Shephard Road.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed notice from Charter Communications.

6) Reviewed recycling income of \$347.10 from AIM Recycling.

7) Discussed "no parking" signs. Angela Nelson will write a letter, which will include copy of Town's Parking Ordinance, to land owner on Tiffany Road.

8) Discussed KVCOG membership and Comprehensive Planning renewal contract.  
John Whitcomb will contact Joel from KVCOG to discuss fee difference in signed contract.

9) Discussed West River Rd clean up- Moody property.  
Board agrees this property currently does not violate the junk yard ordinance.

10) Reviewed and signed catering permit for Heritage House Restaurant.

11) Compile list of contractors and get quotes for ball field maintenance along with the grange cement repairs- Angela Nelson will post ad on MMA's web site.

12) FYI: Next week we meet on Tuesday, due Labor Day weekend. Alan Tibbetts will come in early to approve payroll.

*John Whitcomb motioned to adjourn at 7:32 PM, seconded by Andrew McMullen. 4 for/1 absent (JP)*

Selectmen present: Alisa Meggison-Keimel, John Whitcomb, James Pinkham, and Alan Tibbetts

Selectmen absent: Andrew McMullen

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*

**Unfinished Business:****Appointments:****1) John Wiggin- Snow Pond Center of the Arts- 6:30 PM**

Discussed progress of CDBG grant. Mr. Wiggin provided areal maps of the designated walking trails; which should be open year-round starting this November. Information was provided regarding the paving projects that had gone out to bid.

**2) Open Winter Salt Bids- 7:00 PM**

*John Whitcomb motioned to open winter salt bids, seconded by James Pinkham. 4 for/1 absent (AM)*

New England Salt Co. \$53.25 per ton,

Cargill- unable to submit a bid at this time,

Harcros Chemicals \$57.80 per ton, and

Morton Salt at \$51.25 per ton.

*John Whitcomb motioned to award bid to Morton Salt Co., seconded by James Pinkham. 4 for/1 absent (AM)*

*John Whitcomb motioned to close bids, seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*

**3) Open Winter Sand Bids- 7:15 PM**

*John Whitcomb motioned to open winter sand bids, seconded by Alan Tibbetts. 4 for/1 absent (AM)*

CH Stevenson \$13 per cubic yard,

Pike Industries \$11 per cubic yard, and

Steve McGee at \$9.75 per cubic yard.

*Alan Tibbetts motioned to award bid to McGee Construction, second by John Whitcomb. 4 for/1 absent (AM)*

*John Whitcomb motioned to close bids, seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. 4 for/1 absent (AM)*

1) Reviewed Selectmen Meeting Minutes of August 26, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by James Pinkham. 3 for/1 absent (AM)/1 abstained (JP)*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

a) Reviewed and signed A/P Warrant(s)

b) Reviewed and signed Payroll Warrant(s)

c) Reviewed journal entries.

5) Reviewed notice from Charter Communications.

6) Discussed Dams Committee Interlocal Agreement and concerns with potential large costs. John Whitcomb will contact Belgrade Town Manager to get more information.

7) a) Discussed any updates with KVCOG. Tabled- pending more information.

b) Reviewed KVCOG election of officers & directors' ballot. No action taken.

8) Reviewed email from MMA re: Abandoned Utility Pole Inquiry by PUC. No action taken.

9) Reviewed 2 estimates for concrete repairs on the Grange Hall foundation:

Larsen Masonry, and LePage & Sons Masonry.

Angela Nelson will verify on Larsen quote and discuss at next meeting.

10) FYI: The Town of Minot will be taking 3 or 4 of the old voting booths, once Winnie returns from vacation!

11) Discussed the Tiffany Road parking issue. Angela Nelson has mailed out letter referencing letter which was sent last year for this same violation.

*John Whitcomb motioned at 7:19 PM to adjourn, seconded by Alan Tibbetts. 4 for/1 absent (AM)*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, and Alan Tibbetts

Selectmen absent: John Whitcomb

*Alisa Meggison- Keimel motioned to open at 6:30 pm, seconded by James Pinkham. 4 for/1 absent (JW)*

*James Pinkham motioned to appoint Andrew McMullen as chairman, seconded by Alisa Meggison-Keimel. 4 for/1 absent (JW)*

**Unfinished Business:**

\*Discussed updates with KVCOG's fee to assist with Comprehensive Plan. No new information. Tabled.

**Appointments:**

1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and Andrew McMullen motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alan Tibbetts. 4 for/1 absent (JW)*

1) Reviewed Selectmen Meeting Minutes of September 3, 2019.

*Andrew McMullen motioned to accept minutes of 9/3/19, seconded by Alan Tibbetts. 3 for/1 abstained (AM)/1 absent (JW)*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Discussed 3 estimates for concrete repairs on the Grange Hall foundation.

*Andrew McMullen motioned to award Larsen Masonry the bid for \$825.00, seconded by Alan Tibbetts. 4 for/1 absent (JW)*

6) Reviewed and approved staff vacation request.

7) Reviewed approved planning board meeting minutes from 7/15/19 (no meetings in the month of July).

8) Discussed winter salt bids from 9/3/19.

*Andrew McMullen motioned to award winter salt bid to N.E. Salt Company, seconded by James Pinkham. 4 for/1 absent (JW)*

9) Reviewed notice from Charter Communications.

10) Reviewed and signed MMA Safety Grant application for 4 imperial rescue ice suits.

11) Reviewed & signed catering permit for Lisa's White Flour Catering to be held on 9/21/19.

12) Reviewed Amended Inter-Local Agreement for Management of the Belgrade Area Dams.

Angela Nelson will contact town attorney with the following questions:

- Where money is allocated annually at Town meeting, what happens if Town disapproves the funding?
- Can the Dam Committee borrow money or issue bonds, and
- Would signatory towns be responsible for this debt?

13) Reviewed and signed updated pay scale sheet.

14) Discussed concerns with the sand salt shed building repairs.

Angela Nelson will invite Lajoie Brothers and the engineer to attend next board meeting to address questions and concerns. If Monday doesn't work the Board is willing to meet an alternate evening to accommodate.

*Andrew McMullen motioned at 7:15 PM to adjourn, seconded by James Pinkham. 4 for/1 absent (JW)*



Selectmen present: Alisa Meggison-Keimel, James Pinkham, Andrew McMullen, John Whitcomb, and Alan Tibbetts (arrived at 6:11)

*John Whitcomb motioned to open at 6:00 pm, seconded by Andrew McMullen. 4 for/1 absent (AT)*

**Unfinished Business:**

\*Discussed updates with KVCOG's fee to assist with Comprehensive Plan. John Whitcomb just received a response from them, and they would like to meet with John to discuss details.

**Appointments:****1) Leon Burgess (Road Foreman) & Jim Thibodeau (Engineer)- 6:00 PM**

Discussed sand salt shed building repairs and ground work details. Leon Burgess will dig a hole in the current drainage system to test if it's working properly and to inspect type of backfill used. Repair design is to raise grade up 3 additional feet on exterior walls. Outside & inside sealing will be different type of products and are recommended by engineer.

Alan Tibbetts discussed his concerns with the Board acting as general contractors. Jim Thibodeau suggests the Town to lower the interior fill line and pile more in the middle. Jim will run the figures on correction design calculations and inform the Board what the recommended fill height will be. Board agreed to have Leon go ahead to dig the test hole.

Angela Nelson will place paving bid out for sand salt shed building.

*Alan Tibbetts motioned to accept estimate from Standard Waterproofing, INC of waterproofing sand & salt shed building exterior walls, providing the correct footage is included, seconded by John Whitcomb. Unanimous.*

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Andrew McMullen. Unanimous.*

1) Reviewed Selectmen Meeting Minutes of September 9, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alisa. 4 for/1 abstain (JW)*

2) Reviewed Road Crew planner. NONE

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed Mid Maine Chamber of Commerce September newsletter.

6) Reviewed and signed application for catering permit for Rita's Catering LLC to be held on 10/5/19.

7) Reviewed and signed abatement of \$251.00 to Christine Snide.

8) Reviewed & signed annual OSHA/DOL Safety contract with Fire Service Compliancy Associates.

\*Lynn was in to visit with the highway department Friday. Bureau of Labor- is cracking down on highway departments, due to the increase of accident reports. They will now require silica testing along with a hearing test. They test the decimals in motorized equipment while being used; if it's above so many decimals they will require annual hearing tests.

\*She also stated Maine DOL is really behind schedule and is asking her to push back the annual DOL audit. Lynn would like to perform this audit internally so that we don't get lax & fall behind.

8) Reviewed letter from City of Waterville City Manager re: Formula for Dispatch Services. Angela Nelson will ask Augusta RCC to give a quote to service Sidney.

9) Reviewed and signed CMP application for pole location on Lewis Road.

10) Discussed bee situation on West River Road. Alan Tibbetts spoke to the State Bee Inspector, she stated no coverage with issues unless the bees are stinging people or animals. It's up to municipalities to enforce with an ordinance. Angela Nelson will write a letter to bee keeper to ask to remove the bee storage from town property.

- 11) Reviewed and signed staff vacation request.
- 12) Reviewed letter of resignation from Dale Salley, for transfer station attendant position, effective as of 9/15/19. Angela Nelson has already posted vacant position on MMA & town web sites.
- 13) Discussed responses to questions around Dams Committee. John Whitcomb will contact Dick Greenan for further details.
- 14) Alan Tibbetts would like to start researching municipal waste options, starting within the next couple meetings.

*John Whitcomb motioned at 8:12 PM to adjourn, seconded by Alan Tibbetts. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, and John Whitcomb  
Selectmen absent: Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by Andrew McMullen. 4 for/1 absent (AT)*

**Unfinished Business:**

\*Discussed updates with KVCOG's fee to assist with Comprehensive Plan. John Whitcomb will be meeting with Laura Cyr on Thursday, September 26<sup>th</sup>.

**Appointments:****1) Boy Scout, Owen Riddle- 6:30 PM**

Attended Board meeting to earn his Citizenship Badge.

Owen asked what the Board can do regarding vehicles speeding by the school property. John Whitcomb explained the process of the dispatching, between State Police & Kennebec County, to help protect our citizens.

Owen also wanted to know, "What's the biggest issue you face?" Board explained that it varies depending on what's happening in town, but that the biggest part of this position is to control money that goes out & try to keep taxes low.

**2) Public Hearing- 7:00 PM**

*John Whitcomb motioned to open public hearing at 7:00 PM to discuss updates to General Assistance Ordinance and Appendices A-D, seconded by Andrew McMullen. 4 for/1 absent (AT) No public discussion. John Whitcomb motioned to adopt General Assistance Ordinance and Appendices A-D, seconded by Andrew McMullen. 4 for/1 absent (AT)*

*John Whitcomb motioned to exit the public hearing at 7:02 PM, seconded by Alisa Meggison-Keimel. 4 for/1 absent (AT)*

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Andrew McMullen. 4 for/1 absent (AT)*

1) Reviewed Selectmen Meeting Minutes of September 16, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alisa Meggison-Keimel. 4 for/1 absent (AT)*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed approved planning board meeting minutes from 9/3/19.

6) Reviewed email from the Office of State Treasurer re: a new law which affect all municipalities. Municipal tax assessors will have to provide a list of all individual tax payers who qualify for the homestead exemption as of April 1, 2019.

7) Reviewed notice from Charter Communications.

8) Reviewed City of Waterville public meeting date change.

New date and time of Tuesday, 9/24/19, at 3:00 PM, located at the Waterville Police Station. Alisa Meggison-Keimel will contact Alan Tibbetts to make sure he's aware of this meeting & inquire if he wants to attend. Andrew McMullen will try to attend.

9) Discussed recycling/solid waste information. Tabled.

10) Reviewed (3 copies of) "Notice of Award" to Hagar Enterprises for paving of the New England Music Camps parking lot, through the CDBG grant. Angela Nelson will inquire of the need of this form. Tabled.

11) Reviewed and approved staff vacation request.

12) Reviewed notice from Snow Pond Tech Group re: hourly IT labor fee schedule. No action taken.

13) Reviewed amended Inter-Local Agreement for Management of the Belgrade Area Dams & correspondence. Angela Nelson will inquire about any bonds issued and the six months' notice to withdraw, if the town votes against funding, would the town still be on the hook for any debt?

14) Reviewed email correspondence from Shelby, from Fiber Right, re: presentation date of Monday, November 25<sup>th</sup>. Angela Nelson will schedule this date with Shelby.

15) Paving Bids for the sand salt shed building have gone out and are due back by the 30<sup>th</sup>. Reviewed information sent by Jim Thibodeau re: proposed mix design for interior wall concrete. Board agrees to move forward with the recommended mixed design.

16) Andrew McMullen updated the Board on information he gathered from an additional solar farm company. Andrew will also contact Sundog, which has assisted other towns setting solar panel systems on closed landfills.

*John Whitcomb motioned to adjourn at 7:18 PM, seconded by Andrew McMullen. 4 for/1 absent (AT)*

Selectmen present: Alisa Meggison-Keimel, James Pinkham, Andrew McMullen, and John Whitcomb  
Selectmen absent: Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by Andrew McMullen. 4 for/1 absent (AT)*

**Unfinished Business:****Appointments:****1) Fire Chief Jandreau, Rescue Chief Dan Courtemanch, Assistant Chief Giroux, Rachel Williams, and David Groder- 6:30 PM**

Discussed potential issues with switching dispatching companies; with the biggest concerns being current equipment compatibility and any lag time per call.

**2) Opened Paving Bids for Sand Salt Shed- 7:00 PM**

None submitted.

James Pinkham reached out to the following companies for quotes:

Davis Paving (55-57 ton) \$7,800,

State Paving, and

Commercial Paving \$8,900 or \$171 per ton.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by James Pinkham. 4 for/1 absent (AT)*

1) Reviewed Selectmen Meeting Minutes of September 23, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alisa Meggison-Keimel. 4 for/1 absent (AT)*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed Proposed 2020 State Valuation.

6) Reviewed notice from Maine DOT re: Pavement Preservation Cyclical Pavement Resurfacing Project.

7) Signed (3 copies of) "Notice of Award" to Hagar Enterprises for paving of the New England Music Camps parking lot, through the CDBG grant.

8) Signed letter of job verification, to Verizon Wireless for First Responder Discount.

9) Reviewed "Order Approving Transfer of License" from Kennebec Water District to Messalonskee Stream Hydro, LLC.

10) Discussed the Dams Committee correspondence from Bernstein Shur.

11) Discussed City of Waterville public meeting re: dispatching fee schedule.

12) Reviewed notice from DISA re: purchasing Fleet Screen.

13) Approved & Signed staff vacation requests.

14) Reviewed salt guard estimate for interior walls of sand salt shed building from Waterproofing Bid Form \$4,000.00.  
Board agrees to move forward

15) Discussed solar project. Insource is having a business meeting next week and will get in touch with me after to advise of options for town. Angela Nelson will check again with the methane gas for energy from the closed landfill.

16) Reviewed Mid Maine Chamber of Commerce monthly newsletter.

*Alisa Meggison-Keimel motions to remove this from all further agendas, seconded by James Pinkham. 4 for/1 absent (AT)*

17) Reviewed and signed abatement of \$200.80 to Paul, Carlene & Wesley McNaughton.

18) Discussed updates with KVCOG's fee to assist with Comprehensive Plan. John Whitcomb met with Laura Cyr. She will send an amendment to the contract for an hourly rate, of \$130 per hour, and remove the wording of membership.

*John Whitcomb motioned to adjourn at 7:55 PM, seconded by Alisa Meggison-Keimel. 4 for/1 absent (AT)*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, John Whitcomb, and James Pinkham  
Selectmen absent: Alan Tibbetts

*John Whitcomb motioned to open at 6:00 pm, seconded by Andrew McMullen. 4 for/1 absent (AT)*

**Unfinished Business:****Appointments:****1) Office Staff- Mary Blaschke, Winnie Kinsella, and Sheila Thorne: 6:00 PM**

Discussed transition process to the Administrative Assistant position. Angela Nelson will make a complete list of any pending items. Mary Blaschke will type minutes and send out agendas during the interim. Discussed how great this team works together and backs each other up. The Board wanted to make sure the staff knew that they are here for any assistance, if needed.

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. 4 for/1 absent (AT)*

1) Reviewed Selectmen Meeting Minutes of September 30, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Alisa Meggison-Keimel. 4 for/1 absent (AT)*

2) Reviewed Road Crew planner. NONE

3) Reviewed Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) FYI: Shelby, from Fiber Right, will attend Monday, November 25<sup>th</sup> Board meeting with a recycling presentation.

6) Discussed signing payroll Monday mornings for weeks of 12/23/19 & 12/30/19, due to holiday schedule. Alisa Meggison-Keimel will be available to review and sign once ready- Mary Blaschke will contact Alisa when it's ready.

Alisa Meggison-Keimel will be available to review and sign payroll warrant next week, Tuesday, October 15, 2019, where Monday is a holiday.

7) Reminder...Mandatory OSHA training tomorrow, Tuesday, October 8, 2019, at 6:00 PM.

8) Reviewed 2 resignation letters:

- #1- from Angela Nelson as Administrative Assistant and
- #2- from Jim Tracy as Zoning Board of Appeals

9) *John Whitcomb motioned to appoint the following for Zoning Board of Appeals members:*

*Daniel Courtemanch, of Sidney, as Zoning Board of Appeals, effective until April 1, 2022, and*

*Robert Lorenz, of Sidney, as Zoning Board of Appeals Alternate, effective until April 1, 2020, seconded by*

*Andrew McMullen. 4 for/1 absent (AT)*

10) Reviewed and discussed one application for Transfer Station Attendant.

11) Reviewed notice from Charter Communications.

12) *John Whitcomb motioned to appoint Davis Paving the paving bid located at the sand salt shed for \$8,000.00, seconded by James Pinkham. 4 for/1 absent (AT)*

*John Whitcomb motioned to adjourn at 6:59 PM, seconded by James Pinkham. 4 for/1 absent (AT)*

Selectmen present: Alisa Meggison-Keimel, Alan Tibbetts, Andrew McMullen, James Pinkham, and John Whitcomb

*John Whitcomb motioned to open at 6:30 pm, seconded by Alan Tibbetts. Unanimous.*

**Unfinished Business:****Appointments:**

- 1) NONE

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Andrew McMullen. Unanimous.*

- 1) Reviewed Selectmen Meeting Minutes of October 7, 2019.  
*John Whitcomb motioned to accept minutes as written, seconded by Alisa Meggison-Keimel. 4 for/1 abstained (AT)*
- 2) Reviewed Road Crew planner.
- 3) Reviewed Purchase Orders: NONE
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed approved planning board meeting minutes from September 16, 2019.
- 6) Reviewed Fire/Rescue monthly report submitted by Chris Giroux.
- 7) Discussed list of unfinished items Angela Nelson constructed for Administrative Assistant position. Angela provided a YTD budget balance report, figures including the warrant from this evenings meeting.
- 8) *John Whitcomb motioned to appoint Robert Lorenz, of Sidney, as Planning Board of Appeals member, effective until April 1, 2020, seconded by Andrew McMullen. Unanimous.*
- 9) Reviewed "Letter of Notification" from Sidney Planning Board of Appeals re: application for setback variance from Robert Bacon, for a garage located at 451 Hosta Lane, South.
- 10) Reviewed Maine Resource Recovery Association fall workshop registration & information form. No action taken.
- 11) Reviewed email from Chuck, from Sundog Solar, re: inspection sites on solar power farm locations. Alan Tibbetts will follow up with Kurt from Revision Energy.
- 12) Reviewed and signed Assessors Notification form 801A for S.W. Cole Engineering.
- 13) Discussed estimate from engineer Jim Thibodeau of \$700.00 fee to perform the formula for the adjusted fill line. Andrew McMullen will contact Mr. Thibodeau tomorrow, October 16<sup>th</sup>, to inquire on further questions board has.
- 14) *John Whitcomb motioned to enter executive session pursuant to 1 MRSA § 405(6)(A) to discuss personnel matters at 7:30 PM, seconded by Alisa Meggison-Keimel. Unanimous. Board and Gary Fuller present.*  
*John Whitcomb motioned to exit executive session at 7:32 PM, seconded by Andrew McMullen. Unanimous.*
- 15) Discussed replacing the voter registrar's desk. Board agrees there's enough funds in the current budget to take care of that now.

*John Whitcomb motioned to adjourn at 7:34 PM, seconded by James Pinkham. Unanimous.*



Selectmen present: John Whitcomb, Alan Tibbetts, Andrew McMullen, Alisa Meggison-Keimel

Selectmen absent: James Pinkham

*John Whitcomb motioned to open at 6:25 pm, seconded by Alan Tibbetts, 4/1 absent (JP)*

**Unfinished Business:**

*Alan Tibbetts talked with Kurt Penney from Revision Energy regarding their rejection of our possible locations for a solar array. Kurt reported that the landfill is not economically viable, and he will be visiting the transfer station to view the property. He will then report back to the board.*

**Appointments:****1) RSU #18 Superintendent, Carl Gartley- 6:30 PM**

Review updates with the RSU, budget items, and answer any questions.

*Carl stated he was making the rounds to RSU #18 towns and talking with town officials to collect thoughts, ideas, concerns on any topic related to RSU #18.*

- *Funded Projects: John inquired about the status of various projects the school district had requested funding for. Messalonskee High's new sports field is complete and beautiful, and Carl has received a lot of positive feedback on the project. All of the proposed facilities projects are progressing on schedule and Carl encourages RSU #18 residents to call him with any questions or concerns. Carl also mentioned that MHS is hosting the Hockey State Championships in 2 weeks.*
- *Solar Energy: Carl mentioned that the school district has a purchasing agreement with Constellation Solar, and they are investigating other power purchase agreement options. The Board shared its research into Revision Energy and Sundog Solar. Carl mentioned that perhaps the Town of Sidney and the school district could partner in some way for solar energy.*
- *RSU #18 School Budget: Carl stated that they are working on the process and hope to have a set of numbers by February 1<sup>st</sup>. Carl will share what data he has with Sidney as it becomes available. John mentioned that RSU #18 expenses are 92% of Sidney's overall budget. Getting earlier visibility into RSU #18's budgeting process would help Sidney with its own planning. The school district is experiencing a challenge regarding "out of district placements" of students. Four or 5 years ago there was perhaps 1 or 2 students in residential care in the RSU #18 school system. Now, there are 1-2 per class. Each student requires roughly \$40-50K of the budget. We also discussed budgeting item visibility and we showed Carl how the Town of Sidney structures its budget document for better clarity and understanding on individual account lines.*

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. 4 / 1 absent (JP)*

1) Reviewed Selectmen Meeting Minutes of October 15, 2019.

*John Whitcomb motioned to accept last week's meeting minutes, seconded by Andrew McMullen. 4/1 absent (JP)*

2) Reviewed Road Crew planner.

3) Review Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Signed both warrants from the week of October 7<sup>th</sup> & October 15<sup>th</sup>

6) Reviewed letter from Waterville City Manager, Mike Roy

- 7) Reviewed and complete packet for NEMC block grant

*The Board signed the packet. It came up in discussion that a Community Development Advisory Committee (CDAC) is a requirement of the grant, as is a public hearing for citizens to voice their thoughts and concerns.*

- 8) Reviewed the letter from Community Concepts

*John Whitcomb motioned for "no action" on the request to provide a letter of recommendation to Community Concepts, seconded by Andrew McMullen. 4 / 1 absent (JP)*

- 9) Reviewed application and discussed the starting rate of pay for the Administrative Assistant position.

*John Whitcomb motioned to go into executive session pursuant to Title 1 M.R.S.A §405(6)(A) (personnel matters) at 7:37p, seconded by Andrew McMullen. 4 / 1 absent (JP). John Whitcomb motioned to come out of executive session at 8:05pm, seconded by Alan Tibbetts. 4 / 1 absent (JP)*

- 10) KVCOG Contract Amendment

*Reviewed the amended contract from KVCOG to increase first year fee from \$7,500 to \$10,000 as initially agreed; John Whitcomb signed.*

- 11) Mowing of Sidney Athletic Fields

*Andrew McMullen followed up with Todd Burbank, who has provided a written quote to the Town of Sidney for mowing the Sidney Athletic fields. The scope of work includes mowing baseball field areas every 5 days and soccer field areas every 7 days, weed whacking as needed, and mowing the area between the upper and lower fields. Todd's verbal quote was for \$6,000, however, the Selectboard wasn't sure if this figure also included the area between the upper and lower fields. Andrew will clarify this with Todd. Board is also waiting to hear back from James Pinkham, who was reaching out to a couple of contacts to get additional quotes. This will be an item of discussion for the 10/28 Selectboard meeting.*

*John Whitcomb motioned to adjourn the meeting at 8:13pm, seconded by Alisa Meggison-Keimel. 4/1 absent (JP)*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, John Whitcomb, and Alan Tibbetts

*John Whitcomb motioned to open at 6:25 pm, seconded by Alisa Meggison-Keimel, Unanimous*

**Unfinished Business:****Appointments:****1) Public Hearing to discuss NEMC grant and CBDG Committee – 6:30 PM**

*John Whitcomb motioned to open the public hearing, seconded by Andrew McMullen, unanimous. John Wiggin and Kalie Hesse are present from the NEMC to discuss the block grant. The extent of the grant will be used for road/parking improvements and they have plans to hire seven people per the grant requirements. The work is expected to be done by the end of November.*

*John Whitcomb motioned to close the public hearing at 6:37 PM, seconded by Andrew McMullen. Unanimous*

**2) Heidi Landry- Administrative Assistant applicant - 7:00 PM**

*John Whitcomb motioned to enter into executive session at 6:40 PM to discuss personnel matters pursuant to 1 MRS § 405 (6)(A), seconded by Andrew McMullen. Unanimous.*

*John Whitcomb motioned to exit executive session at 7:38 PM, seconded by Alan Tibbetts. Unanimous*

**New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. Unanimous*

1) Reviewed Selectmen Meeting Minutes of October 21, 2019.

*John Whitcomb motioned to accept minutes as written, seconded by Andrew McMullen. 4 / 1 abstain (JP).*

2) Reviewed Road Crew planner.

3) Review Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed press release from MMA announcing that Sidney has been awarded the Ed MacDonald Safety Grant.

*The board would like to have this announced publicly on the Town's FB page and the website*

6) Reviewed MMA Employee Health Trust notice of 2020 Summaries of Benefits and Coverage

7) Discussed Maine Municipal Association's Elected Officials Workshop

*James Pinkham and Andrew McMullen will make plans to attend the December workshop*

8) Reviewed Planning Board approved meeting minutes from 10/7/2019

*John Whitcomb motioned to adjourn at 8:07 PM, seconded by James Pinkham. Unanimous.*

Selectmen present: John Whitcomb, Andrew McMullen, James Pinkham, Alisa Meggison-Keimel, Alan Tibbetts

*John Whitcomb motioned to open at 6:22 pm, seconded by Alan Tibbetts. Unanimous.*

**Unfinished Business:****Appointments: Dan Courtemanch, Rescue Chief & Chris Giroux, Asst. Rescue Chief**  
**6:30 pm**

- 1) Discussed purchasing tires for Rescue 5. Estimated expense is \$1,000.00.
- 2) Discussed transporting license options. Dan and Chris explained the possibility of implementing a program to transport patients to the local hospitals, if needed, should there be a delay with Delta Ambulance arrivals to rescue calls. The patients would be transported to the hospital and this would only be on a limited need for certain circumstances. The billing would go through a third party. The estimated insurance coverage would increase to \$500 per year and a \$300 estimated expense for licensing update to include the transporting license. The Town will seek additional information from Delta and the Selectboard will discuss including the expenses on the 2020 budget.

**New Business:****Item of Discussion:****Resolution:**

John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Alan Tibbetts seconded the motion. Unanimous.

1) John Whitcomb motioned to accept the Selectmen Meeting Minutes of October 28, 2019. Alisa Meggison-Keimel seconded the motion. Unanimous.

2) Reviewed Road Crew planner.

3) Review Purchase Orders: NONE

- 4) Reviewed Clerk's inter office envelope:
- a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.

5a) Discussed and reviewed the Community Development Advisory Committee appointments for the New England Music Camp's Community Development Block Grant Phase II requirement.

John Whitcomb motioned to appoint Timothy Russell to the New England Music Camp's Community Development Block Grant Phase II Community Development Advisory Committee, term ending April 1, 2021. Alan Tibbetts seconded the motion. Unanimous.

John Whitcomb motioned to appoint Tom Vigue to the New England Music Camp's Community Development Block Grant Phase II Community Development Advisory Committee, term ending April 1, 2021. Alan Tibbetts seconded the motion. Unanimous.

John Whitcomb motioned to appoint Laura Parker to the New England Music Camp's Community Development Block Grant Phase II Community Development Advisory Committee, term ending April 1, 2021. Alan Tibbetts seconded the motion. Unanimous.

John Whitcomb motioned to appoint Peter Schutte to the New England Music Camp's Community Development Block Grant Phase II Community Development Advisory Committee, term ending April 1, 2021. Alan Tibbetts seconded the motion. Unanimous.

John Whitcomb motioned to appoint Andrew McMullen to the New England Music Camp's Community Development Block Grant Phase II Community Development Advisory Committee, term ending April 1, 2021. James Pinkham seconded the motion. 4 for/1 abstained AM

- 6) Reviewed and signed New England Music Camp's Community Development Block Grant Contract (Contract, Riders A1-A2, Rider B, C, D, and G, EFT Authorization Form, Vendor Update Form, Single Audit Form). This will be submitted to the Department of Economic and Community Development for drawdown fund activation.
- 7) Reviewed Charter Communications upcoming changes scheduled for December 17, 2019. A new fitness channel will be added.

John Whitcomb motioned to adjourn at 7:30 pm. James Pinkham seconded the motion. Unanimous.

Selectmen present: John Whitcomb, Andrew McMullen, James Pinkham, Alisa Meggison-Keimel, Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by Andrew McMullen, unanimous.*

**Unfinished Business:**

**Appointments:**

**New Business:**

**Item of Discussion:**

**Resolution:**

*Reviewed the warrant and John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Andrew McMullen. Unanimous*

- 1) Reviewed Selectmen Meeting Minutes of November 4, 2019.  
*John Whitcomb motioned to accept minutes as written, seconded by Andrew McMullen. Unanimous.*
- 2) Reviewed Road Crew planner.
- 3) Review Purchase Orders: NONE
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed health insurance premium updates for 2020. The Board will wait to get the final numbers on the health insurance.
- 6) Discussed Comprehensive Planning Committee's \$7,500 budget cap with KVCOG. The town has spent the \$7,500 and will wait and see what is left from the \$10,000 approved at Town Meeting incase more services are needed from KVCOG
- 7) Reviewed and signed 2020 Humane Society Waterville Area contract

*Andrew McMullen motioned to adjourn at 7:20PM, seconded by Alan Tibbetts. Unanimous.*