

# Town of Sidney

## Select Board Minutes

Monday, January 4, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, Alan Tibbets second.

**Vote:** 4 For

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, Alan Tibbets.

### **Approval of Select Board minutes:**

**December 28, 2020**

Motion to accept, Chair Whitcomb, seconded Alan Tibbets.

**Vote:** 4 for

### **Appointments:**

#### **Old Business:**

Correction of Municipal Documents (2020 taxes)

To be resolved. Clerk will prepare correction of municipal document, per Maine State Law.

Bangor Savings Payroll

Tabled. Information needed for Trio Payroll costs.

#### **New Business:**

1. Review Road Crew planner  
Reviewed Road Crew Planner.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb, seconded Alisa Meggison-Keimel.  
**Vote:** 4 for
5. Review complaint folder.  
Nothing to review.

#### **Report**

1. Mailbox to Mail Slot Discussion  
Purchase new mailbox, Postmaster advised against Mail Slot.
2. New Computer for Fire Dept 2-tone IaR Program and Channel 7.  
Board approves new computer purchase.
3. Infection Disease Preparedness and Response Plan  
Admin speaking to CDC on guidelines for Covid 19 Plan(s).

#### **Correspondence-**

7:20 P.M. Chair Whitcomb motion to adjourn, seconded Andrew McMullen.

**Vote:** 4 For

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, January 11, 2021

Chair Whitcomb motion to call meeting to order at 6:33 pm, Alan Tibbets second.

**Vote: 3 for, 1 absent.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts. 1 absent – Alisa Meggison-Keimel.

### **Approval of Select Board minutes:**

**January 4, 2021**

Motion to accept, Chair Whitcomb, Andy McMullen second.

**Vote: 3 for, 1 absent.**

### **Appointments:**

6:40 Meeting with Rescue Chief Dan Courtemanch and Fire Chief Richard Jandreau.

Budgets discussed.

### **Old Business:**

Correction of Municipal Documents (2020 taxes)

Tabled.

Bangor Savings Payroll

Tabled. Information needed for Trio Payroll costs.

### **New Business:**

1. Review Road Crew planner  
Reviewed Road Crew Planner.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb, seconded Alan Tibbetts.  
**Vote: 3 for, 1 absent.**
5. Review complaint folder.  
2 complaints reviewed.

### **Report**

1. Purchase New Mailbox  
Board chooses not to purchase mailbox at this time.
2. Electronic Payment Method for bills  
Filling out application with bank.
3. HRA Budget for 2021 and Debit Cards  
Reviewed and Group Dynamics contacted.
4. RSU 18 Bid for FY22 Fuel  
Reviewed.
5. Budget Meeting Discussion  
Budgets discussed. Meeting set for February 27<sup>th</sup>, 2021 - 9 AM.

### **Correspondence-**

1. Letter of consideration for Planning Board  
Reviewed.

8:49 P.M. Andy McMullen motion to adjourn, seconded Alan Tibbetts.

**Vote: 3 for, 1 absent.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Tuesday, January 19, 2021

Chair Whitcomb motion to call meeting to order at 6:25 pm, Andy McMullen second.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

**January 11, 2021**

Motion to accept, Chair Whitcomb. Seconded by Andy McMullen.

**Vote: 3 for, 1 abstain.**

### Appointments:

### Old Business:

Correction of Municipal Documents (2020 taxes)

Completed and signed by Board.

Bangor Savings Payroll

Tabled. Information needed for Trio Payroll costs.

### New Business:

1. Review Road Crew planner  
Reviewed Road Crew Planner.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
Nothing to review.

### **Report**

1. Purchase new supplies for Town Garage/Transfer Station.  
Tabled - More research needed.
2. Designation of Entity Administrator for SAM (System Award Management)  
Tabled - Document correction needed.
3. Supplemental Tax Certificate and Warrant  
Reviewed and signed by Board.
4. HRA Discussion  
Reviewed 2021 Plan. Raised HRA to \$4500 per subscriber.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison Keimel.  
**3 For, 1 oppose.**
5. Covid Policy Discussion  
Policy being drawn up for submission and approval by Board.

### **Correspondence-**

7:50 P.M. Chair Whitcomb motion to adjourn, seconded Andy McMullen.

**Vote: 4 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, January 25, 2021

Chair Whitcomb motion to call meeting to order at 6:29 pm, Alisa Meggison-Keimel second.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

**January 19, 2021**

Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.

**Vote: 4 for.**

### Appointments:

### Old Business:

Bangor Savings Payroll

Option to move to Preferred Payroll Package with Bangor Savings Bank, Weekly Pay.

Motion to accept, Alisa Meggison-Keimel. Seconded by Andy McMullen.

**Vote: 4 for.**

### New Business:

1. Review Road Crew planner  
Reviewed Road Crew Planner.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa-Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
2 complaints reviewed.

### Report

1. Purchase new supplies for Town Garage/Transfer Station.  
Purchase supplies. Start monthly cleaning of Town Garage/Transfer Station.
2. Public Works Truck Loan Update  
Select Board updated.
3. Covid Policy Update  
Select Board updated. More research needed.
4. Certificate of Appointment – Treasurer/Tax Collector.  
Select Board signed document.

### Correspondence-

1. Radar Speed Trailer Program
  - a. Send in form.
2. MMA Legal Service – Interest Rate for 2021.
  - b. Updated to 6%.
3. Pole Permit
  - c. Select Board signed document.
4. Ready Refresh by Nestle
  - d. Select Board inform of price increase.

8:08 P.M. Chair Whitcomb motion to adjourn, seconded Alan Tibbetts.

**Vote: 4 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, February 1, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Andy McMullen .

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

**January 25, 2021**

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

### Appointments:

### Old Business:

### New Business:

1. Review Road Crew planner  
Reviewed Road Crew Planner.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa-Meggison-Keimel.  
**Vote: 4 for.**

5. Review complaint folder/comment box.  
Nothing to review.

### Report

1. Town Clerk Reports/Updates
  - a. Dog licensing
    - i. Late fees to be charged. Motion to accept, Andy McMullen. Seconded by Chair Whitcomb.  
**Vote: 3 For, 1 oppose. (AT)**
2. Scholarship Committee Discussion
  - b. New members needed. Admin will post to Facebook and Website.
3. Annual Report Book Discussion
  - c. Reviewed re-wording of some articles. Board decides to keep as is. Current wording already Attorney approved.
4. Budget Meeting Updates
  - d. Two meeting locations discussed. School and Snow Pond.
5. Payroll Updates
  - e. Select Board updated on scenarios with new payroll. Pay date established of Wednesday.
    - i. Motion to accept, Andy McMullen. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 For**

### Correspondence-

1. 2 – Assessor Notification Forms 801A (signatures required)
  - a. Documents signed by Select Board.
2. Charter Communications – Upcoming Change
  - a. Changes reviewed by Select Board.
3. Municipal Valuation Return 2020 (signatures required)
  - a. Document signed by Select Board.

8:17 P.M. Chair Whitcomb motion to adjourn, seconded by Andy McMullen.

**Vote: 4 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, February 8, 2021

Chair Whitcomb motion to call meeting to order at 6:33 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

**February 1, 2021**

Motion to accept, Chair Whitcomb. Seconded by Andy McMullen.

**Vote: 4 for.**

### Appointments:

### Old Business:

### New Business:

1. Review Road Crew planner  
Reviewed Road Crew Planner - Road Foreman instructed to check Tiffany Road more often for drifts.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Andy McMullen.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
1 plowing issue reviewed and resolved. Resident contacted.

### Report

1. Annual Report Update
  - a. Charities and book updates discussed.
  - b. Board to fund 7 Lakes, Friends of Messalonskee and Sidney Food Cupboard, as proposed.
    - i. Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.  
**Vote: 4 for.**
  - c. Board to place Tri-County Mental Health Services and Spectrum Generations in book to be voted on.
    - i. Motion to accept, Alisa Meggison-Keimel. Seconded by Alan Tibbetts.  
**Vote: 4 for.**
2. Budget Meeting Location Decision
  - a. Board decides to use the school. Refreshments approved. Budget Committee notified.
3. Job Descriptions
  - a. Tabled - Waiting on additional materials.
4. Town Office Building Repair Quotes
  - a. Fowler's Roofing and Construction quote accepted.
    - i. Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for**
5. Late Registration Dog Licensing Fees
  - a. Board to amend 2/1/2021 decision to collect late fees, to return any late fees collected, to post on all social media and website sources regarding the new date (6/2/2021), to post door signage.
    - i. Motion to accept, Alan Tibbetts. Motion failed for lack of a 2<sup>nd</sup>.
  - b. Board to not charge late fees going forward until 6/2/2021, run information on Channel 7 and door sign.
    - i. Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 3 for, 1 oppose (AM)**

### Correspondence-

1. Personal Time requests
  - a. Requests reviewed and approved.

8:33 P.M. Chair Whitcomb motion to adjourn, seconded by Andy McMullen.

**Vote: 4 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Wednesday, February 17, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Alan Tibbets.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

**February 8, 2021**

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

### Appointments:

### Old Business:

1. Job Descriptions – Select Board received and now reviewing documents.

### New Business:

1. Review Road Crew planner  
Road Crew Planner unavailable this week.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
No complaints filed, comment box empty.

### Report

1. Purchasing Policy
  - a. Reviewed by Board.
2. Budget Meeting Handouts/Discussion
  - a. Budget sheets provided to Selectmen. Budget discussions to continue. Sheet to be sent out to Budget Committee.
3. Employee Reviews
  - a. Select Board receives all Employee Reviews, to review. Holiday Pay, Snow Day Pay and 2021 Pay scales discussed.
4. Copy Fees
  - a. Photo-copying, printing and other small fee services discussed and reviewed.  
Fees for photocopies and prints to be \$1.00 for first page, 25 cents per page thereafter.  
Motion to accept, Andy McMullen. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**

### Correspondence-

1. Beacon for Sovereignty
  - a. No action taken.
2. Charter Communications
  - a. Reviewed by Board.
3. Scholarship Committee Letter of Interest (x2)
  - a. Board reviewed and approved 2 new members. Committee contacted with new member information.
4. Humane Society Waterville Area Municipal Contract
  - a. Board reviewed and Chairman Whitcomb signs contract.

9:20 P.M. Chair Whitcomb motion to adjourn, seconded by Andy McMullen.

**Vote: 4 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, February 22, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Andy McMullen.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

February 17, 2021

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

### Appointments:

### Old Business:

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
No complaints filed, comment box empty.

### Admin Report

1. Budget Meeting
  - a. Budget discussed; Articles for Budget Meeting updated. Updated materials to be sent to Budget Committee.
2. Proposed Vote from Berstein, Shur, Sawyer & Nelson, P.A.
  - a. Tabled - Documents need more review.
3. Leave Donation
  - a. To allow Executive Secretary Mary Blaschke to give up to 40 hours of Sick Time to Town Clerk, Joyce Ryan.
    - i. Motion to accept, Andy McMullen. Seconded by Alan Tibbetts.  
**Vote: 4 for**

### Correspondence-

1. Fowler's Contracts
  - a. Contracts reviewed and signed by Chair Whitcomb.
2. Official Ballot Review
  - a. Ballot reviewed; no errors found. No changes needed. Town Clerk informed.

8:45 P.M. Chair Whitcomb motion to adjourn, seconded by Alisa Meggison-Keimel.

**Vote: 3 for, 1 absent. (AT)**

Respectfully submitted, Desiree L. Hersom



# Town of Sidney

## Select Board Minutes

Monday, March 1, 2021

Chair Whitcomb motion to call meeting to order at 6:25 pm, seconded by Andy McMullen.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

February 22, 2021

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

### Appointments:

1. 6:45 Matt Sadler addressing 2<sup>nd</sup> Amendment Sanctuary Bills.
  - a. Admin to contact MMA Legal on matter. Researching other Towns that are already participating.

### Old Business:

1. Proposed Vote from Berstein, Shur, Sawyer & Nelson, P.A.
  - a. That under and pursuant to Title 30-A, Section 5772 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance of a General Obligation Bond of the Town to finance the purchase of a new plow truck, as approved by Town Meeting vote on July 18, 2020.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
No complaints filed, comment box empty.

### Admin Report

1. S.P. 110-L.D. 369 - An act of authorizing Earned Employee Leave
  - a. Updated policy to be put in place by Select Board. Drafted policy to be sent to MMA for approval.
2. Select Board's Town Report for Annual Report
  - a. Report updated by Chairman.
3. Amazon Business Access for Rescue/Fire
  - a. Limiting to Admin and Executive Secretary to place orders and access account, following Purchase Policy.

### Correspondence

1. Delta Ambulance Service Report
  - a. Reviewed by Board.
2. Charter Communications Updates (x2)
  - a. Reviewed by Board.

7:45 P.M. Andy McMullen motions to adjourn, seconded by Alan Tibbetts.

**Vote: 4 for**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, March 8, 2021

Chair Whitcomb motion to call meeting to order at 6:35 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

March 1, 2021

Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.

**Vote: 4 for.**

### Appointments:

### Old Business:

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
No complaints filed, comment box empty.

### Admin Report

1. Maine Dept. of Transportation agreement
  - a. Tabled. Bond being requested.
2. Certificate of Appointment for Planning Board
  - a. Signed by Board and given to Executive Secretary.
3. Sidney Historical Society Handicap Lift request
  - a. Tabled. Total clearance, fire codes, cost and maintenance questions. Chairman of committee to provide more information.
4. Pandemic Policy 1<sup>st</sup> draft review
  - a. Corrections made by Board members. Final draft in progress and to be sent to MMA Legal.

### Correspondence

1. None

7:31 P.M. Chair Whitcomb motions to adjourn, seconded by Alan Tibbetts.

**Vote: 4 for**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, March 15, 2021

Chair Whitcomb motion to call meeting to order at 6:31 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

March 8, 2021

Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.

**Vote: 4 for.**

### Appointments:

### Old Business:

1. Sidney Historical Society, Handicap Lift Request- tabled. Awaiting more information from Historical Society Committee.
2. Maine Dept of Transportation agreement
  - a. Board reviewed, did not sign document. Bonds will be required if anyone should use town roads for transportation of supplies for pending cyclical pavement resurfacing on Route 104, Leighton Road, Route 105.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed. DOT to be contacted about putting in cold patches in two places - Middle Rd General Parking lot entrance and the intersection between Goodhue and Middle Road.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
1 complaint reviewed and referred to DOT, comment box empty.

### Admin Report

1. Certificate of Appointment (x5) for Scholarship Members
  - a. Certificates reviewed and signed by the Board.
2. Sidney Food Cupboard addition to town's website
  - a. Links directing traffic to Sidney Cupboards' Social Media and website approved.
3. Earned Paid Leave/Pandemic Policy letter for employees
  - a. Letter reviewed and approved by Board. Policies updates to go out to employees to be reviewed and signed.
4. HRA provided by the town to be available for full-time
  - a. Tabled. More discussion needed.

### Correspondence-

1. Charter Communications Update
  - a. Reviewed and signed by Board.
2. Kennebec County Budget Committee District One Caucus notice
  - a. Board reviewed.

8:02 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 4 for**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, March 22, 2021

Chair Whitcomb motion to call meeting to order at 6:32 pm, seconded by Alisa Meggison-Keimel.

**Vote: 3 for, 1 absent.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel.

**Absent:** Andy McMullen

### Approval of Select Board minutes:

March 15, 2021

Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.

**Vote: 3 for, 1 absent.**

### Appointments:

### Old Business:

1. Sidney Historical Society, Handicap Lift Request- tabled. Awaiting more information from Historical Society Committee.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 3 for, 1 absent.**
5. Review complaint folder/comment box.  
No complaints to review, nothing in comment box.

### Admin Report

1. PSAP Contract
  - a. Reviewed by Select Board, signed by Chairman.
2. Sick and PBT Questions
  - a. Policies reviewed.
3. Town Meeting preparation
  - a. Discussed with Board on materials needed. Setup reviewed. Admin given instructions for meeting.

### Correspondence-

1. Radar Trailer Loan Program
  - a. Board updated that the town will receive radar trailer on April 6<sup>th</sup> and utilize it until April 23. Road Foreman aware. DOT will be arranging a drop-off where we are the first town to get the Trailer during this season and Road Foreman will be responsible for meeting up with the Town of Mt. Vernon on or before April 26<sup>th</sup>.
2. Workers' Compensation Fund Audit Letter
  - a. Reviewed by Board.

7:43 P.M. Chair Whitcomb motions to adjourn, seconded by Alan Tibbetts.

**Vote: 3 for, 1 absent.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, March 29<sup>th</sup> 2021

Chair Whitcomb motion to call meeting to order at 6:25 pm, seconded by Andy McMullen.

**Vote: 4 for, 1 absent.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel, Ronda Snyder.

**Absent:** Alan Tibbetts

### Approval of Select Board minutes:

March 22, 2021

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 3 for, 1 absent, 1 abstain.**

### Appointments:

### Old Business:

3. Sidney Historical Society, Handicap Lift Request- tabled. Awaiting more information from Historical Society Committee.

### New Business:

6. Review Road Crew planner  
Road Crew Planner reviewed.
7. Review Purchase Orders  
None to review.
8. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
9. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for, 1 absent.**
10. Review complaint folder/comment box.  
1 road complaint addressed.

### Admin Report

1. To approve adding to Personnel Policy payouts for Earned Paid Leave and Personal Business Time when an employee leaves in good standing.
  - a. PBT Payout already addressed in Policy, no payout. Earned Paid Leave Policy to be adjusted to address payouts when employee leaves employment. Contacting DOL for the EPL payout and whether it is required by law. Resting breaks (lunches) policy reviewed, employees handed out policy with paychecks to remind them to take breaks after 6 hours.
2. Employee raises effective as of 3/29/2021, raises approved at Town Meeting on 3/27/2021.  
Motion to accept, Chair Whitcomb. Seconded by Andy McMullen.  
**Vote: 4 for, 1 absent.**

### Correspondence-

3. Ratio Declaration & Reimbursement Application (signature required)
  - a. Document is signed by Chair Whitcomb.
4. Time-off requests
  - a. Reviewed and addressed.
5. Municipal Election Results
  - a. Board members given copy of results. Results reviewed.

8:13 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 4 for, 1 absent.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday - April 5, 2021

Chair Whitcomb motion to call meeting to order at 6:28 pm, seconded by Andy McMullen.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts.

**Absent:** None.

### Approval of Select Board minutes:

March 29, 2021

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 abstain (AT)**

**Appointments:** None.

### Old Business:

1. Sidney Historical Society, Handicap Lift Request- tabled. Awaiting more information from Historical Society Committee.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.  
**Vote: 5 for.**
5. Review complaint folder/comment box.  
No complaints to address.
6. Floor is opened to elect new Chairman.  
Alan Tibbetts motions to nominate John Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for, 1 abstain (AM)**

### Admin Report

1. Animal Control Officer Check-in
  - a. Animal Control Officer to start PHASE 1 training. Training was delayed due to Covid. ACO reported she was missing PPE. Board approves to purchase PPE needed. PPE purchased is property of the Town of Sidney and will be returned upon separation.
2. EPL Policy addition
  - a. Earned Paid Leave will **not** be paid out upon separation of employment. Not required by employer per the Dept. of Labor. EPL will follow same guidelines as PBT Policy, pertaining to payouts. Earned Paid Leave will be held for up to 12 months after an employee leaves and will be returned to the employee should they be re-employed by the town within those 12 months - Requirement set forth by the Dept. of Labor.
3. Resting Break DOL Review
  - a. Lunch breaks addressed with the Dept. of Labor pertaining to interpretation of the Resting Break laws. The Town of Sidney will discipline any violations according to policy in the personnel manual.
4. Bangor Savings Payroll Change
  - a. Motion is made by Andy McMullen to change all employees over to Direct Deposit. Seconded by Alisa Meggison-Keimel.  
**Vote: 5 for**
5. HRA Policy Finalization
  - a. Motion is made by Chair Whitcomb to offer HRA benefit only to employees with full-time status. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for, 1 abstain (RS)**

### Correspondence-

1. Rollover request

- a. Employee rollover of vacation time reviewed and granted by Board.
2. RSU 18 Budget Timeline
  - a. Document reviewed by Board.
3. 2A Resolution
  - a. Motion is made by Andy McMullen to adopt resolution for the Town of Sidney (Resolution #3 document below) Seconded by Ronda Snyder.  
**Vote: 3 for, 1 oppose (AT), 1 abstain (AMK)**  
**Document signed by Chair, and to be sent to Legislature.**
4. Beacon for Sovereignty ADA Resolution
  - a. Motion is made by Ronda Snyder to adopt resolution for the Town of Sidney (Resolution #4 document below) Seconded by Andy McMullen.  
**Vote: 3 for, 1 oppose (AT), 1 abstain (AMK)**
5. Sea Cost Security Update
  - a. Document reviewed by Board.
6. BMV Authorization (Clerk)
  - a. Document reviewed by Board.
7. Earth Day Clean-up
  - a. Snow Pond proposal reviewed. More information requested.
8. Charter Communications
  - a. Email reviewed.

8:09 P.M. Chair Whitcomb motions to adjourn, seconded by Ronda Snyder.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF  
SELECTMEN:**

**Town of Sidney** RESOLVED, that this Resolution shall serve as a Notice and Demand to the state government to cease and desist any and all activities, acts, laws, orders, rules or regulations in violation of the Constitution of the United States and the Americans with Disabilities Act;

and it further RESOLVED, that the Town of Sidney urges the members of the Maine Legislature who represent the Town of Sidney to support immediate nullification of any Law or Order that would infringe on such rights.

It be further RESOLVED, that a copy of this resolution be transmitted to the members of the Maine Legislature who represent the Town of Sidney, and to each member of this State's Congressional delegation.

Town of Sidney, Maine

---

Board of Selectmen, Chairman

Date



## **Americans with Disabilities Act Preservation Resolution**

A Resolution, which shall be known and may be cited as the “Americans with Disabilities Act Preservation Resolution.”

WHEREAS, in the American system, sovereignty is defined as final authority, and the People, not government, are sovereign; and

WHEREAS, the People of the State of Maine understand the diversity of the disabilities of people with disabilities; and

WHEREAS, not all disabilities can be observed visually or diagnosed without inspection of a medical or psychiatric professional; and

WHEREAS, the People of Maine respect the rights of disabled people to have the fullest participation in society as can be provided them; and

WHEREAS, the People of Maine believe Governor Janet T. Mills Executive Order 19 FY 20/21 violates the Federal Americans with Disabilities Act; and

WHEREAS, further following this act would not only violate the Constitutional Rights of disabled people, but also subject businesses and municipalities to lawsuits for violating the rights of disabled People; and

WHEREAS, the peace, safety, and general welfare of Maine People are put at risk by enforcing the rules of Executive Order 19 FY 20/21; and

WHEREAS, the Executive Order 19 FY 20/21 forces a choice between enforcing violence and harm on disabled people, or losing a state regulated license that provides a living for a business owner or employee is tyranny; and

WHEREAS, the People must be permitted the Right to Peaceful Assembly; and

WHEREAS, the Executive Order 19 20/21 is not a law in statute; and

WHEREAS, when powers are assumed by the Governor which have not been delegated to the Governor by the People or which violate the Constitution of the United States, a nullification of the act is the rightful remedy; that without this remedy, the People of this State would be under the dominion, absolute and unlimited, of whoever might exercise this right of judgment for them.

### **NOW THEREFORE, BE IT RESOLVED BY THE SIDNEY BOARD OF SELECTMEN:**

RESOLVED, that this Resolution shall serve as a Notice and Demand to the state government to cease and desist any and all activities, acts, laws, orders, rules or regulations in violation of the Constitution of the United States and the Americans with Disabilities Act; and, it be further

RESOLVED, that the Sidney Board of Selectmen urges the members of the Maine Legislature who represent Sidney to support immediate nullification of Executive Order 19 FY 20/21 and, it be further

RESOLVED, that a copy of this resolution be transmitted to the members of the Maine Legislature who represent Sidney, and to each member of this State’s Congressional delegation.

# Town of Sidney

## Select Board Minutes

Monday - April 12, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Andy McMullen.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts.

**Absent:** None.

### Approval of Select Board minutes:

March 29, 2021

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 5 for**

**Appointments:** None.

### Old Business:

1. Sidney Historical Society, Handicap Lift Request- tabled. Awaiting more information from Historical Society Committee.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 5 for.**
5. Review complaint folder/comment box.  
None.

### Admin Report

6. None

### Correspondence-

6. Bureau of Alcoholic Beverages and Lottery Operations – PL 2019 C. 772
  - a. Does not apply to the Town of Sidney. No action needed.

7:03 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday - April 20, 2021

Chair Whitcomb motion to call meeting to order at 6:35 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent (RS)**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel, Andy McMullen.

**Absent:** Ronda Snyder

### Approval of Select Board minutes:

April 12<sup>th</sup>, 2021

Motion to accept, as amended - Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent. (RS)**

### Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters

Chair Whitcomb makes a motion to go into Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters at 6:40 PM. Seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (RS)**

**Appointments:** None.

### Old Business:

1. Sidney Historical Society, Handicap Lift Request- removing from old business until update from President of Historical Society is presented.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed. Radar Trailer to be moved down to the Trafton Road area where complaints have been received. Radar Trailer being removed Friday 4/23/2021 and given to Mt. Vernon.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.  
**Vote: 4 for, 1 absent. (RS)**
5. Review complaint folder/comment box.  
None.

### Admin Report

1. Grading/Sand and Salt bid proposals  
Chair Whitcomb motions to open proposals and read out loud with the Board at 7 PM. Andy McMullen seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Chair Whitcomb motions to open two grading bids. Andy McMullen seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Chair Whitcomb motions to go with Ron's Grading for Grading bid at \$110.00 per hour and no moving fees. Alan Tibbetts seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Chair Whitcomb motions to open two sand bids. Andy McMullen seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Chair Whitcomb motions to go with Steven McGee Construction for Sand Bid at \$10.49 per yard. Alan Tibbetts seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Chair Whitcomb motions to open two salt bids. Alisa Meggison-Keimel seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Alan Tibbetts motions to go with New England Salt for a price per ton of \$54.45. Chair Whitcomb seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Andy McMullen motions to close bids. Chair Whitcomb seconds.  
**Vote: 4 for, 1 absent. (RS)**

**Correspondence-**

1. Draft Franchise Fee Resolution in response to LD920 (From Charter Communications)
  - a. No action taken.
2. Charter Communications Email
  - a. Reviewed.
3. COBRA Subsidies the American Rescue Plan Act of 2021
  - a. Paperwork reviewed, signed, and sent to MMA.
4. KRDA Budget Meeting Notice
  - a. Notice posted in Town Office by Clerk prior to meeting, as instructed by letter. Information reviewed. More information needed from KDRA on the inter-local agreement made in 1998.

8:03 P.M. Chair Whitcomb motions to adjourn, seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent. (RS)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday - April 26, 2021

Chair Whitcomb motion to call meeting to order at 6:24 pm, seconded by Andy McMullen.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel, Andy McMullen, Ronda Snyder.

**Absent:** Alan Tibbetts absent during Executive Session only.

### Approval of Select Board minutes:

April 20<sup>th</sup>, 2021

Motion to accept, as amended - Chair Whitcomb. Seconded by Alan Tibbetts.

**Vote: 4 for, 1 abstain. (RS)**

### Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters

Chair Whitcomb makes a motion to go into Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters at 8:02 PM. Seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (AT)**

Chair Whitcomb motions to come out of Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters at 8:18 PM. Seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (AT)**

Chair Whitcomb motions to accept Town Clerk, Joyce Ryan's, resignation. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent. (AT)**

### Appointments:

1. 6:45 - Review of a town issue with ACO Julie Robertson, CEO Gary Fuller, Health Officer Chris Giroux, Animal Welfare Officer Rae-Ann Demos.
  - a. Health Officer Chris Giroux and Animal Welfare Officer Rae-Ann Demos were not present at the appointment.
  - b. Chair Whitcomb motions to hold a dangerous building hearing on June 21<sup>st</sup>, 2021 to determine cause for condemning property at 3245 West River Road. Seconded by Alan Tibbetts.  
**Vote: 3 for, 1 oppose (AM) and 1 abstain (RS)**

### Old Business:

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 5 for.**
5. Review complaint folder/comment box.  
1 complaint reviewed pertaining to receipt printing being too light and difficult to read at front counter. Select Board member Alisa Meggison-Keimel bringing in cleaning cards to see if equipment will work better.

### Admin Report

1. Signs on Quaker Road and Shepard Road.
  - a. Road Foreman requests the Board to approve the purchase of road signs for Quaker Road and Shepard Road stating "No Thru Trucks/Local Traffic Only" due to continuous damage being done to the roads. Signs will not affect residents with businesses on those roads. Board unanimously agrees to the purchase of the signs. (x3)
2. Social Media
  - a. Social Media policy discussed and reviewed pertaining to town employees.
3. Wayne Ireland - Request to use town parking lot on 8/14/2021.
  - a. Board unanimously agrees to the use of the parking lot for vehicles, on said date.

4. Motion made by Chair Whitcomb to authorize a change in payroll making Tuesday as the official processing day for the Town of Sidney. Direct Deposits will be available Wednesday's and paystubs or live checks will be available on Thursday's. Seconded by Andy McMullen.  
**Vote: 5 for**
5. Andy McMullen motions to change the wording in the town's Pandemic Policy to refer to "the issued directives of the State of Maine" versus stating "the issued directives of the CDC". Seconded by Chair Whitcomb.  
**Vote: 5 for**

**Correspondence-**

1. Fire Chief Letter
  - a. Letter from residents' son, Justin Raymond, reviewed. Justin wanted the Board to know of a very positive experience his family had with Chief Jandreau. Board decides to notify the Sidney Historical Society committee, which oversees the nominations for the Spirit of America award. Admin will notify Cliff Young, President of the committee, that they wish to nominate Chief Jandreau for this award for 2021.
2. Resolution 76-2021
  - a. Chair Whitcomb motions to take no action. Andy McMullen seconds.  
**Vote: 4 for, 1 oppose (AT)**

8:20 P.M. Chair Whitcomb motions to adjourn, seconded by Ronda Snyder.  
**Vote: 4 for, 1 absent. (AT)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday - May 3<sup>rd</sup>, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (AMK)**

**Present:** Chair John Whitcomb, Alan Tibbetts, Andy McMullen, Ronda Snyder.

**Absent:** Alisa Meggison-Keimel

### Approval of Select Board minutes:

April 26<sup>th</sup>, 2021

Motion to accept, with an amended payroll - Chair Whitcomb. Seconded by Ronda Snyder.

**Vote: 4 for, 1 absent. (AMK)**

### Appointments:

2. 6:45 - Michelle Larochelle with Spectrum.

Board reviewed a proposition for a municipal plan. A survey is being conducted of the town by Spectrum, and the Board will review the financial results.

### Old Business:

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Ronda Snyder.  
**Vote: 4 for, 1 absent. (AMK)**
5. Review complaint folder/comment box.  
2 complaints reviewed - 1 pertaining to a noise issue at a residence and 1 pertaining to offensive signage on the Pond Road. Both residents were advised to contact Law Enforcement.

### Admin Report

1. Hot Top Bids  
John Whitcomb motions to open and review hot top bids at 7:00 PM. Andy McMullen seconds.  
**Vote: 4 for, 1 absent. (AMK)**  
B&B Paving bid is \$67.40/ton for shim and overlay.  
Pike Industries bid is \$71.40/ton for shim and overlay.  
Maine-ly Paving bid is \$67.10/ton for shim and overlay.  
Hagar Enterprises bid is \$66.50/ton for shim and overlay.  
Hopkins Paving bid is \$76.75/ton for shim and overlay.  
Wellman Paving bid is \$74.47/ton for shim and overlay.  
John Whitcomb motions to close bids until the Board can review them with the Road Foreman. Bids are tabled. Andy McMullen seconds.  
**Vote: 4 for, 1 absent. (AMK)**
2. Office Floor Refinishing  
Tabled. Reviewing costs and options.
3. Town Clerk Appointment  
Signed by Board.
4. Town Clerk Applicants.  
4 applications reviewed.
5. KDRA/First Park  
Select Board member Alan Tibbetts wanted to review 99-year inter-local contract with KDRA with other members of the Board. It has been reported that the Town of Rome is attempting to get out of the contract.
6. Deputy Clerk proposes that Admin Assistant becomes notary for any documents Board may need to review and have notarized on Monday nights.

Approved by Board, Admin to start the notary process.

**Correspondence-**

1. FEMA Mobile COVID-19 Vaccination Unit (MVU) scheduled for Waterville May 9<sup>th</sup>-12<sup>th</sup>  
Andy McMullen motions to take no action on sharing the materials on town's Facebook and website. Ronda Snyder seconds.  
**Vote: 3 for, 1 oppose (AT) 1 absent (AMK)**
2. Real Estate Tax Report - Treasurer  
Treasurer to start making courtesy calls to resident's that still have past-due balances on account. A list to be provided to the Board of the resident's that still have past-due balances a week prior to 30-day notices being sent out.
3. Deputy Clerk Re-appointment  
Signed by Board.
4. Warranty Deed  
Signed by Chairman.
5. Inland Fisheries & Wildlife, Change of Agent  
Signed by Chairman.
6. BMV Appointment  
Signed by Board.
7. Charter Communications Updates (x2)  
Reviewed.

8:18 P.M. Alan Tibbetts motions to adjourn, seconded by Chair Whitcomb.

**Vote: 4 for, 1 absent. (AMK)**

Respectfully submitted, Desiree L. Hersom



# Town of Sidney

## Select Board Minutes

Monday - May 10<sup>th</sup>, 2021

Chair Whitcomb motion to call meeting to order at 6:28 pm, seconded by Andy McMullen.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Andy McMullen, Ronda Snyder, Alisa Meggison-Keimel.

**Absent:** None.

### Approval of Select Board minutes:

May 3<sup>rd</sup>, 2021

Motion to accept, Chair Whitcomb. Seconded by Andy McMullen.

**Vote: 4 for, 1 abstain. (AMK)**

### Appointments:

1. Brian Kingsbury - Permission to do a road cut/boar on Goodhue Road.

Board unanimously approves the boaring of underneath the Goodhue Road for a water pipe to be installed for the Bacon residents.

Project to start Wednesday, 5/12/2021. Should the road need to be cut, paving shall be done by the residents to fix the road.

**Old Business:** None.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.  
**Vote: 5 for.**
5. Review complaint folder/comment box.  
Nothing to review.

### Admin Report

1. Bereavement Request for Admin Assistant  
Board reviewed and granted 1 bereavement day for Admin on 5/12/2021.
2. Employee Evaluations
  - a. Deputy Clerk (Lisa Klein)
  - b. Road Foreman (Leon Burgess)Board reviewed evaluations.
3. Application for On-Premise license  
Tabled. New Liquor Enforcement Inspector for the area. Board wanted to review Sunday Laws with new inspector and make sure it was clear there are to be no liquor sales on Sunday in Sidney.
4. BMV Municipal Audit Report  
Report reviewed by Board. A few small issues identified for Admin and acting Clerk to address. Some areas were already addressed before report was sent to the town. Another audit will be conducted in the fall, according to BMV.
5. Comprehensive Planning website content  
All content pertaining to the Comprehensive Planning Committee to be removed from website. Committee has been absolved.
6. Hot Top bid selection  
Chairman Whitcomb motions to go with Hagar Enterprises for \$66.50/ton for shim and overlay. Andy McMullen seconds.  
**Vote: 5 for.**

*The Board also discussed Fire & Rescue pay - to be paid quarterly. This needs to be added into the Fire and Rescue SOPs and Board needs to approve. This information will be relayed to Chief Jandreau.*

### Correspondence-

1. Charter Communications (x2)  
Reviewed by Board.

7:25 P.M. Chair Whitcomb motions to adjourn, seconded by Ronda Snyder.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday - May 17<sup>th</sup>, 2021

Chair Whitcomb motion to call meeting to order at 6:29 pm, seconded by Alisa Meggison-Keimel.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Andy McMullen, Ronda Snyder, Alisa Meggison-Keimel.

**Absent:** None.

### Approval of Select Board minutes:

May 10<sup>th</sup>, 2021

Motion to accept, as amended, Chair Whitcomb. Added brief discussion about Fire/Rescue quarterly pay. Seconded by Ronda Snyder.

**Vote: 5 for.**

**Appointments:** None.

**Old Business:** None.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Inter-Office envelope to be reviewed with next weeks.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, as amended, Chair Whitcomb. Seconded by Ronda Snyder.  
**Vote: 5 for.**
5. Review complaint folder/comment box.  
Reviewed verbal complaint pertaining to reflections in window glass from sun. Resident stated he cannot see the Clerk's and Clerk's stated certain hours of day it is hard to see customers.

### Admin Report

1. Receipt Printers, Clerk's Office  
Board instructs Admin to look into costs for 2 Dot Matrix printers due to equipment needing to be replaced. Thermal printers not approved, due to possibility of receipts fading quickly. Will be getting quotes from Star Micronics and Snow Pond Technology.
2. Transfer Station Claim  
Claim reviewed by Board and MMA is contacted.
3. Well Tank at the Transfer Station  
Vendor Mark Tracey recommends replacement of the well tank at the Sidney Transfer Station. Board unanimously approves the purchase.
4. Clerk's Office - Window Tinting and Locking Cash Trays.  
Board unanimously approves the purchase of 4 locking cash trays for Clerk's. Suggested improvement on BMV Audit. Due to the verbal complaint reviewed, Board instructs Admin to seek quotes to tint/screen 1 window and front door on the town office building. Lettering will also have to be relocated to the outside of the glass.

*The Board discusses the repairs needed on a sink at the West River Road Fire Dept. Admin to check into the status of repairs with Fire Chief Jandreau.*

*The Board and the Admin researched the Sunday Liquor Laws in Sidney, and the referendum that passed on November 8<sup>th</sup>, 2011 - allowing liquor sales in Sidney on Sundays. Admin to contact Liquor Enforcement Rep, Trish, and make sure the records with them are accurate.*

*The Board discusses Fire and Rescue cellphone reimbursements, and the T-Mobile program that they currently participate in. Admin to clarify stipulations with T-Mobile on the program.*

*The Board has a brief discussion about upcoming changes with Maine CDC regulations pertaining to Covid (masking and capacities). Regulations are being revised and new Executive Orders are expected from the Governor on May 24<sup>th</sup>.*

### Correspondence-

1. Sidney Community Food Pantry, Thank you letter.  
Board reviewed.
2. Sidney Planning Board, Bob Philbrick, resignation letter.  
Chairman Whitcomb motions to accepts Bob Philbrick's resignation from the Town of Sidney's Planning Board effective immediately. Alan Tibbetts seconds.  
**Vote: 5 for.**

3. Charter Communications - Upcoming Changes  
Board reviews email.
4. Application for On-Premise license - signatures required.  
Application signed.
5. Vacation request for Dale Mullen (5/31/2021-6/4/2021)  
Board approves.
6. Personal Time request for Larry Choate (5/22/2021)  
Board approves.

7:26 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday - May 24<sup>th</sup>, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (AT)**

**Present:** Chair John Whitcomb, Alan Tibbetts, Andy McMullen, Ronda Snyder, Alisa Meggison-Keimel.

**Absent:** Alan Tibbetts absent for approx. 10 minutes at the beginning of the meeting.

### **Approval of Select Board minutes:**

May 17<sup>th</sup>, 2021

Motion to accept, Chair Whitcomb. Seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (AT)**

**Appointments:** None.

**Old Business:** None.

### **New Business:**

11. Review Road Crew planner  
Road Crew Planner reviewed.
12. Review Purchase Orders  
Dot Matrix printer purchase reviewed, details below in Admin report.
13. Review Clerk's inter-office envelope  
Inter-Office envelope (x2) reviewed.
14. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, as amended, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for, 1 absent. (AT)**
15. Review complaint folder/comment box.  
Reviewed speeding concern on Lewis Road, details in Admin report.

### **Admin Report**

7. Coronavirus State and Local Fiscal Recovery Funds.  
Document reviewed, Chairman to read over document to see if town qualifies for anything.
8. Dot Matrix receipt printers (Clerk's Office) quotes  
Admin to order two printers through Star Micronics. Snow Pond Tech to install the printers on arrival.
9. Speed Limit Sign Request for Lewis Road.  
Resident proposed a 15-mph speed limit sign on Lewis Road, reporting that vehicles travel at high rates of speed on that road, and resident is fearful for children that live and play outside in that area. Board reviewed, Maine Title 29A states the roads are governed by certain speeds even when a sign is not posted. Board to contact Law Enforcement to ask them to patrol that area. Admin to contact resident and explain Maine Title 29A, since resident thought there was no speed limit in that area. Board does not approve any signs.
10. Girl Scout proposition for town landscaping  
Local Girl Scout troop offers to plant and maintain the following: 3 flower boxes at the Transfer Station (under sign), 2 flower boxes front of Town Office, 1 hanging flower arrangement by mailbox, 1 hanging flower arrangement by Selectmen entrance. They will also be freshening up the book box this summer as well. Board unanimously approves the work.

**Correspondence: None**

Board discusses Fire and Rescue T-Mobile phones. (x6). Admin to find out the location of all 6 phones and contact T-Mobile on whether it is possible to switch Chief's personal phone over to the plan OR switch Chief's number and information over to a new T-Mobile phone that works on town's plan.

Board sets a date of June 7<sup>th</sup> on completing the rest of the employee performance evaluations.

Code Enforcement Officer to check out property on the corner of Middle/Lyons Road. The dumpster has been observed as being constantly full and sometimes overflowing to the point trash is on the ground and blowing over to the storage units across the street.

7:11 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Tuesday - June 1<sup>st</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:24 pm, seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (AT)**

**Present:** Chair John Whitcomb, Andy McMullen, Ronda Snyder, Alisa Meggison-Keimel, Resident Denise.

**Absent:** Alan Tibbetts

## **Approval of Select Board minutes:**

**May 24<sup>th</sup>, 2021**

Motion to accept, Chair Whitcomb. Seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (AT)**

**Appointments:** Boyd Snowden attended meeting to discuss a possible expansion to the Town Office building. Boyd to send the Admin Assistant information and advice on the expansion.

**Old Business:** None.

## **New Business:**

1. Review Clerk's inter-office envelope
  - a. Review and sign all A/P warrant(s)
  - b. Review and sign the payroll warrant(s)
  - c. Review journal entries.
  - d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Ronda Snyder seconds.

**Vote: 4 for, 1 absent (AT)**

2. Chair Whitcomb motions the approval of the Select Board meeting minutes from May 24<sup>th</sup>, 2021. Alisa Meggison-Keimel seconds.

**Vote 4 for, 1 absent (AT)**

3. Road Crew planner is reviewed by Board.

4. Fire/Rescue Admin Assistant's monthly report is reviewed by Board.

5. Purchase orders reviewed by Board.

    a. Chair Whitcomb motions to use company Tint by Russo for main entrance and window tinting in clerk's office area. Andy McMullen seconds.

**Vote: 4 for, 1 absent. (AT)**

b. Chair Whitcomb motions to use Hussey's Communications for the replacements of 2 outdated highway radios and the programming of the remaining 4. Andy McMullen seconds.

**Vote: 4 for, 1 absent. (AT)**

6. Board unanimously decided against using the multi-factor authentication for town's emails.

7. State of Maine Contract for Public Safety Law Enforcement and Dispatch Services was reviewed by Board.

8. Time-off request for Admin was reviewed by Board and approved for 6/4/2021 and 11/22/2021.

9. Admin discusses upcoming RSU18 Validation Referendum with Board. Clerk's office has appropriate coverage and are prepared to host election on June 8<sup>th</sup>.

10. Admin reviews ACO concern with Board and discusses late dog registrations fees (\$25.00) to begin again on 6/3/2021. ACO will be given unregistered dog list to use to enforce.

11. Admin discusses some concerns about the Transfer Station. Chairman Whitcomb to spend some time at the station on Saturday, 6/5/2021 to investigate.

12. Tax Collection list is reviewed by Board. Board unanimously agrees that Treasurer shall send out certified 30-day notices to all those listed as being unpaid.

**Chairman Whitcomb motions to go into Executive Session, Title 1 M.R.S.A. 405 (6)(A) Personnel Matters at 7:45 P.M.**

**Chairman Whitcomb motions to come out of Executive Session, Title 1 M.R.S.A. 405 (6)(A) Personnel Matters at 8:00 P.M.**

Chairman Whitcomb motions to hire Lezley Sturtevant as Town Clerk, combining this with her other duties as Treasurer/Tax Collector and to hire another full-time Deputy Clerk to assist in the clerk's office. Andy McMullen seconds.

**Vote: 4 for, 1 absent. (AT)**

Andy McMullen motions to return to in-person meetings as a Select Board, following the Governor's Executive Orders. Ronda Snyder seconds.

**Vote: 4 for, 1 absent. (AT)**

8:25 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (AT)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Monday - June 7<sup>th</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Ronda Snyder.

**Vote: 3 for, 2 absent. (AT, AM)**

**Present:** Chair John Whitcomb, Ronda Snyder, Alisa Meggison-Keimel.

**Absent:** Alan Tibbetts & Andy McMullen.

**Approval of Select Board minutes:**

June 1<sup>st</sup>, 2021

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 3 for, 2 absent. (AT, AM)**

**Appointments:** None.

**Old Business:** None.

**New Business:**

1. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 3 for, 2 absent (AT, AM)**

2. Road Crew planner is reviewed by Board.

3. There was no purchase orders or requests to review this week.

4. Certificate of appointment for Planning Board

a. Chair Whitcomb motions to appoint Lucas Brochu as a new Planning Board member. Alisa Meggison-Keimel seconds.

**Vote: 3 for, 2 absent. (AT, AM)**

Board briefly discusses Brown Tail Moth issues, Admin looking into solutions.

7:06 P.M. Chair Whitcomb motions to adjourn, seconded by Ronda Snyder.

**Vote: 3 for, 2 absent. (AT, AM)**

Respectfully submitted, Desiree L. Hersom



# Town of Sidney - Select Board Minutes

**Monday - June 14<sup>th</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Alan Tibbetts.

**Vote: 4 for, 1 absent. (RS)**

**Present:** Chair John Whitcomb, Andy McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

**Absent:** Ronda Snyder.

**Appointments:** None.

**Old Business:** None.

## **New Business:**

1. Motion to approve the Select Board Meeting minutes as presented for June 7<sup>th</sup>, 2021.

**Tabled.**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Andy McMullen seconds.

**Vote: 4 for, 1 absent (RS)**

3. Road Crew planner is reviewed by Board.

4. There was no purchase order or requests to review this week.

5. Vacation request for Executive approved and signed off by Board.

6. Chairman Whitcomb makes a motion to accept the resignation of Zackary Jurdak employed at the Town Garage, last day being 6/18/2021. Andy McMullen seconds.

**Vote: 4 for, 1 absent (RS)**

7. The Board reviewed the letter sent from the Warden to the Sidney Fire Dept.

8. The Board reviews recommendations from Town Clerk on the Demolition Debris/Bulky Item permit form. Changes approved to be made.

9. Grange Hall ceiling discussed. MMA Claim has been placed and adjuster visited the building on 6/11/2021. Awaiting guidance from MMA.

10. The Board reviews KRDA document that is in reference to and guidance on withdrawing from contract. No action being taken at this time.

11. Workers' Compensation Safety Incentive Program discussed. Board unanimously agrees to not participate in the extra program this year.

The overflow of the outside free library is discussed. Kristy Spears to be contacted to pick up overflow.

7:25 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (RS)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Monday - June 21<sup>st</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Alisa Meggison-Keimel.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Andy McMullen, Alan Tibbetts, Alisa Meggison-Keimel, Ronda Snyder.

**Absent:** None.

## **Appointments:**

6:45 - Chairman Whitcomb motions to open 17 M.R.S.A. § § 2851-2859 (Dangerous Buildings) hearing in reference to the property at 3245 West River Road. Andy McMullen seconds.

**Vote: 5 for.**

Brief discussion about changes at residence and an update on the condition of the homeowner.

Chair Whitcomb motions to postpone 17 M.R.S.A. § § 2851-2859 (Dangerous Buildings) hearing to a later date. Alan Tibbetts seconds.

**Vote: 5 for.**

Chair Whitcomb motions to close hearing in reference to 17 M.R.S.A. § § 2851-2859 (Dangerous Buildings) for property at 3245 West River Road. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

**Old Business:** None.

## **New Business:**

1. Motion to approve the Select Board Meeting minutes as presented for June 7<sup>th</sup>, 2021.

**Vote: 3 for, 2 absent (previously). (AT, AM)**

2. Motion to approve Select Board Meeting minutes as presented for June 14<sup>th</sup>, 2021.

**Vote: 4 for, 1 abstain. (RS)**

3. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

4. Road Crew planner is reviewed by Board.

5. Board reviews information from Cliff Young of the Sidney Historical Society for the purchase of a stair lift, going into the basement of Grange Hall. This is where the meetings are held. The Board unanimously approves the purchase, at the Sidney Historical Society's expense. The expense will be approx. \$3800.00. Fire Chief Jandreau inspected the stairs and approved the installation on the right side of the stairs. Maintenance and repairs would be done by installer.

6. 1 suggestion left in the comment box, reviewed by Board. Board suggests putting recycling information at the counters and providing the recycling pamphlets to customers.

7. Board reviews and signs a tax certificate and warrant.

8. Board reviews and signs a warranty deed. Admin notarizes.

9. Board reviews Household Hazardous Waste drop-off event letter. The town typically works with KVCOG on this, not Public Works in Augusta. No action taken on this.

10. Board reviews resident assignment letter about paving being done by DOT from (Approx.) Lendall Forest Road for 5.21 miles and ending right before Lyons Road. Dates not specified.

11. Board reviews FY 2022 Kennebec County Tax. The amount is \$499,134.35 to be assessed, collected, and paid as according to law and applied for the purpose aforesaid.

12. Board reviews the RSU 18 budget for FY 2021-2022. Approx. 6% increase from previous FY. The voting has now been certified by the towns, and the communities of RSU 18 approved this budget with 73% in favor and 27% against. \$4,758,885.43 to be assessed against the member municipalities of the RSU for the fiscal period.

Board discusses the T-Mobile phone for Fire Chief vs. paying a stipend for personal phone. Chair suggests leaving stipend in place. Board makes no changes currently.

Grange Hall is discussed. Still awaiting full report from MMA. Board discusses no rent charges on building for its current lease, until ceiling replacement is complete. This starts with June's bill. Grange Hall is closed to the public currently (upstairs) for safety reasons per insurance carrier. Admin reaching out to contractors for quotes on the replacement of the acoustical tiles.

7:32 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Monday - June 28<sup>th</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent. (AT)**

**Present:** Chair John Whitcomb, Andy McMullen, Alisa Meggison-Keimel, Ronda Snyder.

**Absent:** Alan Tibbetts.

**Appointments:**

6:45 - Chief Jandreau in to speak to Board about the purchase of a new 4-stroke rescue boat motor. Approx. cost \$10,716.54. This is with a 23% Fire/Rescue discount. Quote provided by Greg Mercier (Boat Medic). Board to continue discussing/researching.

Chief updates Board on status of water tank build, states it should be completed this year.

Chief discusses Engine 2 repairs needed recently and suggest replacement of Engine 2. Approx. cost \$450,000. Presents Board with a buying option though REV Financial Services. 10-year term, zero payments for the first two years. Board considering presenting it as an article in next years' Town Meeting. Research to continue.

Chief briefly discusses Squad Truck repairs that were recently completed.

**Old Business:** None.

**New Business:**

1. Motion to approve the Select Board Meeting minutes as presented for June 21<sup>st</sup>, 2021.

**Vote: 4 for, 1 absent. (AT)**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as amended; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent. (AT)**

3. Road Crew planner is reviewed by Board.

4. No purchase orders/requests.

5. Board reviews Waste Management 4% annual increase.

6. Admin updates status of Grange Hall claim. Still seeking contractor to give quote. MMA has submitted their final report. Entire ceiling of the upstairs area in front of stage, above and around stage will require complete replacement. Grange Hall remains closed to the public for safety reasons (upstairs).
7. Board reviews new law “An Act Regarding Remote Participation in Public Proceedings”. Admin instructed to draw up a new policy for Board to approve.
8. Admin discusses allowing wedding ceremonies to be performed at the Town Office. Board unanimously decides to allow it by appointment only and for a fee that is more than the notarized signature fee of \$2.00. Admin to discuss with Town Clerk a reasonable fee and schedule for ceremonies.
9. Board reviews FEMA award. Reimbursement projected to be \$3925.12. Admin to update Board when funds are released.
10. Vacation(s) approved for all Public Works employees from 7/2/2021 through 7/11/2021. Any employees that do not have the time to cover the vacation will have to take day(s) unpaid per Board. Road Foreman does answer any emergency calls during this closure and will turn in time to Admin should he respond to an urgent need.
11. Applications for Deputy Clerk reviewed. Town Clerk to schedule interviews with candidates on a Select Board meeting night.

8:12 P.M. Chair Whitcomb motions to adjourn, seconded by Ronda Snyder.

**Vote: 4 for, 1 absent. (AT)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Tuesday - July 6<sup>th</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:32 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent. (AM)**

**Present:** Chair John Whitcomb, Andy McMullen, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts.

**Absent:** Andy McMullen absent until 6:45.

## **Appointments:**

6:45 - Interview conducted by Board and Town Clerk with Anna M. Shea.

7:30 - Interview conducted by Board and Town Clerk with Jessie L. Shea.

**Old Business:** None.

## **New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for June 28<sup>th</sup>, 2021. Ronda Snyder seconds.

**Vote: 3 for, 1 absent (AM), 1 abstain (AT).**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent. (AM)**

3. No Road Crew planner this week, Public Works Department closed for the week.

4. No purchase orders/requests.

5. Request made to Board for a letter supporting Community Concepts application to USDA-Rural Development for funds to assist low-income families in obtaining homeownership through their 523 Self-Help Homeownership program. Board unanimously agrees to draw up letter and send out to Sandy Albert, Director of Housing.

6. Preliminary 2022 State Valuation letter from Maine Revenue Services is reviewed by the Board.

7. Chairman Whitcomb motions to accept the Remote Participation in Public Proceedings policy. Ronda Snyder seconds.

**Vote: 5 for.**

8. LRAP Award \$44,168.00 for FY 2022 reviewed by Board. Paperwork completed and to be sent into Carrie Castonguay.

9. Admin discusses a Fire/Rescue fund raising opportunity for the town. John Wiggins and Christa Johnson of Snow Pond Arts Center agreed to allow the use of the facility for a fundraiser to help raise funds for the new boat motor needed for Fire/Rescue. Total Cost \$10,716.54. Admin agrees to help run the fundraiser. Chief also agreed to assist and have other volunteers assist.

Chairman Whitcomb motions to put Sidney's name on the list to receive a boat motor through Greg Mercier (The Boat Medic) this fall.

**Vote: 5 for.**

10. Board signs and approves the Request for Declaration of a Browntail Moth Public Health Nuisance. Admin to send in literature to the CDC for approval. Request MUST be done yearly. Expires on 12/31/2021.

Wedding Ceremonies briefly discussed. Town Clerk and Admin present a schedule to the Board that would work for both offices. Wednesday's 6-7 PM. Thursday's 10 AM-3PM. Friday's 2<sup>nd</sup> of month, 10 AM-3 PM. Town Clerk presented a fee of \$75.00 per ceremony to Board. Board suggested Admin research what the fees are for surrounding towns before the Board sets the amount.

7:57 P.M. Chair Whitcomb motions to adjourn, seconded by Alan Tibbetts.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom



# Town of Sidney - Select Board Minutes

**Monday - July 12<sup>th</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:32 pm, seconded by Alisa Meggison-Keimel.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Andy McMullen, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts.

**Absent:** None.

## **Appointments:**

6:40 - Bob Willette speaks to Board about Sign Ordinance and the signs on the garage at 1104 Pond Road. Pond Road resident comes into meeting as well. Bob expresses to Board he wishes the town had some restrictions on signs on private properties. Sidney's sign ordinance does not address any restrictions for private properties. Board discusses Bob's concerns with him, along with a brief discussion with the owner of 1104 Pond Road. Signs do not violate any ordinance currently.

**Old Business:** None.

## **New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for July 6<sup>th</sup>, 2021. Alan Tibbetts seconds.

**Vote: 5 for.**

2. Review Clerk's inter-office envelope

- a. Review and sign all A/P warrant(s)
- b. Review and sign the payroll warrant(s)
- c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent. (AM)**

3. No Road Crew planner this week, Public Works Department closed for the week.

4. No purchase orders/requests.

5. The Board reviewed a concern with a culvert at 58 Blue Ridge Drive W. Admin contacted DOT as it is their right-of-way. DOT made note of the issue and took down resident's information.

6. Ready Refresh is increasing bottle costs by \$1.00. Currently the town uses them for drinking water at town office, transfer station and town garage. Chair Whitcomb proposes that Admin looks into having the well water tested again.

7. Board reviews Charter Communications email update. August 2<sup>nd</sup>, 2021 Spectrum is discontinuing its Pay-Per-View Events Barker Channel.

8. Wedding Ceremony pricing is discussed. Board unanimously agrees to a \$50.00 fee. Information on ceremonies to be posted on the town's website.

9. Board discusses tax commitment paperwork. Admin to provide the Board with final paperwork on July 19<sup>th</sup> for commitment. Admin informs Board acreage will not be available on tax bills this year due to a glitch in TRIO erasing the information. Acres will be fixed as Sidney moves into the full assessing package in TRIO.

10. Admin is still seeking a contractor for repairs at Grange Hall. Admin informs Board that the company Skidgel Construction will be over Tuesday July 13<sup>th</sup> to look at damages and hopefully prepare an estimate.

11. 3 members of the Board sign the Community Concepts letter. (JW, AT, AMK)

7:25 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Monday - July 19<sup>th</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:31 pm, seconded by Ronda Snyder.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Andy McMullen, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts.

**Absent:** None.

**Appointments:** None.

**Old Business:** None.

## **New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for July 12<sup>th</sup>, 2021.

Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alan Tibbetts seconds.

**Vote: 5 for.**

3. No Road Crew planner this week.

4. No purchase orders/requests.

5. Boards signs a catering license for Lilac Mixology & Catering for a Wedding at Lakeside Lodge this weekend.

6. Board unanimously agrees to pay to test Town Office water. Testing is \$100.00 through Northeast labs. Admin to get a kit.

7. iSolar proposal reviewed, no action being taken at this time. Admin to follow-up with Board with more information on the project. iSolar intends to send information out to residents about the new community solar program coming to town.

8. Board member, Ronda Snyder, elects to be a part of the Steering Committee for Friends of Messalonskee Association. Admin put Ronda in touch with Mike Gaurino who reached out to the town for a member. Ronda to also contact Dick Greenan about participating on the Dam Committee.

9. Board reviews 2020 salary surveys produced by MMA.

10. Admin to follow up with Skidgel Construction for quote. Board requests that he also provide a quote for fixing the tiles over the main room as some are loose. Quote to be sent to MMA once received.

11. Chairman Whitcomb motions to accept the 2021-2022 Commitment milrate of 13.50. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

Commitment Certificate is signed by the Board.

At 7:10 Chair Whitcomb motions to go into Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters.

**Vote: 5 for.**

At 7:18 Chair Whitcomb motions to come out of Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters.

**Vote: 5 for.**

7:24 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Monday - July 19<sup>th</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:31 pm, seconded by Ronda Snyder.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Andy McMullen, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts.

**Absent:** None.

**Appointments:** None.

**Old Business:** None.

## **New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for July 12<sup>th</sup>, 2021.

Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alan Tibbetts seconds.

**Vote: 5 for.**

3. No Road Crew planner this week.

4. No purchase orders/requests.

5. Boards signs a catering license for Lilac Mixology & Catering for a Wedding at Lakeside Lodge this weekend.

6. Board unanimously agrees to pay to test Town Office water. Testing is \$100.00 through Northeast labs. Admin to get a kit.

7. iSolar proposal reviewed, no action being taken at this time. Admin to follow-up with Board with more information on the project. iSolar intends to send information out to residents about the new community solar program coming to town.

8. Board member, Ronda Snyder, elects to be a part of the Steering Committee for Friends of Messalonskee Association. Admin put Ronda in touch with Mike Gaurino who reached out to the town for a member. Ronda to also contact Dick Greenan about participating on the Dam Committee.

9. Board reviews 2020 salary surveys produced by MMA.

10. Admin to follow up with Skidgel Construction for quote. Board requests that he also provide a quote for fixing the tiles over the main room as some are loose. Quote to be sent to MMA once received.

11. Chairman Whitcomb motions to accept the 2021-2022 Commitment milrate of 13.50. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

Commitment Certificate is signed by the Board.

At 7:10 Chair Whitcomb motions to go into Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters.

**Vote: 5 for.**

At 7:18 Chair Whitcomb motions to come out of Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters.

**Vote: 5 for.**

7:24 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Monday - July 26<sup>th</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Alan Tibbetts.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Andy McMullen, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts.

**Absent:** None.

**Appointments:** None.

**Old Business:** None.

## **New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for July 19<sup>th</sup>, 2021.

Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

3. Road Crew planner reviewed by Board.

4. No purchase orders/requests.

5. Board reviews changes for Charter Communication/Spectrum. 8/23/2021 ESNA on SPP Latino View HD, Channel 947 will launch.

6. All members sign application for a catering permit for Amici's Cucina. Wedding at 1112 Pond Road.

7. Board discusses any changes at 3245 West River Road. Tabled until ownership change is confirmed, and legal paperwork is completed. Admin met with Walter and Betty Moody on Friday, 7/23/2021 and received updates from the family. Admin reports to Board that Walter Moody is going to continue to clean the property while the changes take place. Owner, Dennis Moody, passed away on 7/6/2021.

8. Board discusses any ACO updates/check-ins. Admin reports that unlicensed dogs are being followed up on. Kennel inspections to be completed, ACO provided with checklist from Maine.gov. Board unanimously decided to put out an ad for an additional, local ACO. Admin to post on social media, website, and MMA.

9. On 7/22/2021, the Town of Sidney received an email from Superintendent Carl Gartley with RSU 18:  
*“The Governor has signed a new budget that will give our district more subsidy. The statute dictates that if there was no other action taken at the DBM, then the extra subsidy automatically goes into the undesignated fund balance for the district. Since we were not aware of this extra subsidy at the DBM, there was no action taken at that time. However, in this year's state budget, the Governor added language that would allow a local school board to have flexibility with this additional subsidy. Last night the RSU 18 board voted to lower the assessments to towns based on the language in the Governor's budget. Sidney will be getting a new assessment in the coming days for FY 22 that will show a reduction in your assessment of \$149,556.00.”*

Board is contacted, and the decision is made to re-commit and pass the savings onto the residents.

Chairman Whitcomb motions to accept the new 2021 Tax Commitment with a milrate of 13.15.

**Vote: 5 for.**

6:51 P.M. Chair Whitcomb motions to adjourn, seconded by Ronda Snyder.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom



# Town of Sidney - Select Board Minutes

**Monday - August 2<sup>nd</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:32 pm, seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (RS)**

**Present:** Chair John Whitcomb, Andy McMullen, Alisa Meggison-Keimel, Alan Tibbetts.

**Absent:** Ronda Snyder.

**Appointments:**

7:00 PM - Board meets with and award Chief Richard Jandreau with the Spirit of America Tribute for 2021.

Certificate given.

Chief Jandreau also discusses the new trailer park going in behind the West River Road Fire Station. This will be owned and constructed by Manter. First trailers said to be up around November. Discussions pertaining to property pins, roads etc. are in process. Chief to stake off fire station septic area to prevent any equipment/trucks going over it.

**Old Business:** None.

**New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for July 26<sup>th</sup>, 2021. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent. (RS)**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent. (RS)**

3. Road Crew planner reviewed by Board.

4. No purchase orders/requests.

5. Board reviews Rescue Admin report, monthly stipend to be paid out following week.

6. Application for Special Taste Testing event at Snow Pond is signed by the Board.

7. KVCOG appointment for member request reviewed, no action taken at this time.

8. Board reviews MMA appraisal and quote from Skidgel Construction for repairs to the ceiling at Grange Hall. Board unanimously agrees to use Skidgel's quote. Admin to send quote to MMA. Contractor will be contacted to start repairs once quote is approved by MMA.

9. Abatement for 12 Taylor Court (Site 3) is voided. AMZ Properties came in and paid the taxes on 8/2/2021. Bill was sent to Jim & Jean Saucier but property should have been listed under AMZ since trailer was taken out in 2020.

10. 1 applicant for Town Garage reviewed – Board to have Leon meet with candidate. 1 applicant for ACO reviewed.

At 6:40 Chair Whitcomb motions to go into Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters. Alan Tibbetts seconds.

**Vote: 4 for, 1 absent. (RS)**

At 6:54 Chair Whitcomb motions to come out of Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent. (RS)**

7:11 P.M. Chair Whitcomb motions to adjourn.

**Vote: 4 for, 1 absent. (RS)**

Respectfully submitted, Desiree L. Hersom

Town of Sidney - Select Board Minutes

Monday - August 9th, 2021

**MEETING CANCELLED DUE TO 3 MEMBERS BEING  
UNAVAILABLE. NO MINUTES RECORDED.**

# Town of Sidney - Select Board Minutes

**Monday - August 16<sup>th</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Ronda Snyder.

**Vote: 4 for, 1 absent. (AT)**

**Present:** Chair John Whitcomb, Andy McMullen, Alisa Meggison-Keimel, Ronda Snyder.

**Absent:** Alan Tibbetts.

**Appointments:**

6:45 - Joshua Nelson and Ray Tracy come in to ask general questions to the Board about towing town vehicles and trash on State Roads.

7:15 - James & Pamela Decker speak to Board about issues on the Ferry Road. Board researching then reviewing the matter next week.

**Old Business:** None.

**New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for August 2<sup>nd</sup>, 2021.

Alisa Meggison-Keimel seconds.

**Vote: 3 for, 1 absent, (AT), 1 abstain (RS)**

No minutes produced for August 9<sup>th</sup> meeting as the meeting was cancelled.

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent. (AT)**

3. Road Crew planner reviewed by Board.

4. No purchase orders/requests.

5. 2 vacation requests approved for Town Garage employees.

6. Admin informs the Board the Skidgel Construction has started to move equipment into Grange to start repairs. Sheldon Skidgel estimates it should take him about 2 weeks to complete the job. Handicap lift chair is completely installed in the stairway going down into the Historical Society - project complete.

7. Admin updates Board that the Assessing Office is now starting to move into the full assessing package in TRIO. This involves entering additional information into the system for every card, moving onto a new type of property card and pulling in photos/sketches of properties. The changes should be completed before commitment next year. Town is also undergoing a re-evaluation currently. The Board asks Admin to research the costs of having cards online like the way the Town of China is doing this.

8. Road Foreman's information on recent interview for a new Road Crew member was reviewed. New Road Crew member starting on 8/23/2021 for \$15.50. BLS to be done on 8/25/2021.

9. Admin discusses award town is to receive from MEMA for expenses spent during 2020/2021 due to Covid regulations. Funds of \$10,104.36 were approved and should come into the town over the next two months.

10. Abatement for Map 061 Lot 005A signed.

11. Abatement for Map 028 Lot 004C signed.

12. Abatement for Map 004 Lot 007-012 signed.

13. Supplemental Tax Certificate for Map 060-028-G signed.

14. Supplemental Tax Certificate for Map 004 Lot 007-012 signed.

15. Supplemental Tax Certificate for Map 028 Lot 004-C signed.

16. Supplemental Tax Certificate for Map 056 Lot 003 signed.

17. Supplemental Tax Certificate for Map 011 Lot 010 signed.

18. Supplemental Tax Certificate for Map 061 Lot 005-003 signed.

7:25 P.M. Chair Whitcomb motions to adjourn.

**Vote: 4 for, 1 absent. (AT)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Monday - August 23<sup>rd</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Andy McMullen.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Andy McMullen, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts.

**Absent:**

**Appointments:**

6:45 - Chief Jandreau meets with Board to inform them the Fire/Rescue Depts have been awarded a block grant of \$49,050.91 to aid switching the departments over to digital radios. The Town of Sidney's portion that they are responsible for is \$4,905.09. Total Cost for the project approx. \$54,000.00. Grant plus town portion will cover radios, mics, programming and installation per Chief. Chief to get Admin materials on accessing funds and information needed for project to be completed.

Chairman Whitcomb makes a motion to accept Federal/Regional Block Grant of \$49,050.91 for Sidney's Fire/Rescue radio upgrade and accept the local match of \$4,905.09.

**Vote: 5 for.**

**Old Business:** None.

**New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for August 16<sup>th</sup>, 2021. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 abstain (RS)**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

3. Road Crew planner reviewed by Board.

4. No purchase orders/requests.

5. Abatement for Map 017 Lot 2 reviewed and signed by Board.

6. Supplemental Tax Certificate for Map 017 Lot 2 reviewed and signed by Board.
7. Catering License for Rita's Catering reviewed and signed by Board.
8. The Town Clerk's request for the closure of the Office on October 12 & 13<sup>th</sup> for Elections Training is tabled - Board is seeking more information and an alternative plan to closing.
9. Board discusses the State of Maine immunization requirement for Health Care workers, which includes and will affect Sidney's Rescue Dept. Several ideas discussed; no official decisions made at this time.
10. Admin shares information on how Transfer Station is doing - and some concerns that have been brought up recently. Board discusses solutions.
11. Ferry Road issues continued to be researched and addressed. Board unanimously decides to re-grade and add gravel to the portion of the road that is the town's right-of-way. Road Foreman to go down and inspect/measure road - find center - and start project. This will aid town in making decisions on what is/isn't in the right-of-way and may need to be relocated.

7:40 P.M. Chair Whitcomb motions to adjourn, Ronda Snyder seconds.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Monday - August 30<sup>th</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Alan Tibbetts.

**Vote: 4 for, 1 absent.**

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts, Resident Pamela Decker and Resident James Decker.

**Absent:** Andy McMullen.

**Appointments:**

None

**Old Business:** None.

**New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for August 23<sup>rd</sup>, 2021. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent (AM)**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Ronda Snyder seconds.

**Vote: 4 for, 1 absent. (AM)**

3. Road Crew planner reviewed by Board.

4. 1 purchase order reviewed. \$800 charge for Greg Carey Surveyors for Ferry Road.

Chairman Whitcomb motions to accept the \$800 fee from Carey Land Surveys to conduct center-line work on the Ferry Road.

**Vote: 4 for, 1 absent. (AM)**

5. Charter Communications changes reviewed. September 27<sup>th</sup> Great American Country will rebrand to GAC Family on channels 23, 31, 57, 67, and 295. September 27<sup>th</sup> Spectrum will launch POP on Spectrum TV Stream/Spectrum TV Lifestyle on channels 10, 18, 20 and 175. Smithsonian Channel will launch on channel 131. CBS Sports on Spectrum Choice 15 on channel 315.



6. Admin reports that the American Rescue Plan Act Portal has now opened for the town. Town can accept Kennebec County funds for approved projects. Admin to continue with the portal process and discuss projects that qualify with Board.

7. Board discusses bidding out ballfield mowing for 2022. Board requests the President of the SAA to review how the job went this year. Board discusses whether or not the "Sexton" position is going to be a "for hire" position or possibly a bid item. Admin to gather rough quotes from mowing companies. The Sexton mowing/maintenance position covers 11 cemeteries, 3 fire departments, and Town Office/Grange. Road Foreman suggest if town hires out for it next year, 2 candidates should be hired instead of 1. The employees at the town garage have been covering the Sexton position this year. Garage employees have spent 456.5 hours on mowing/maintenance and town has paid out about \$7764.75 in wages so far.

8. Residents Pamela and James Decker were present to discuss issues on Ferry Road. Board informs residents that a center line survey will be conducted, then our Road Foreman will be grading and adding gravel to the road. Anything in the town's right-a-way is subject to being moved when we "re-install" the road. Once the new road is in, it will be much easier to address any ongoing property issues.

7:00 P.M. Chair Whitcomb motions to adjourn, Ronda Snyder seconds.

**Vote: 4 for, 1 absent. (AM)**

Respectfully submitted, Desiree L. Herson

# Town of Sidney - Select Board Minutes

**Tuesday - Sept 7<sup>th</sup>, 2021**

Andy McMullen motions to call meeting to order at 6:30 pm, seconded by Alisa Meggison-Keimel.

**Vote: 3 for, 2 absent. (JW) (RS)**

Andy McMullen motions to have Alisa Meggison-Keimel act as the temporary Chairman of the Board.

**Vote 3 for, 2 absent. (JW) (RS)**

**Present:** Alisa Meggison-Keimel, Alan Tibbetts, Andy McMullen, Desiree Hersom.

**Absent:** Chairman John Whitcomb, Ronda Snyder.

**Appointments:**

None

**Old Business:** None.

**New Business:**

1. Chair Alisa Meggison-Keimel motions to approve the Select Board Meeting minutes as presented for August 30<sup>th</sup>, 2021. - Minutes are tabled. Not enough members to vote as Board Member Andy McMullen was absent the week of August 30<sup>th</sup> so would have to abstain.

**Vote: Tabled.**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Alisa Meggison-Keimel motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Andy McMullen seconds.

**Vote: 3 for, 2 absent. (JW) (RS)**

3. Road Crew planner reviewed by Board.

4. No purchase orders to reviewed.

5. Board reviews American Rescue Plan Act (ARPA) paperwork with Admin. The Maine Local Fiscal Recovery Fund Program has allocated \$471,891.40 for Kennebec County. Sidney would have to apply for any qualified programs to receive monies. It would then be tracked through the Local Fiscal Recovery Program portal and the town would have to comply with all rules and regulations pertaining to receiving any funds.

6. Board reviews Summit Natural Gas proposition for the Richard Road. Admin to inform Road Foreman about project and Summit Natural Gas is to inform Road Foreman when project is completed, this way Road Foreman can conduct an inspection.

7. Board reviews Fire and Rescue monthly report submitted by Chris Giroux. No discussion.

Board members instruct Admin to contact applicants for ACO position. Board also asks Admin to update Channel 7 ACO slide.

Admin updates Board that 2 companies have been given the information on the "Sexton" mowing and town is waiting to receive quotes to see what range they are going to come in at.

6:49 P.M. Acting Chair Meggison-Keimel motions to adjourn, Alan Tibbetts seconds.

**Vote: 3 for, 2 absent. (JW) (RS)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Monday - August 30<sup>th</sup>, 2021**

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Alan Tibbetts.

**Vote: 4 for, 1 absent.**

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts, Resident Pamela Decker and Resident James Decker.

**Absent:** Andy McMullen.

**Appointments:**

None

**Old Business:** None.

**New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for August 23<sup>rd</sup>, 2021. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent (AM)**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Ronda Snyder seconds.

**Vote: 4 for, 1 absent. (AM)**

3. Road Crew planner reviewed by Board.

4. 1 purchase order reviewed. \$800 charge for Greg Carey Surveyors for Ferry Road.

Chairman Whitcomb motions to accept the \$800 fee from Carey Land Surveys to conduct center-line work on the Ferry Road.

**Vote: 4 for, 1 absent. (AM)**

5. Charter Communications changes reviewed. September 27<sup>th</sup> Great American Country will rebrand to GAC Family on channels 23, 31, 57, 67, and 295. September 27<sup>th</sup> Spectrum will launch POP on Spectrum TV Stream/Spectrum TV Lifestyle on channels 10, 18, 20 and 175. Smithsonian Channel will launch on channel 131. CBS Sports on Spectrum Choice 15 on channel 315.

6. Admin reports that the American Rescue Plan Act Portal has now opened for the town. Town can accept Kennebec County funds for approved projects. Admin to continue with the portal process and discuss projects that qualify with Board.

7. Board discusses bidding out ballfield mowing for 2022. Board requests the President of the SAA to review how the job went this year. Board discusses whether or not the "Sexton" position is going to be a "for hire" position or possibly a bid item. Admin to gather rough quotes from mowing companies. The Sexton mowing/maintenance position covers 11 cemeteries, 3 fire departments, and Town Office/Grange. Road Foreman suggest if town hires out for it next year, 2 candidates should be hired instead of 1. The employees at the town garage have been covering the Sexton position this year. Garage employees have spent 456.5 hours on mowing/maintenance and town has paid out about \$7764.75 in wages so far.

8. Residents Pamela and James Decker were present to discuss issues on Ferry Road. Board informs residents that a center line survey will be conducted, then our Road Foreman will be grading and adding gravel to the road. Anything in the town's right-a-way is subject to being moved when we "re-install" the road. Once the new road is in, it will be much easier to address any ongoing property issues.

7:00 P.M. Chair Whitcomb motions to adjourn, Ronda Snyder seconds.

**Vote: 4 for, 1 absent. (AM)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Tuesday - Sept 7<sup>th</sup>, 2021**

Andy McMullen motions to call meeting to order at 6:30 pm, seconded by Alisa Meggison-Keimel.

**Vote: 3 for, 2 absent. (JW) (RS)**

Andy McMullen motions to have Alisa Meggison-Keimel act as the temporary Chairman of the Board.

**Vote 3 for, 2 absent. (JW) (RS)**

**Present:** Alisa Meggison-Keimel, Alan Tibbetts, Andy McMullen, Desiree Hersom.

**Absent:** Chairman John Whitcomb, Ronda Snyder.

**Appointments:**

None

**Old Business:** None.

**New Business:**

1. Chair Alisa Meggison-Keimel motions to approve the Select Board Meeting minutes as presented for August 30<sup>th</sup>, 2021. - Minutes are tabled. Not enough members to vote as Board Member Andy McMullen was absent the week of August 30<sup>th</sup> so would have to abstain.

**Vote: Tabled.**

2. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Alisa Meggison-Keimel motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Andy McMullen seconds.

**Vote: 3 for, 2 absent. (JW) (RS)**

3. Road Crew planner reviewed by Board.

4. No purchase orders to reviewed.

5. Board reviews American Rescue Plan Act (ARPA) paperwork with Admin. The Maine Local Fiscal Recovery Fund Program has allocated \$471,891.40 for Kennebec County. Sidney would have to apply for any qualified programs to receive monies. It would then be tracked through the Local Fiscal Recovery Program portal and the town would have to comply with all rules and regulations pertaining to receiving any funds.

6. Board reviews Summit Natural Gas proposition for the Richard Road. Admin to inform Road Foreman about project and Summit Natural Gas is to inform Road Foreman when project is completed, this way Road Foreman can conduct an inspection.

7. Board reviews Fire and Rescue monthly report submitted by Chris Giroux. No discussion.

Board members instruct Admin to contact applicants for ACO position. Board also asks Admin to update Channel 7 ACO slide.

Admin updates Board that 2 companies have been given the information on the "Sexton" mowing and town is waiting to receive quotes to see what range they are going to come in at.

6:49 P.M. Acting Chair Meggison-Keimel motions to adjourn, Alan Tibbetts seconds.

**Vote: 3 for, 2 absent. (JW) (RS)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Monday - Sept 13<sup>th</sup>, 2021**

Andy McMullen motions to call meeting to order at 6:30 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent. (JW)**

Andy McMullen motions to have Alisa Meggison-Keimel act as the temporary Chairman of the Board.

**Vote 4 for, 1 absent. (JW)**

**Present:** Alisa Meggison-Keimel, Alan Tibbetts, Andy McMullen, Ronda Snyder, Desiree Hersom.

**Absent:** Chairman John Whitcomb.

**Appointments:**

None

**Old Business:** None.

**New Business:**

1. Chair Alisa Meggison-Keimel motions to approve the Select Board Meeting minutes as presented for August 30<sup>th</sup>, 2021.

**Vote: 3 for, 1 abstain (AM), 1 absent (JW)**

2. Chair Alisa Meggison-Keimel motions to approve the Select Board Meeting minutes as presented for September 7<sup>th</sup>, 2021.

**Vote: 3 for, 1 abstain (RS) 1 absent (JW)**

3. Review Clerk's inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Alisa Meggison-Keimel motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Ronda Snyder seconds.

**Vote: 4 for, 1 absent. (JW)**

4. Road Crew planner reviewed by Board.

5. Time Off request approved by Board for 1 Transfer Station employee.

6. Admin informs Board that Clerk's have staggered their training days and will not need to request any closure for the mandated training.



7. Admin received a quote from Bacon Property Services for landscaping services at the Town Office. Quote is for \$1,385.00. Board instructs Admin to advertise for landscaping job online and receive a couple more quotes before a vendor is selected. Board also asks Admin to research what the town has historically paid for this service.

8. Ballfield mowing bid discussed. Board asks President of the SAA Committee to review the 2022 bid before Admin posts.

9. Catering permit application for Lakeside Lodge on Marigold Lane is approved and signed by 4 members.

10. Abatement for Map 052 Lot 031 - \$908.67 is reviewed and signed by Board.

11. Abatement for Map 068 Lot 004 - \$307.71 is reviewed and signed by Board.

12. Abatement for Map 047 Lot 023-A - \$18.41 is reviewed and signed by Board.

13. Supplemental Tax Certificate for Map 052-031 - \$908.67 is reviewed and signed by Board.

14. Supplemental Tax Certificate for Map 051-081 - \$578.60 is reviewed and signed by Board.

15. Supplemental Tax Certificate for Map 068-004-A - \$623.31 is reviewed and signed by Board.

Board instructs Admin to contact 2 candidates to come in for ACO interviews and to run reports on unlicensed dogs.

Board Member Ronda Snyder requests that the Board reviews the Mooring Ordinance.

6:49 P.M. Acting Chair Meggison-Keimel motions to adjourn, Ronda Snyder seconds.

**Vote: 4 for, 1 absent. (JW)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

Monday - Sept 20<sup>th</sup>, 2021

Chair Whitcomb motions to call meeting to order at 6:30 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent. (AT)**

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Andy McMullen, Ronda Snyder, Desiree Hersom.

**Absent:** Alan Tibbetts

## **Appointments:**

6:35 - Chief Jandreau debriefs Board with information on the Dinsmore apartment fire. The Fire Dept opened the station for Red Cross on Saturday and Sunday. 13 families were helped. Guerette Properties (owners of building) not being responsive to calls. The Caretaker of the building was notified.

A side discussion was had about keeping the public out of the immediate areas during calls. Chief expresses having some issues with “dispatch chasers” on scenes.

6:45 - Todd Burbank meets with Board to discuss possibly exceeding the \$9550.00 bid he gave to the Board for the ballfield mowing and maintenance. Board asks him to stick to the budget.

7:15 - Board interviews Sanne Lyon for ACO position. 1 more candidate to be interviewed on Monday, 9/27/2021.

**Old Business:** None.

## **New Business:**

1. Chair Whitcomb motions to approve the Select Board Meeting minutes as presented for September 13<sup>th</sup>, 2021.

**Vote: 3 for, 1 abstain (JW) 1 absent (AT)**

2. Review Clerk’s inter-office envelope

a. Review and sign all A/P warrant(s)

b. Review and sign the payroll warrant(s)

c. Review journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Ronda Snyder seconds.

**Vote: 4 for, 1 absent. (JW)**

3. Road Crew planner reviewed by Board.

4. Bereavement request approved by Board for 1 Transfer Station employee.

5. Board discusses request for camera surveillance down at the Transfer Station. No action taken at this time.

6. 2022 Sidney Recreational Facilities mowing bid is reviewed by SAA President Trevor Hamlin and Board. Wording approved. Admin to post bid online.

7. LD 1642 and LD 2021 Local Option Votes for the Sale of alcohol on Sundays (On premise) is discussed and Board unanimously decides to add it to Town Meeting/Town Report in March of 2022 to be voted on. Tim Poulin, Deputy Director at the Bureau of Alcoholic Beverages and Lottery Operations is notified. Tim had contacted the Board stating “Sidney has 1 on-premises licensee - SNOW POND CENTER FOR THE ARTS - that is impacted by this voting record. If the Town does not resolve this by June 30, 2022, this office will need to restrict this licensee from selling or serving liquor on Sunday. Currently, the establishment is licensed to sell, malt liquor, wine and spirits.”

8. Board discusses Thanksgiving hours with Admin, pertaining to Clerks. On 11/22/2020 it was adopted into policy that the Clerks would work a morning shift the day before Thanksgiving - 8:30 AM to 5 PM instead of the normal hours of 12 PM to 7 PM. Clerk’s requesting to work earlier. Discussion tabled for now.

9. Complaint about potholes in the Junction Road reviewed. The Road Crew was already addressing the issue by the time the complaint reached the Board. Complaint about Pike “pollution” and noise reviewed. Admin to contact Pike and go over the complaint with them. Complaint about 2208 Middle Road chickens reviewed. Issue was referred to ACO on 9/20/2021.

10. Member Tom Vigue has resigned from the Planning Board. Board accepts resignation. Member Louie Fountaine resigns from Planning Board. Board accepts resignation.

11. Admin discusses Kennebec County’s application processes for monies from the American Rescue Plan Act.

12. Admin updates Board that they have received a payment for the State of Maine for the American Rescue Plan Act. \$235,945.70 was awarded to the town. Board is to discuss items that would be eligible under the regulations and rules of this program.

Board unanimously decides that Town Report will be dedicated to Gary Fuller in 2022. Admin updates Board they have a candidate to interview on Monday for the Code Enforcement position.

8:40 P.M. Chair John Whitcomb motions to adjourn, Ronda Snyder seconds.

**Vote: 4 for, 1 absent. (AT)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

**Monday – Sept 27<sup>th</sup>, 2021**

Chair Whitcomb motions to call meeting to order at 6:30 pm, seconded by Ronda Snyder.

**Vote: Unanimous**

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, Ronda Snyder, Alan Tibbetts

## Appointments:

6:45 - Gavin Paddock – Interviewed for ACO.

7:15 - Keegen Ballard – Interviewed for CEO. Keegen accepts the position of Code Enforcement Officer for the Town of Sidney at the current monthly stipend that the position offers. His official start date will be Monday, October 4, 2021. Keegen will stop in the office this week to complete necessary paperwork.

7:30 – John Griffin – Transfer Station issues. Mr. Griffin is very early to his appointment and each party addressed their concerns. The town will continue to monitor the situation and act as needed to resolve any future problems.

7:45 – Joshua Howe – Interview for ACO. Does not show for interview. *Email received on 9/28/21 stating a family emergency, interview rescheduled for 10/4/21*

**Old Business:** None.

## New Business:

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for September 20<sup>th</sup>, 2021. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 abstained. (AT)**

2. Reviewed Clerk's inter-office envelope

a. Reviewed and signed all A/P warrant(s)

b. Reviewed and signed the payroll warrant(s)

c. Reviewed journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: Unanimous**

3. Road Crew planner reviewed by Board.

4. Reviewed Pike Industries - Public Notice: Notice of Intent to File - Use of Planning Board Room on 9/29/2021

5. Reviewed letter of Intent, Planning Board

6. Signed Certificate of Appointment per acceptance of the Letter of Intent
7. Reviewed deductible Payout for Grange Hall on insurance claim (\$1000)
8. Signed Supplemental Tax Certificate and Abatement request
9. Chairman Whitcomb signed MMA Safety Grant Application

8:00 P.M. Chair John Whitcomb motions to adjourn, Andrew McMullen seconds.  
**Unanimous**

Respectfully submitted, Mary Blaschke

# Town of Sidney - Select Board Minutes

October 4<sup>th</sup>, 2021

Chair John Whitcomb motions to call meeting to order at 6:00 pm, seconded by Andrew McMullen.

**Vote: 4 for / 1 absent (AMK)**

**Present:** Chair John Whitcomb, Andrew McMullen, Ronda Snyder, Alan Tibbetts

**Absent:** Alisa Meggison-Keimel

**Appointments:**

7:45 – Joshua Howe – Interview for ACO. Does not show for rescheduled interview.

**Old Business:** None.

**New Business:**

1. Chairman Whitcomb motions to approve the September 27<sup>th</sup>, 2021 Select Board Meeting minutes with the correction to the approved minutes date to read September 20, 2021. Andrew McMullen seconds.

**Vote: 4 for, 1 absent (AMK)**

2. Reviewed Clerk's inter-office envelope

- a. Reviewed and signed all A/P warrant(s)
- b. Reviewed and signed the payroll warrant(s)
- c. Reviewed journal entries.
- d. John Whitcomb motioned to approve to warrant as presented and to authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Andrew McMullen seconded the motion. 4 for / 1 absent (AMK)

3. Reviewed Road Crew Planner.

4. Reviewed letter from resident, Michael McBrierty, regarding the amount excise he was overcharged in 2020. John Whitcomb motioned to approve returning the difference paid in excise, \$338.62, to Mr. McBrierty. Ronda Snyder seconded the motion. 3 for / 1 opposed (AM).

5. Reviewed the Letter of Intent from Kate Willis to serve on the Planning Board. John Whitcomb motioned to appoint Kate Willis to the Planning Board; Andrew McMullen seconded the motion. 4 for / 1 absent (AMK)

6. Signed the Certificate of Appointment per acceptance of the Letter of Intent from Kate Willis.

# Town of Sidney - Select Board Minutes

October 12<sup>th</sup>, 2021

Chair John Whitcomb motions to call meeting to order at 6:30 pm, seconded by Alisa Meggison-Keimel.

**Vote: 3 for / 2 absent (AT, AM)**

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Ronda Snyder.

**Absent:** Andy McMullen, Alan Tibbetts.

**Appointments:**

None.

**Old Business:**

None.

**New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for October 4<sup>th</sup>, 2021.

**Vote: Tabled, no quorum.**

2. Reviewed Clerk's inter-office envelope

- a. Reviewed and signed all A/P warrant(s)
- b. Reviewed and signed the payroll warrant(s)
- c. Reviewed journal entries.
- d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 3 for, 2 absent. (AT, AM)**

3. Reviewed Road Crew Planner.

4. Certificate of Appointment for Code Enforcement to be re-done by Clerk's.

5. Reviewed monthly Fire/Rescue report from Chris G.

6. Reviewed digitizing Sidney's Tax Maps. CAI Technology company suggests a \$27,300 budget for digitizing maps. There is a \$3000.00 set-up cost, but CAI is willing to charge Sidney only \$2000.00 for digitizing and setting up at the same time. There is an annual hosting fee of \$3000.00. There is an annual cost of \$2,100 for maintenance services. China, Waterville, and Hallowell use this service.

7. Reviewed LD 1345, FOAA copying fees. All copying fees will be adjusted to 10 cents per page.

8. Reviewed and approved time-off request for an office personnel.

9. Reviewed KVCOG Hazardous Waste Day for 10/16/2021. Board unanimously decided to not participate. Board instructs Admin to provide residents who call about Haz Waste the two facilities that take all Maine residents (Lewiston/Portland) and research what business will take back such items as paint. (IE: Home Depot takes back the cans and un-used paint)

10. Sexton mowing reviewed, will re-address in January 2022.

11. ACO applicants reviewed, Admin instructed to keep position posted.

12. Reviewed Ferry Road survey. Board instructs Admin to notify all residents to come in to the Select Board meeting on 10/18/2021 if they have any questions or concerns about the road work/right-away work to be performed by the Town.

7:09 P.M. Chair John Whitcomb motions to adjourn. Ronda seconds.

**Vote: 3 for, 2 absent. (AT, AM)**

Respectfully submitted, Desiree L. Hersom



# Town of Sidney - Select Board Minutes

October 18<sup>th</sup>, 2021

Chair John Whitcomb motions to call meeting to order at 6:30 pm, seconded by Ronda Snyder.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts, Andy McMullen, Chief Richard Jandreau. Residents: Mary Ellen Gura, Jim Decker, Norman Levine, Glenn Bumps, and Jeff Breton.

**Absent:** None.

## **Appointments:**

6:40 – Ferry Road discussion takes places with multiple residents that reside on the Ferry Road. The town paid \$800.00 to Carey Land Surveyors to re-establish the center marks on the road. Residents are informed that the stakes determine the location where the road will be. White paint marks show the towns' right-of-way. Residents that were present were all in agreeance on the location of the road, Road Foreman will be notified that the road work can begin. Discussions on the clearing of the right-of-way are tabled.

Resident Jeff Breton asks the town to pave 4 feet at the end of the Ferry Road or to do something to aid the large jump up to the new pavement that was just created from the paving on the West River Road this year. Discussion tabled until the road work is completed.

## **Old Business:**

None.

## **New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for October 4<sup>th</sup>, 2021.

**Vote: 4 for, 1 abstain. (AMK)**

2. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for October 12<sup>th</sup>, 2021.

**Vote: 3 for, 2 abstain. (AM, AT)**

3. Reviewed Clerk's inter-office envelope

- a. Reviewed and signed all A/P warrant(s)
- b. Reviewed and signed the payroll warrant(s)
- c. Reviewed journal entries.
- d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

4. Reviewed Road Crew Planner.

5. Chairman Whitcomb motions to appoint Keegen Ballard as Plumbing Inspector for the Town of Sidney. Seconded by Ronda Snyder.

**Vote: 5 for.**

Chairman Whitcomb motions to appoint Keegen Ballard as Code Enforcement Officer for the Town of Sidney. Seconded by Andy McMullen.

**Vote: 5 for.**

6. Reviewed email from CMP notifying the town of line/pole work in the area starting on 11/1/2021 on the Transfer Road.

7. Reviewed Charter Communications notification of adding the Tennis Channel.

8. Reviewed Workers' Comp Renewal. Admin located a 2002 Return to Work Policy that the town had in their Safety Manual. 2002 policy to be reviewed and once approved by Board added to the Municipal Personnel Policy.

Chief Jandreau conducts BLS Training for members of the Board and Code Enforcement Officer/Plumbing Inspector Keegen Ballard.

Chief Jandreau informs Board that the Fire/Rescue boat was removed from the water. Admin to let Public Works know the lift can now come out. Chief informs Board that a cable on the lift broke during boat removal and will need to be replaced.

8:17 P.M. Chair John Whitcomb motions to adjourn.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

October 25<sup>th</sup>, 2021

Chair John Whitcomb motions to call meeting to order at 6:30 pm, seconded by Alan Tibbetts.

**Vote: 3 for, 2 absent. (AM, RS)**

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Alan Tibbetts, Andy McMullen (Andy joins meeting around 6:45 PM), Chief Richard Jandreau. Vendors present to hear mowing bids. Trevor Hamlin and guest present.

**Absent:** Ronda Snyder.

## Appointments:

6:30 – Chairman Whitcomb motions to open Mowing Bids. Alisa Meggison-Keimel seconds.

**Vote: 3 for, 2 absent (AM, RS)**

Vendor Gabriel Swanson submits a \$21,600.00 bid for Sidney Recreational Fields.

Vendor First Alarm Lawn Care submits a \$10,000.00 bid for Sidney Recreational Fields.

Vendor Brandon Hall submits a \$7,350.00 bid for Sidney Recreational Fields.

Vendor T & K Landscaping submits a \$11,600.00 bid for Sidney Recreational Fields.

Vendor Josh Baker submits a \$8,900.00 bid for Sidney Recreational Fields.

Bids reviewed; vendor questions answered. President of Sidney Athletic Association, Trevor Hamlin, asks to have copy of bids and review them further at the SAA meeting on 11/01/2021. Trevor to communicate with Select Board their recommendation.

Chairman John Whitcomb motions to close mowing bids for further research. Alan Tibbetts seconds.

**Vote: 3 for, 2 absent (RS, AM)**

Vendors exited meeting at this time.

## Old Business:

None.

## New Business:

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for October 18<sup>th</sup>, 2021.

**Vote: 4 for, 1 absent. (RS)**

2. Reviewed Clerk's inter-office envelope

- a. Reviewed and signed all A/P warrant(s)
- b. Reviewed and signed the payroll warrant(s)
- c. Reviewed journal entries.
- d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent. (RS)**

3. Reviewed Road Crew Planner.

4. Recreational Field mowing bids mentioned under appointments.

5. Chairman Whitcomb motions to adopt Juneteenth holiday (June 19<sup>th</sup>) into Municipal Personnel Policy. Andy McMullen seconds.

**Vote: 4 for, 1 absent (RS)**

6. Complaint reviewed in reference to the Transfer Station. Admin to instruct road foreman to let transfer station employees know that should issues come up again, call John or Andy immediately and they will be down as soon as possible.

7. Reviewed electronic document pertaining to investigation of PFAs in Town of Sidney (DEP).

8. Reviewed MDOL 2019 out-of-balance, correction to be made by Treasurer.

9. Board notified that Ready Refresh will no longer be delivering to the area. Town to research other options to provide office, transfer station and garage with drinking water.

10. Reviewed Return to Duty policy adopted in 2002. Tabled for further review.

7:38 P.M. Chair John Whitcomb motions to adjourn.

**Vote: 4 for, 1 absent. (RS)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

November 1<sup>st</sup>, 2021

Chair John Whitcomb motions to call meeting to order at 6:30 pm, seconded by Alisa Meggison-Keimel.  
**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts, Andy McMullen.

**Absent:** None.

**Appointments:** None.

## **Old Business:**

None.

## **New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for October 25<sup>th</sup>, 2021. Andy McMullen seconds.

**Vote: 4 for, 1 abstain. (RS)**

2. Reviewed Clerk's inter-office envelope

- a. Reviewed and signed all A/P warrant(s)
- b. Reviewed and signed the payroll warrant(s)
- c. Reviewed journal entries.
- d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

3. Reviewed Road Crew Planner.

4. Reviewed and granted time-off request submitted by Transfer Station employee for 11/7/2021.

5. Reviewed and sign abatement for \$1046.74. Map 037-011, Thelma and Donald Manter.

6. Reviewed Transfer Station complaint.

7. Reviewed and discussed Bangor Savings delivery increase for Payroll. Admin to contact Bangor Savings to discuss increases and other options for the delivery of payroll.

8. Reviewed application for call-in winter help.

9. Chairman Whitcomb motions to accept \$10,000.00 donation for boat motor made by Darcy and Steve Barrows through Maine Community Foundation. Alan Tibbetts seconds.

**Vote: 5 for.**

Admin to right up letter of appreciation.

10. Budget for next year – Dept Heads to begin working on their parts. Admin to request all departments to submit what they are looking at for major equipment purchases in 2022.

11. Ferry Road Survey discussion. Board discusses the road work on the Ferry Road which started on Friday 10/29/2021. Work expected to be completed by Tuesday, 11/2/2021.

12. Board discusses with Admin to make sure all charities have their letters in by 12/31/2021 for next year's Town Meeting.

7:10 P.M. Chair John Whitcomb motions to adjourn.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

November 8<sup>th</sup>, 2021

Chair John Whitcomb motions to call meeting to order at 6:20 pm, seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (RS)**

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Alan Tibbetts, Andy McMullen and Resident Dennis Wagner.

**Absent:** Ronda Snyder.

**Appointments:** None.

## **Old Business:**

None.

## **New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for November 1<sup>st</sup>, 2021. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent. (RS)**

2. Reviewed Clerk's inter-office envelope

- a. Reviewed and signed all A/P warrant(s)
- b. Reviewed and signed the payroll warrant(s)
- c. Reviewed journal entries.
- d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent. (RS)**

3. Reviewed Road Crew Planner.

4. Lezley updates Board on how things are going in the Clerk's Office and reviews equipment purchases for the upcoming year.

Chair Whitcomb motions to go into Executive Session for Personnel Matters 1 M.R.S.A § 405(6)(A) at 7:12 PM. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent (RS)**

Chair Whitcomb motions to come out of Executive Session for Personnel Matters 1 M.R.S.A § 405(6)(A) at 7:27 PM. Alan Tibbetts seconds.

**Vote: 4 for, 1 absent. (RS)**

5. Reviewed a Code Enforcement complaint on Trumpet Vine Lane. Code Enforcement to visit property as soon as possible.

6. Reviewed SAA recommendations on mowing bids.

Chair Whitcomb motions to award Baker's Lawn Care with a bid of \$8900.00 with the mowing of Sidney's Recreational Field and surrounding areas, per SAA recommendation. Alisa Meggison-Keimel seconds.

**Vote: 4 for, 1 absent. (RS)**

7. Reviewed Christmas Eve and New Year's Eve holiday policy/time-off. Policy to be updated to: If Christmas Eve or New Year's Eve falls on a regular scheduled workday, employees are to receive 4 hours (half-day) paid holiday.

8. Board discusses Fire Dept. equipment ask for 2022. Chief Jandreau is looking to replace Engine 2, our 2001 Class A Pumper. Board requests Chief provide them with multiple estimates for upcoming budget review.

9. Board discusses some possibilities of roads that may be proposed to be discontinued.

10. Board reviews a letter sent to Chairman Whitcomb from Maine Municipal Employees Health Trust. Rates to increase 5.0% for the PPO 2500, effective January 1, 2022.

11. Paving completed by Hagar Enterprises discussed. Company completed 8 days after contracted completion date. Liquidated damages to be assessed.

7:45 P.M. Chair John Whitcomb motions to adjourn.

**Vote: 4 for, 1 absent. (RS)**

Respectfully submitted, Desiree L. Hersom



# Town of Sidney - Select Board Minutes

November 15<sup>th</sup>, 2021

Chair John Whitcomb motions to call meeting to order at 6:28 pm.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Alan Tibbetts, Andy McMullen, Ronda Snyder.

**Absent:** None.

## Appointments:

6:30 - Keegen Ballard, Code Enforcement Officer.

Keegen was unavailable due to the large number of residents in seeking assistance. Admin presents a new form Keegen proposed to use in addition to the current application for building, to better prepare residents for meeting with him. Form is approved.

6:45 - Lezley Jones, Town Clerk.

Lezley in to discuss FMLA policies and procedures.

## Old Business:

None.

## New Business:

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for November 8<sup>th</sup>, 2021. Alan Tibbetts seconds.

**Vote: 4 for, 1 abstain. (RS)**

2. Reviewed Clerk's inter-office envelope

- a. Reviewed and signed all A/P warrant(s)
- b. Reviewed and signed the payroll warrant(s)
- c. Reviewed journal entries.
- d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

3. Reviewed Road Crew Planner.

4. Reviewed Terminex increase of \$4.00, per building visit, which was effective immediately.

5. Reviewed Trash Stickers Increase starting on 1/1/2022.

6. Reviewed Fire/Rescue Admin report.

7. Reviewed water options for employees. High arsenic levels in water still so providing employees with a separate drinking source. Ready Refresh is no longer servicing Sidney. Equipment to be picked up

11/22/2021. Town is moving to using Glenrock Springs for \$10.00 per month rental, no delivery fees and \$8.00 per 5-gallon water jug.

8. Reviewed alternate paystub delivery with Bangor Savings. Board unanimously agrees to move to virtual stubs. Bangor Savings provides an online portal at no additional cost where employees can access their weekly stubs. Currently Sidney is paying \$5.00 per week to have stubs delivered through UPS.

9. Reviewed and signed Municipal Evaluation Return for 2021.

7:09 P.M. Chair John Whitcomb motions to adjourn. Andy McMullen seconds.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

November 22<sup>nd</sup>, 2021

Chair John Whitcomb motions to call meeting to order at 6:30 pm. Andy McMullen seconds.

**Vote: 4 for, 1 absent. (AMK)**

**Present:** Chair John Whitcomb, Alan Tibbetts, Andy McMullen, Ronda Snyder.

**Absent:** Alisa Meggison-Keimel.

**Appointments:**

None.

**Old Business:**

None.

**New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for November 15<sup>th</sup>, 2021. Andy McMullen seconds.

**Vote: 4 for, 1 absent. (AMK)**

2. Reviewed Clerk's inter-office envelope

- a. Reviewed and signed all A/P warrant(s)
- b. Reviewed and signed the payroll warrant(s)
- c. Reviewed journal entries.
- d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Andy McMullen seconds.

**Vote: 4 for, 1 absent. (AMK)**

3. Reviewed Road Crew Planner.

4. Reviewed RHR Management letter to Board.

5. Reviewed Charter Communications update, Channel rebranding and discontinuation.

6. Reviewed and signed abatement for Map 013-012-D, Jason Sirois, for \$403.71.

7. Reviewed and signed supplement for Map 013-012, Jason Sirois, for \$56.55.

8. Reviewed requisition for purchase from the Rescue Department. Rescue Chief Courtemanch was requesting new scene lighting. Estimated costs \$1500.00. Approved by the Board, PO signed by Chair Whitcomb.

Chair Whitcomb motions to accept the resignation of Deputy Clerk, Jessie Shea, effective December 3<sup>rd</sup>. Andy McMullen seconds.

**Vote: 4 for, 1 absent. (AMK)**

Town to advertise for new Deputy Clerk as soon as possible.

7:10 P.M. Chair John Whitcomb motions to adjourn. Ronda Snyder seconds.

**Vote: 4 for, 1 absent. (AMK)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

November 29<sup>th</sup>, 2021

Chair John Whitcomb motions to call meeting to order at 6:30 pm. Andy McMullen seconds.

**Vote: 4 for, 1 absent. (AMK)**

**Present:** Chair John Whitcomb, Alan Tibbetts, Andy McMullen, Ronda Snyder. Resident Vincent Trask.

**Absent:** Alisa Meggison-Keimel.

## **Appointments:**

6:40 - Vaughn Stevens with Hagar Enterprises, Inc meets with Board. Hagar was charged \$4,875.00 in liquidated damages after Sidney's paving project was completed. Vaughn Stevens asked the Board to reimburse 2.5 days of damages. Hagar does not honor weekends as workdays, and the last ½ day of work was additional work that was not scheduled. Board unanimously agrees. Town to reimburse \$1625.00 in liquidated damages. Vaughn recommends putting allowed start date in contract.

Resident Vincent Trask speaks to Board about tree concerns around 59 Bartlett Road. Vincent believes the trees will come down in bad weather and potentially hit the powerlines. Board informs Vincent that CMP employs their own team of tree experts and can be called to remove trees away from lines.

## **Old Business:**

None.

## **New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for November 22<sup>nd</sup>, 2021. Andy McMullen seconds.

**Vote: 4 for, 1 absent. (AMK)**

2. Reviewed Clerk's inter-office envelope

- a. Reviewed and signed all A/P warrant(s)
- b. Reviewed and signed the payroll warrant(s)
- c. Reviewed journal entries.
- d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alan Tibbetts seconds.

**Vote: 4 for, 1 absent. (AMK)**

3. Reviewed Road Crew Planner.

4. Reviewed complaint pertaining to Pike Industries.

5. Reviewed Fire/Rescue Admin report for November.

6. Reviewed requisition for Fire. Dept. thermal cameras. Tabled for approval, more information needed.
7. Reviewed letter from Steve Smith Trial Lawyers.
8. Reviewed letter from Dept. of Agriculture, Conservation & Forestry on Brown Tail Moth populations.
9. Reviewed Worker's Compensation Increase for 2022.
10. Board elects to run a Christmas Decoration contest for the town. Admin to reach out to area businesses for prize donations and to post event on social media and website. One winner discussed, judges to be determined.
11. Board discusses Solar Farm moratorium. Admin to contact MMA Legal and receive updates on the current process.
12. Admin to contact MMA regarding the legal process on discontinuing roads.

7:38 P.M. Chair John Whitcomb motions to adjourn. Andy McMullen seconds.

**Vote: 4 for, 1 absent. (AMK)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney - Select Board Minutes

December 6<sup>th</sup>, 2021

Chair John Whitcomb motions to call meeting to order at 6:30 pm. Ronda Snyder seconds.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Andy McMullen, Ronda Snyder, Alisa Meggison-Keimel.

**Absent:**

**Appointments:**

None.

**Old Business:**

1. Town Office Building Work.

Admin still unable to make contact with a company willing to come out.

**New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for December 6<sup>th</sup>, 2021. Andy McMullen seconds.

**Vote: 4 for, 1 abstain. (AMK)**

2. Reviewed Clerk's inter-office envelope

a. Reviewed and signed all A/P warrant(s)

b. Reviewed and signed the payroll warrant(s)

c. Reviewed journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

3. Reviewed Road Crew Planner.

4. Warranty Deed for Reynold's Hill Cemetery completed.

5. Assessor notification for Pike Industries completed.

6. Waterville Humane Society Contract reviewed, accepted and signed by Chairman Whitcomb. Witnessed by member Alisa Meggison-Keimel.

7. Ferry Road complaint reviewed and documented.

8. Abatement request submitted by Jason Sirois for abatements older than 185 days is denied by Board.

9. Outdoor Christmas Decoration contest reviewed. Will include 3 winning spots. Each spot will receive a prize. Alisa Meggison-Keimel and Ronda Snyder will be the judges. Alisa and Ronda will drive to addresses registered on December 20<sup>th</sup>, after the conclusion of the Select Board meeting.

10. Board discusses employment ideas presented by Town Clerk. Board unanimously agrees to keep things per usual and hire another full-time Deputy Clerk.

11. Glenrock Springs to deliver hot/cold water dispensers to all 3 locations. Business with Ready Refresh is terminated.

12. Board discusses USPS postal issues residents have been having. Member Alan Tibbets reached out to local State Rep, Matt Pouliot, for assistance.

13. Solar Farm Moratorium Ordinance tabled for further discussions.

14. Admin to get footage and abutters list together for the discontinuance of Norman Road, Ferry Road and Bean Glen. Discussions on process to continue.

7:51 P.M. Chair John Whitcomb motions to adjourn.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Herson



# Town of Sidney - Select Board Minutes

December 20<sup>th</sup>, 2021

Chair John Whitcomb motions to call meeting to order at 6:30 pm. Alan Tibbetts seconds.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Andy McMullen, Ronda Snyder, Alisa Meggison-Keimel.

**Absent:**

**Appointments:**

6:40 Clerk Interview conducted with Jackie Pitcher.

6:50 Clerk Interview conducted with Morgan Gilbert.

7:00 Clerk Interview conducted with Deborah Fisher.

**Old Business:**

1. Town Office Building Work.

Integrity Construction has met with Admin and is drawing up a quote.

2. Solar Farm Moratorium.

No new discussion.

3. Roads to Discontinue.

Information to discontinue Norman Road, Ferry Road and Bean Glen Road has been sent to lawyer to continue to process. Goal: Have article in this years' Town Meeting.

**New Business:**

1. Chairman Whitcomb motions to approve the Select Board Meeting minutes as presented for December 6<sup>th</sup>, 2021. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

2. Reviewed Clerk's inter-office envelope

a. Reviewed and signed all A/P warrant(s)

b. Reviewed and signed the payroll warrant(s)

c. Reviewed journal entries.

d. Make the motion to accept the warrant as presented or amended; authorize the Treasurer to transfer the amount of money necessary to cover the warrant.

Chair Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison-Keimel seconds.

**Vote: 5 for.**

3. Reviewed Road Crew Planner.

4. Plowing complaint reviewed; information given to Road Foreman.

5. KVCOG 2021 Annual Report reviewed.

6. Reviewed Lewis Road documents. Lewis Road was closed (permanently) in March of 1972 per Town Meeting article. Documents reviewed per request made by Code Enforcement and resident John Wiggin.

7. Discussion on Transfer Station hours over the holiday. Transfer is open for half a day on New Year's Eve, Closed Christmas, re-opens on Sunday (2021).

8:05 P.M. Chair John Whitcomb motions to adjourn.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom