

Town of Sidney, Maine – Selectmen Minutes

2986 Middle Road, Sidney, ME 04330
Phone: 207-547-3340/207-547-3159 Fax: 207-547-5054

January 6th, 2025

Chairman Whitcomb motions to call the meeting to order at 6:30 pm. Alicia Collins seconds.

Vote: 4/0

Selectboard Members Present: John Whitcomb, Alisa Meggison, Lewis Corriveau, Alicia Collins.

Selectboard Members Absent:

Public Present: Jay Bradshaw, Richard Jandreau, Chris Ellis.

Appointments:

None

Old Business:

1. Selectmen continue reviewing cardboard options, specifically investing in a baler.
2. Heat Pump discussion is tabled for further quotes; 1 quote submitted and 2 quotes in progress.
3. Kennebec Valley Humane Society contract has been signed.
4. Reviewed procedures for Board Members communicating through text/email.
5. Conversation pertaining to Delta and PSAP expenses needing to be approved on the warrant yearly is tabled; further discussion with legal counsel needed.

New Business:

1. Chairman Whitcomb motions to approve the meeting minutes as presented for December 30th, 2024. Lewis Corriveau seconds.

Vote: 4/0

2. Reviewed Clerk's interoffice envelope
 - a. Reviewed and signed all A/P warrant(s)
 - b. Reviewed and signed the payroll warrant(s)
 - c. Reviewed journal entries.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison seconds.

Vote: 4/0

3. Road Crew Planner is reviewed; notes made on Planner for Road Foreman.
4. Kennebec Roofing quote for West River Road Fire Station is submitted. The Board requests multiple quotes to be reviewed.
5. The Board briefly discusses new call-in procedures for employees and/or redefining the personnel policy to be more specific in nature.

6. Public Hearing for changes to the Budget Meeting ordinance is discussed. Meeting scheduled for 1/21/25 at 7 PM. Advertisement to be put into place.
7. The Chairman discusses CMP Values and upgrades done to the poles on Middle Road and Pond Road. Requests Admin to be sure the Assessing Dept. will update the values.

Resident Jay Bradshaw informs the Board that he and Chief Jandreau had a meeting with Belgrade Fire on 1/6/25 which was to review the timeline and process they used to apply for a federal grant for their new fire station.

Resident Jay Bradshaw speaks on the EMS report for Sidney. The report should be finalized over the next two weeks. Jay suggests the Board meets with Dr. Pieh when they review the report. A meeting for the 21st or 27th was suggested. Mr. Bradshaw is taking these dates to Dr. Pieh to see what possibilities there are in his schedule.

Chief Jandreau informs the Board that 1, possibly 2 fire members will be taking EMT courses through Belgrade.

8. Executive Session:

Chairman Whitcomb motions to go into Executive Session for Personnel Matters 1 M.R.S.A § 405(6)(A) at 7:29 PM. Lewis Corriveau seconds.

Vote: 4/0

Chairman Whitcomb motions to come out of Executive Session for Personnel Matters 1 M.R.S.A § 405(6)(A) at 8:11 PM. Lewis Corriveau seconds.

Vote: 4/0

Chairman Whitcomb motions to adjourn at 8:15 PM. Alicia Collins seconds.

Vote: 4/0

Respectfully submitted,

Desiree Hersom, Administrative Assistant to the Board of Selectmen

Town of Sidney, Maine – Selectmen Minutes

2986 Middle Road, Sidney, ME 04330
Phone: 207-547-3340/207-547-3159 Fax: 207-547-5054

January 13th, 2025

Chairman Whitcomb motions to call the meeting to order at 6:31 pm. Lewis Corriveau seconds.

Vote: 4/0

Selectboard Members Present: John Whitcomb, Alisa Meggison, Lewis Corriveau, Alicia Collins.

Selectboard Members Absent:

Public Present: Jay Bradshaw, Richard Jandreau, Ben Baugh, Angela Morin, Kim Jandreau, Chris Soule.

Appointments:

7:00 Jason Porter with the Sidney Athletic Association

Jason Porter brings the selected Mowing Bid for the 2025 FY into the Board. AK Lawn and Landscape was selected for \$8415.00.

The SAA is to email their proposed budget information into the Board. Decreases discussed.

New bylaws are discussed. Edits in progress towards payment process to vendors. The Town is to pay all invoices directly for funds coming out of the Field Commission account. The SAA is to oversee the Program funds entirely and will receive the approved funds after Town Meeting.

End of April – 1st of May the Snack Shack shall open for the season. Hood vent purchase is discussed if cooking is to be done inside. SAA to submit proposal to Board when research is completed.

7:15 Jay Bradshaw and Chief Jandreau for Fire & Rescue Grant

Congressionally Directed Spending (CDS) Funding

- Local match required varies by the funding department; generally, 20% for public safety brick & mortar projects
- Articulate the need
- Show local progress (e.g. rough design and location)
- Apply through all Congressional offices (Collins, King, Golden)
- Confirm town commitment to local match

Actions now

- Selectboard supports the process and appoints committee members
- Committee members elect chair
- Public education
- Begin funding (capital reserve account)

Actions over the next 2-4 years

- Secure property
 - o 2-5 acres (Belgrade's is 4.5)
 - o Central location (confirm 5-mile radius for ISO)
- Engineering (\$15-\$200k)
- Ongoing local funding

Actions prior to submitting application

- Confirm local funding (20%)
- Talk with local Congressional offices
- Presentations for Congressional reps & public
- Current status of items listed under 2-4 years, above
- Define need
 - o I-95 corridor
 - o Town growth
- Impact on ISO rating – need to demonstrate SFD is up to date with insurance certifications

Questions and Considerations

- Is a combined municipal office & fire station eligible?
- Multi-year process (4-5) before application submission
- 25.7% growth expected in Sidney between 2020 and 2040

Member Lewis Corriveau motions to allow the formation of a strategic committee to work on the department's strategic planning and the merits of an application for congressionally directed spending funds. Chairman Whitcomb seconds.

Vote: 4/0

Member Lewis Corriveau joins committee with Fire Chief Jandreau. 5 more members to be appointed for a total of 7 members. Seeking out 2 members from the public in the least.

Old Business:

1. Selectmen continue reviewing cardboard options.
2. Heat Pump discussion is tabled for further quotes; 1 quote submitted and 2 quotes in progress. Admin asked to reach out to 2 more vendors for information.
3. Awaiting for more information from Bernstein & Shur.
4. Roofing Quotes for WRR Fire Station tabled – more discussion needed. 3 quotes have been submitted.

New Business:

1. Chairman Whitcomb motions to approve the meeting minutes as presented for January 6th, 2024. Lewis Corriveau seconds.

Vote: 4/0

2. Reviewed Clerk's interoffice envelope
 - d. Reviewed and signed all A/P warrant(s)

- e. Reviewed and signed the payroll warrant(s)
- f. Reviewed journal entries.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison seconds.

Vote: 4/0

8. Road Crew Planner is reviewed; notes made on Planner for Road Foreman.

9. Abatement request is reviewed and signed.

10. Catering Application is reviewed and tabled for more information.

- a. Contact email being confirmed.
- b. Admin discusses that Snow Pond Arts should be in to pay their outstanding invoice of \$6000.00 for Rescue and Fire services for their concert series before or on 2/1.

11. KVCOG membership is reviewed, unanimously rejected.

12. BETR application from Pike Industries is reviewed and signed by the Chairman.

13. Town Report Dedication is tabled for discussion during Executive Session.

14. Spirit of America nominees/process of advertisement is discussed.

15. Transfer Station is discussed.

- a. Board informed of an accident involving vehicles
- b. Transfer Station to operate per usual moving forward; safety processes/traffic patterns being analyzed.
- c. Security Cameras to be considered. Admin to gather quote from IT company.
- d. Transfer Station writeup to be rolled out to the public via social media from Selectboard.

16. Hosta Lane

- a. New parking area has been created by a private resident.
- b. Parking area now open to the public
- c. Inland Fish and Wildlife to be contacted; potential for help from them for a trail.

Chief Jandreau discusses that Sidney has received the SHAPE Award for the second time. The Town was rewarded with the award for another 3 years.

12. Executive Session:

Chairman Whitcomb motions to go into Executive Session for Personnel Matters 1 M.R.S.A § 405(6)(A) at 8:01 PM. Lewis Corriveau seconds.

Vote: 4/0

Alisa Meggison motions to come out of Executive Session for Personnel Matters 1 M.R.S.A § 405(6)(A) at 8:58 PM. Chairman Whitcomb seconds.

Vote: 4/0

Alicia Collins motions to adjourn at 8:59 PM. Chairman Whitcomb seconds.

Vote: 4/0

Respectfully submitted,

Desiree Hersom, Administrative Assistant to the Board of Selectmen

Town of Sidney, Maine – Selectmen Minutes

2986 Middle Road, Sidney, ME 04330
Phone: 207-547-3340/207-547-3159 Fax: 207-547-5054

January 21st, 2025

Chairman Whitcomb motions to call the meeting to order at 6:30 pm. Lewis Corriveau seconds.

Vote: 4/0

Selectboard Members Present: John Whitcomb, Alisa Meggison, Lewis Corriveau, Alicia Collins.

Selectboard Members Absent:

Public Present: Jay Bradshaw, Richard Jandreau, Laura Whitcomb, Tim Russell.

Appointments:

7:00 Public Hearing

- Minutes separately recorded.

7:30 Interview with Transfer Station candidate cancelled.

Old Business:

1. Selectmen continue reviewing cardboard options.
2. Heat Pump discussion is tabled for further quotes; 2 quotes submitted and 2 quotes in progress.
3. Awaiting more information from Bernstein & Shur.
4. Roofing Quotes for WRR Fire Station

Chairman Whitcomb motions to accept proposal #23 from Fowler's Construction for roof repairs at the West River Road Fire Station. Lewis Corriveau seconds.

Vote: 4/0

The contract price is \$14,100. *Any step flashing, wall flashing, additional materials and/or labor may lead to an additional charge*

5. Spirit of America nominees are reviewed, tabled for more nominees.
6. Snow Pond catering application for Pond Hockey is reviewed and signed.

New Business:

1. Chairman Whitcomb motions to approve the meeting minutes as presented for January 13th, 2025. Lewis Corriveau seconds.

Vote: 4/0

2. Reviewed Clerk's interoffice envelope
 - a. Reviewed and signed all A/P warrant(s)
 - b. Reviewed and signed the payroll warrant(s)

- c. Reviewed journal entries.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison seconds.

Vote: 4/0

3. Road Crew Planner is reviewed.
4. Charter Communications update is reviewed.
5. Delta 2nd Quarter report has been reviewed.
 - a. Resident Jay Bradshaw supplies an additional report showing EMS Calls Only (2024) using the Maine EMS & Fire incident reporting system. The report showed yearly comparisons for Sidney EMS vs. Delta Ambulance.
6. Charity requests for FY 25/26 are reviewed. Tabled for more discussion.
7. Beth Golding with the Historical Society requests to make the side door on the left side of Grange Hall an accessible door. Tabled for more research and discussion.
8. Hosta Lane parking/traffic and use of handicap spots is discussed.
 - a. Hosta Lane experienced traffic and parking issues over the previous weekend. Police & Fire were notified, along with the Board of Selectmen.
 - b. The Board discusses signage and flyers that can be distributed by the Fire Chief. Flyer to also be circulated on social media/website.
9. Transfer Station matters discussed.
 - a. Traffic issues continue to be addressed.
 - b. Chairman Whitcomb makes a site visit to work with employees.

10. Sidney EMS Resignation:

Chairman Whitcomb motions to regretfully accept the resignation of Rachel Williams – EMS staff for the Town of Sidney. Lewis Corriveau seconds.

Vote: 4/0

11. Snow Pond Center for the Arts

- a. \$6000.00 check received for Sidney Fire & EMS providing services for 5 summer concerts
- b. Discussion on payout for Fire & EMS - \$35 per hour, per person for a max of 5 hours, was previously agreed upon.

12. The Board of Selectmen selects a candidate for the Annual Report dedication.

13. Executive Session:

Chairman Whitcomb motions to go into Executive Session for Personnel Matters 1 M.R.S.A § 405(6)(A) at 7:39 PM. Lewis Corriveau seconds.

Vote: 4/0

Chairman Whitcomb motions to come out of Executive Session for Personnel Matters 1 M.R.S.A § 405(6)(A) at 8:55 PM. Alicia Collins seconds.

Vote: 4/0

Alisa Meggison motions to adjourn at 8:55 PM. Alicia Collins seconds.

Vote: 4/0

Respectfully submitted,

Desiree Hersom, Administrative Assistant to the Board of Selectmen

Town of Sidney, Maine – Public Hearing Minutes

2986 Middle Road, Sidney, ME 04330
Phone: 207-547-3340/207-547-3159 Fax: 207-547-5054

January 21st, 2025

Chairman Whitcomb motions to call the Hearing to order at 7:01 pm. Lewis Corriveau seconds.

Vote: 4/0

Selectboard Members Present: John Whitcomb, Alisa Meggison, Lewis Corriveau, Alicia Collins.

Selectboard Members Absent:

Public Present: Jay Bradshaw, Laura Whitcomb, Tim Russell.

Discussion:

AMENDMENTS REQUESTED TO CURRENT BUDGET COMMITTEE ORDINANCE:

Chairman John Whitcomb hands the floor over to Chairman Laura Whitcomb of the Budget Committee.

Chairman Laura Whitcomb states that all strike-though items are removals, all underlined items are additions to the current ordinance.

Chairman Laura Whitcomb states amendments were presented to the Budget Committee including the alternates and the Budget Committee is in agreeance on the requested amendments being necessary.

Chairman Laura Whitcomb reviews the requested changes, as seen below.

Section 2. Composition; Election; Qualifications; Terms; Vacancies

The Committee shall consist of six members and two alternate members who shall be elected from the floor of Town Meeting and who shall be registered voters of the Town. No other official or employee of the Town may be a member. Nominees for members will be made from the floor of the Town Meeting. By secret ballot, voters of the Town shall choose from among the nominations two choices to serve. ~~Members shall serve for terms of three years,~~ The top two vote recipients shall be elected as members for a term of three years, except that they shall continue in office until their successors are elected- ; the third and fourth place vote recipients shall be elected as alternate members for one year.

Section 3. Officers; Meetings; Quorum; Procedure

The Committee shall annually elect a Chairman ~~and a Secretary~~ from among ~~it's~~ its members. The Chairman shall call meetings as necessary or when so requested by a majority of members or by municipal officers. A quorum necessary to conduct business shall consist of at least a majority of members. The Chairman shall preside at all meetings. The ~~Secretary~~ Administrative Assistant to the Board of Selectmen, or whomever the Selectboard appoints should they be absent, shall maintain a record of all proceedings including all

correspondence of the Committee. If the record keeper is not a member of the elected budget committee, they will not be a voting member. All meetings and records shall be subject to the Maine Freedom of Access Act, 1 M.R.S.A. Sections 401-410. The Committee may adopt rules of procedure not inconsistent with this ordinance.

Section 4. Powers and duties; Authority; Recommendations; Official Cooperation

The Committee shall have the following powers and duties:

- A. To review and make recommendations on the annual operating budget as proposed by the Municipal Officers;
- B. To review and make recommendations on annual capital expenditures as proposed by the Municipal Officers;
- C. To review and make recommendations on supplemental appropriations and other budgetary action whenever proposed by the Municipal Officers;
- D. To make such other recommendations on fiscal matters as it may from time to time deem advisable.

The Committee's authority shall be advisory only. Any recommendation on a matter requiring Town Meeting action shall be printed with the article in the warrant and on the ballot, if any, along with such other recommendations as may; be included by the Municipal Officers or required by law. The Municipal Officers shall cooperate with and provide the Committee with such information as may be reasonably necessary and available to enable it to carry out ~~it's~~ its functions under this ordinance.

The floor is open to public comment. No remarks are made.

Ordinance changes to be presented as a warrant article in Town Meeting prior to the article for the election of any new members.

Chairman John Whitcomb motions to close the Hearing at 7:08 PM. Alicia Collins seconds.

Vote: 4/0

Respectfully submitted,
Desiree Hersom, Administrative Assistant to the Board of Selectmen

Town of Sidney, Maine – Selectmen Minutes

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Phone: 207-547-3340/207-547-3159 Fax: 207-547-5054

January 27th, 2025

Chairman Whitcomb motions to call the meeting to order at 6:30 pm. Lewis Corriveau seconds.

Vote: 4/0

Selectboard Members Present: John Whitcomb, Alisa Meggison, Lewis Corriveau, Alicia Collins.

Selectboard Members Absent:

Public Present: Jay Bradshaw, Richard Jandreau.

Appointments:

None

Old Business:

1. Selectmen continue reviewing cardboard options.
 - a. Awaiting information from Road Foreman on 3-phase being run to Transfer Station for a baler.
2. Heat Pump discussion is tabled for further quotes; 2 quotes submitted and 1 quote in progress.
3. County Tax, First Park, PSAP and Delta expenditures reviewed; the question was whether they legally have to be in the town warrant articles yearly. Chairman Whitcomb discusses:

The expenditures for PSAP and Delta Ambulance are authorized expenditures under the fire and rescue budget articles.

First Park payments are made pursuant to a contract obligation approved by the voters over twenty years ago. There is no need for an annual vote.

The tax payments to the County do not need to be authorized by the Town Meeting. Rather, these are independent obligations mandated by state law.

4. Spirit of America nominees are reviewed, candidate selected.
 - a. Candidate to be revealed at Town Meeting
 - b. Write-up for Annual Report to be completed by Chief Jandreau.
5. Fire & EMS Concert Coverage
 - a. Discussed with Chief Jandreau. Members were previously paid at a \$17.00 rate for the hours they attended the concert.
 - b. Decision to pay another \$18.00 per hour to each member, a maximum of 5 hours per concert is agreed upon to achieve the \$35 per hour, per member that was previously discussed.

New Business:

1. Chairman Whitcomb motions to approve the meeting minutes as presented for January 21st, 2025. Lewis Corriveau seconds.

Vote: 4/0

2. Chairman Whitcomb motions to approve the meeting minutes as presented for January 21st, 2025 Public Hearing. Lewis Corriveau seconds.

Vote: 4/0

3. Reviewed Clerk's interoffice envelope

- a. Reviewed and signed all A/P warrant(s)
- b. Reviewed and signed the payroll warrant(s)
- c. Reviewed journal entries.

Chairman Whitcomb motions to accept the warrant as presented; authorizes the Treasurer to transfer the amount of money necessary to cover the warrant. Alisa Meggison seconds.

Vote: 4/0

4. Road Crew Planner is reviewed.

- a. 2018 Freightliner to be picked up from O'Connors
- b. Plow and wing to be installed back on the Freightliner
- c. Rinse and wash trucks
- d. Check trucks over
- e. Garage cleanup
- f. Order diesel fuel
- g. Tend to anything else that comes in

5. Occidental Petroleum Corporation Common Stock is reviewed.

- a. Distributions to date for the Totman Scholarship is \$366.52.

6. AIM Recycling check is reviewed.

- a. Metal bin collection revenue was \$627.00.

7. Time-off request for the Clerk's Office is reviewed and approved.

- a. Employee requests 2/11/25 off, coverage provided.

8. Sidney Law Enforcement Dispatch Contract for FY's 25/26 & 26/27 is reviewed and signed by the Chairman.

- a. July 1, 2025 to June 30, 2026 shall be \$45,344.00
- b. July 1, 2026 to June 30, 2027 shall be \$48,619.00
- c. Census population data of 4,645 and dispatched call volume for 2023 of 949 calls were used to base numbers.

9. Annual Report cover design is decided upon.

- a. American Flag, logo removed.

10. Charity Requests for 25/26 Warrant Articles:

Chairman Whitcomb motions to raise \$6,500.00 for the Friends of Messalonskee. Alisa Meggison seconds.
Vote: 3/1 oppose AC

Chairman Whitcomb motions to raise \$2,000.00 for 7 Lakes Alliance. Lewis Corriveau seconds.
Vote: 3/1 oppose AC

Chairman Whitcomb motions to raise \$0.00 for Life Flight. Alicia Collins seconds.
Vote: 4/0

Chairman Whitcomb motions to raise \$5,000.00 for the Sidney Food Pantry. Lewis Corriveau seconds.
Vote: 4/0

Chairman Whitcomb motions to raise \$7,688.00 for the Dams Committee. Lewis Corriveau seconds.
Vote: 4/0

Chairman Whitcomb motions to adjourn at 7:41 PM. Alicia Collins seconds.
Vote: 4/0

Respectfully submitted,
Desiree Hersom, Administrative Assistant to the Board of Selectmen